

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MARCH 12, 2019

Hawke called the meeting to order at 3:33 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink and Hogue present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Full-time Police Patrol Officer Candidates. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Captain’s position. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment/Employment/Compensation) – Administrative Personnel Assistant. **3-0 yes**

Upon return from Executive Session at 4:48 p.m., Hawke called the General Session to order with all department heads present except Boger who was represented by Volpe. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

At 4:45 p.m., the Tax Incentive Review Council (TIRC) Meeting for Sam’s Club was held.

Public Speaks

Jim Wallace from the Stark County Treasurer’s Office spoke about the Fix-It Funds Program. He explained it has been authorized by the Stark County Commissioners and homeowners could receive up to two points off the going rate for a loan to address projects, rehab, or to remodel their home. He said they could be for interior or exterior projects. He said that there are some qualifiers from the Treasurer’s office that the homeowner must meet. He explained that they must be current on their real estate taxes and the building value must be \$250,000 or less. He said there are three banks participating and the homeowner can choose the bank. He said the loan is then determined by the bank on the homeowner’s credit rating.

RESOLUTION 19-049, ATTACHED

JOINT ECONOMIC DEVELOPMENT DISTRICT SM BOARD OF DIRECTORS

Hawke moved and Walters seconded a motion pursuant to ORC Section 715.78 and Section 9 of the Jackson/Canton Joint Economic Development District SM Contract, we hereby appoint Mark E. Portyrata, President, Stolle Machinery, Inc. as the member of the JEDD SM Board of Directors representing the owners of businesses within the District for a four year term from 11/9/19 to 11/9/23. **3-0 yes**

RESOLUTION 19-050, ATTACHED

JOINT ECONOMIC DEVELOPMENT DISTRICT FP BOARD OF DIRECTORS

Hawke moved and Walters seconded a motion pursuant to ORC Section 715.72(P)(2)(b) and Section 9 of the Jackson/Canton Joint Economic Development District FP Contract, we hereby appoint Todd J. Hawke, President, Board of Trustees of Jackson Township, Stark County, Ohio, as the Township member of the Jackson/Canton Joint Economic Development District FP Board of Directors (JEDD FP Board of Directors) for a four year term from 4/11/19 to 4/11/23. **3-0 yes**

RESOLUTION 19-051, ATTACHED

JOINT ECONOMIC DEVELOPMENT DISTRICT CD BOARD OF DIRETORS

Hawke moved and Walters seconded a motion pursuant to ORC Section 715.72 and Section 9 of the Jackson/Canton Joint Economic Development District CD Contract, we hereby appoint Todd J. Hawke, President, Board of Trustees of Jackson Township, Stark County, Ohio, as the Township member of the Jackson/Canton Joint Economic Development District CD Board of Directors (JEDD CD Board of Directors) for a two year term from 3/12/19 to 3/12/21, Robert Ovesny, Vice President, Senior Portfolio Manager, IRG Realty Advisors, LLC as the member of the JEDD CD Board of Directors representing the owners of businesses within the District for a three year term from 3/12/19 to 3/12/22, and Andrea Capuano, VP of Organizational Development, ComDoc, A Xerox Company, as the member of the JEDD CD Board of Directors representing the persons working within the District for a four year term from 3/12/19 to 3/12/23. **3-0 yes**

At 5:00 p.m. the Jackson/Canton Joint Economic Development District – Stark State was held. Upon return, Hawke called the general session back to order.

Administration Department

ATTACHMENT 03/12/19 A

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 727.111.5470, Self-funded Ins Fees, to account code 727.111.5473, Health Ins Premiums, in the amount of \$1,500.00 and from account code 727.111.5472, Ins Claims & Deductibles, to account code 727.111.5473, Health Ins Premiums, in the amount of \$14,302.03. **3-0 yes**

ATTACHMENT 03/12/19 B

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.140.5387, Discretionary, to account code 101.140.5440, Legal Services, in the amount of \$1000 and from account code 101.140.5340, Advertising, to account code 101.140.5440, Legal Services, in the amount of \$400.00. **3-0 yes**

ATTACHMENT 03/12/19 C

Hawke moved and Pizzino seconded a motion to amend the Board of Trustees' regular meeting schedule as follows:

1. The June 11, 2019 meeting shall be canceled.
2. The July 23, 2019 meeting shall be canceled and rescheduled to July 30, 2019 at 4:00 p.m. **3-0 yes**

ATTACHMENT 03/12/19 D

Hawke moved and Pizzino seconded a motion to approve payment of Then & Now Certificate RG19026 for \$239,428.00 to OTARMA for insurance renewal for 2019. **3-0 yes**

ATTACHMENT 03/12/19 E

Hawke moved and Pizzino seconded a motion to approve payment of Then & Now Certificate RG19308 for \$17,095.00 to CareWorks Comp for workers comp group retro rating program. **3-0 yes**

ATTACHMENT 03/12/19 F

Hawke moved and Pizzino seconded a motion to approve and adopt the attached Amended Jackson Township No Smoking Policy, effective March 16, 2019. **3-0 yes**

Police Department

Hawke moved and Walters seconded a motion to accept a donation of a Stop Stick Training Device with an approximate value of \$400.00 from the Lloyd Seifert FOP Lodge #206. **3-0 yes**

ATTACHMENT 03/12/19 G

Hawke moved and Walters seconded a motion to ratify Chief Mark Brink's decision to approve the out-of-state travel request for Officer Jason Gerber to attend FBI training course in Virginia, from March 11 – 14, 2019. **3-0 yes**

Public Works Department

Highway Division

**RESOLUTION 19-052, ATTACHED
2019 PAINT STRIPING OF ROADWAYS PROJECT**

Hawke moved and Walters seconded a motion that we hereby authorize the attached Advertisement for Bids for 2019 Paint Striping of Roadways Project in accordance with the Specifications on file. **3-0 yes**

**RESOLUTION 19-053, ATTACHED
2019 JACKSON TOWNSHIP PARKING LOTS RESURFACING PROJECT**

Hawke moved and Walters seconded a motion that we hereby authorize the attached Advertisement for Bids for 2019 Jackson Township Parking Lots Resurfacing Project in accordance with the Specifications on file. **3-0 yes**

ATTACHMENT 03/12/19 H

Hawke moved and Walters seconded a motion to approve Budget Module 2019-26 for Strip Avenue Extension in the amount of \$60,813.00. **3-0 yes**

ATTACHMENT 03/12/19 I

Hawke moved and Walters seconded a motion to approve payment of Then & Now Certificate RG19314 for \$60,813.00 to Municipal Companies for Strip Ave. Project Mgmt. **3-0 yes**

**RESOLUTION 19-054, ATTACHED
TRAFFIC STUDY PROPOSAL**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Administrator/Law Director's signature upon the attached proposal with CIVPRO Engineering for a traffic study at the intersection of Amherst Road and Fulton Drive NW in the amount of three thousand seven hundred (\$3,700.00). **3-0 yes**

At 5:20 p.m. Hawke called the Joint Economic Development District CD Board of Directors meeting.

Upon return, Hawke called the general session back to order.

Park Division

ATTACHMENT 03/12/19 J

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 214.510.5387, Discretionary, to account code 214.510.5458, Professional Services, in the amount of \$5,000.00. **3-0 yes**

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2019 Community Celebration:

1. \$1,500.00 from Canton Regional Chamber of Commerce
2. \$1,000.00 from ReMax Edge Realty
3. \$ 500.00 from DeHoff Development Company
4. \$ 500.00 from Shari L. DeJane, Lighthouse for Llife Foundation
5. \$ 250.00 from Lloyd Seifer FOP Lodge #206
6. \$ 250.00 from GonzOil Inc.
7. \$ 250.00 from Southeastern Equipment Company Inc.
8. \$ 100.00 from Fedorko Chiropractic Health Center.

3-0 yes

ATTACHMENT 03/12/19 K

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President's signature upon the following Community Celebration Contracts.

1. Bare Bones
2. Christopher Wintrip Guitar Academy & Zygert Tribute.

3-0 yes

ATTACHMENT 03/12/19 L

Hawke moved and Pizzino seconded a motion to authorize the hiring of one (1) returning Leased Park Maintenance Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate identified in the attached memorandum from David Ruwadi.

3-0 yes

ATTACHMENT 03/12/19 M

Hawke moved and Pizzino seconded a motion to authorize the attached compensation increase for leased Parks and Recreation Division seasonal leased workers effective as recommended in accordance with the attached memorandum from David Ruwadi. **3-0 yes**

Fire Department

Hawke moved and Walters seconded a motion to accept a donation of \$50.00 from Sally Joliat.

3-0 yes

RESOLUTION 19-055, ATTACHED

DISPOSITION OF FIRE DEPARTMENT FIRE APPARATUS

Hawke moved and Walters seconded a motion whereas, Ohio Revised Code Section 505.10(A) permits the Jackson Township Board of Trustees to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value; and,

Whereas, pursuant to Ohio Revised Code Section 505.10(D), the Jackson Township Board of Trustees attempted on October 10, 2018 and October 24, 2018 to dispose of a Fire Department Fire Apparatus via internet auction and no acceptable offer was received.

Be it resolved, and pursuant to, Ohio Revised Code Section 505.10(B), adopt and authorize the placement of our signatures upon the attached agreement hereby selling the obsolete Fire Department Fire Apparatus in the amount of \$8,000.00.

3-0 yes

RESOLUTION 19-056, ATTACHED

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Paul's Lawn & Garden, LLC for the purchase of one (1) Ferris IS3200Z Mower with 72" deck for \$10,950.00.

3-0 yes

Fiscal Office

ATTACHMENT 03/12/19 N

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$923,670.49.

3-0 yes

ATTACHMENT 03/12/19 O

Hawke moved and Walters seconded a motion to approve the minutes for the February 26, 2019 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 03/12/19 P

Hawke moved and Walters seconded a motion to approve the monthly reports for February 2019.

3-0 yes

ATTACHMENT 03/12/19 Q

Hawke moved and Walters seconded a motion to approve the supplemental appropriations in the amount of \$180,647.50.

3-0 yes

Routine Business

Announcements

- Next regular Board of Trustees’ meeting, March 26, 2019, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, March 22, 2019, 8:00 a.m., Jackson Township Hall.
- LOGIC, April 7, 2019, 9:00 a.m., Safety Center Chiefs’ Conference Room.
- Zoning Meetings:
 - Board of Zoning Appeals – Jackson Township Hall
 - March 14, 2019, 5:30 p.m.
 - Zoning Commission – No meetings scheduled.
- Community Celebration Meeting, March 26, 2019, 3:30 p.m., Township Hall.
- Jackson Recycling Board, March 27, 2019, 11:00 a.m., Buehler’s Community Room.
- Annual Community Easter Egg Hunt, Saturday, April 13, 2019, 11:00 a.m., Jackson North Park, Children – crawlers through 4th grade.

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

A recess was called. At 5:39 p.m., Hawke called the general session back to order.

Hawke moved and Walters seconded a motion to rescind Resolution 19-051, Joint Economic Development District CD Board of Directors. **3-0 yes**

RESOLUTION 19-057, ATTACHED

JOINT ECONOMIC DEVELOPMENT DISTRICT CD BOARD OF DIRECTORS

Hawke moved and Walters seconded a motion pursuant to ORC Section 715.72 and Section 9 of the Jackson/Canton Joint Economic Development District CD Contract, we hereby appoint Todd J. Hawke, President, Board of Trustees of Jackson Township, Stark County, Ohio, as the Township member of the Jackson/Canton Joint Economic Development District CD Board of Directors

(JEDD CD Board of Directors) for a two year term from 3/12/19 to 3/12/21, John D. Cundiff, Property Manager, IRG Realty Advisors, LLC as the member of the JEDD CD Board of Directors representing the owners of businesses within the District for a three year term from 3/12/19 to 3/12/22, and Andrea Capuano, VP of Organizational Development, ComDoc, A Xerox Company, as the member of the JEDD CD Board of Directors representing the persons working within the District for a four year term from 3/12/19 to 3/12/23. **3-0 yes**

Upon return, Hawke called the general session back to order.

Park Division

Volpe opened the bids received for the Amphitheater.

Stanley Miller Construction	\$2,694,000.00
NL Construction Corporation	\$2,656,097.00
Knoch Corporation	\$2,562,000.00
Jeffrey Carr Construction	\$2,519,000.00
Roseman Building Systems	\$2,506,971.30
Fred Olivieri Construction Co.	\$2,423,151.00
Dunlop & Johnston, Inc.	\$2,399,000.00
St. Clair/Pavlis Group	\$2,332,215.00
Cavanaugh Building Corporation	\$2,305,000.00

Volpe will come back with the lowest and best bid. Volpe then read the alternates.

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez