

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 13, 2019

Hawke called the meeting to order at 4:06 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink and Hogue present.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Police Patrol Candidates. **3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Part-time Firefighter Compensation. **3-0 yes**

Upon return from Executive Session at 5:10 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

RESOLUTION 19-200, ATTACHED

APPOINTMENT OF POLICE DEPARTMENT PART-TIME POLICE OFFICER

Hawke moved and Walters seconded a motion pursuant to ORC Sections 505.49 and 509.01, Stephen R. Altieri is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, and assigned to the School Safety Division, effective August 14, 2019 at 0800 hours at the Part-time Patrol Officer rate of \$23.0000 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement. **3-0 yes**

RESOLUTION 19-201, ATTACHED

APPOINTMENT OF PART-TIME POLICE PATROL OFFICER

Hawke moved and Walters seconded a motion pursuant to ORC Sections 505.49 and 509.01, Kurtis J. Johnson is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective August 17, 2019 at 0000 hours at the Part-time Patrol Officer rate of \$20.0000 per hour. **3-0 yes**

Hawke administered the oath of office. There was a short break to allow time for pictures.

RESOLUTION 19-202, ATTACHED

ACCEPTANCE OF PART-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Stephen R. Altieri as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

RESOLUTION 19-203, ATTACHED

ACCEPTANCE OF PART-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Walters seconded a motion that we hereby accept the attached oath of office for Kurtis J. Johnson as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio. **3-0 yes**

RESOLUTION 19-204, ATTACHED

POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Steven M. Hagge, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

RESOLUTION 19-205, ATTACHED

POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Walters seconded a motion pursuant to Orc Sections 505.49 and 509.01, we hereby appoint Anthony G. Richardson, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements. **3-0 yes**

ATTACHMENT 08/13/19 A

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 209.250.5387, Discretionary, to account code 209.250.5448, Professional Services, in the amount of \$20,000.00, from account code 209.250.5387, Discretionary, to account code 209.250.5808, State Audit Fees, in then amount of \$50.00 and from account code 208.250.5387, Discretionary, to account code 209.250.5522, Facility Maintenance, in the amount of \$10,000.00. **3-0 yes**

Administration Department

RESOLUTION 19-206, ATTACHED

ACCESS AND DRAINAGE EASEMENT AGREEMENT FOR THE KECK PARK CIRCLE NW / SR 241 PROJECT

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon on the attached Access and Drainage Easement Agreement for Keck Ave NW Project, and further authorize the payment of \$2,000.00 in consideration. **3-0 yes**

RESOLUTION 19-207, ATTACHED

A RESOLUTION APPROVING AND ADOPTING THE EXTENSION OF AN ALTERNATIVE METHOD FOR APPORTIONING THE STARK COUNTY UNDIVIDED LOCAL GOVERNMENT FUND FOR 2020 THROUGH 2022

Hawke moved and Pizzino seconded a motion whereas, the Stark Council of Governments (SCOG) has represented the mutual interests of all Stark County political subdivisions in areas of health, safety and welfare such as the Crime Lab, METRO, fire safety programs and communications issues for over two decades; and

Whereas, SCOG has been funded pursuant to an alternative formula agreement for the apportionment of undivided local government tax funds under Chapter 5747 of the Ohio Revised Code by a majority vote of SCOG’s membership from 1989 through 2019; and

Whereas, a meeting of the general membership of SCOG was held on June 4, 2019, for the purpose of reviewing the current alternative formula agreement which is a professionally, independently prepared “Decennial Review of Methods for Apportioning 2010 through 2019 Funds” and the Allocation and Executive Committees recommended the continuation of the alternative method for the period 2020 through 2022; and the general membership unanimously adopted the recommendations;

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio, that pursuant to Section 5747.53 and Chapter 5747 of the Ohio Revised Code, which authorizes the County Budget Commission to apportion the Undivided Local Government Fund under an alternative method or on a formula basis, the Board of Trustees of Jackson Township hereby approves the continuation of the Alternative Method for apportioning the Stark County Undivided Local Government Fund which was approved in 2009, for the period 2020 through 2022. Approval is further granted for the Stark County Budget Commission to apportion the 2020 through the 2022 Stark County Undivided Local Government Funds according to the Alternative Method. **3-0 yes**

Fire Department

ATTACHMENT 08/13/19 B

Hawke moved and Walters seconded a motion to accept the attached resignation from part-time Firefighter/EMT-A, Christopher Fultz, effective August 9, 2019, at 08:00 hours. **3-0 yes**

Public Works Department

Central Maintenance Division

**RESOLUTION 19-208, ATTACHED
DISPOSITION OF TOWNSHIP PROPERTY**

Hawke moved and Pizzino seconded a motion whereas, ORC Section 505.10(A) permits the Board of Trustees of Jackson Township to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, ORC Section 505.10(A)(7), we hereby find that the attached list of equipment are no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed. **3-0 yes**

Zoning & Planning Department

ATTACHMENT 08/13/19C

The public hearing scheduled for a nuisance violation (Junk Motor Vehicle) at 4734 Meadowview Drive NW, Jackson Township was canceled because the vehicle is no longer there.

ATTACHMENT 08/13/19 D

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 5th day of July it was informed in writing that noxious weeds were growing on lands of Shaun Swihart in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 3018 Wildridge Drive NW, Lot #26, Hillsdale Allotment #4, Parcel No. 16-07584, SW Qtr. Section 33, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee	\$150.00
Labor, materials, and equipment used	<u>\$400.00</u>
Total	\$550.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

Routine Business

Announcements

- Next regular Board of Trustees' meeting, August 27, 2019, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, August 14, 2019, 8:00 a.m., Jackson Township Hall.
- LOGIC, September 5, 2019, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Zoning Meetings:
 - Board of Zoning Appeals – None Scheduled.
 - Zoning Commission – August 22, 2019, 5:00 p.m., Jackson Township Hall.

- Jackson Recycling Board, August 28, 2019, 11:00 a.m., Buehler’s Community Room.
- Farmers Market, Thursdays, 3:00 – 6:00 p.m., Jackson North Park, through October 3.

Fiscal Office

ATTACHMENT 08/13/19 E

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,255,455.79.

3-0 yes

ATTACHMENT 08/13/19 F

Hawke moved and Pizzino seconded a motion to approve the minutes of the July 30, 2019 Board of Trustees’ meeting.

3-0 yes

ATTACHMENT 08/13/19 G

Hawke moved and Pizzino seconded a motion to approve the monthly financial reports for July 2019.

3-0 yes

**RESOLUTION 19-211, ATTACHED
2020 ALTERNATE TAX BUDGET DOCUMENT**

Hawke moved and Walters seconded a motion that we hereby adopt the attached Alternate Tax Budget Document for Fiscal Year 2020 as required by the Stark County Budget Commission in their attached July 16, 2019 directive and pursuant to the July 13, 2006 action of the Stark County Budget Commission, authorize the Township Fiscal Officer to sign the Alternate Tax Budget Document and authorize the Township Fiscal Officer to file said Alternate Tax Budget Document with the Stark County Auditor’s Office.

3-0 yes

Gonzalez told the Board that Debbie Kerr who was the previous chief assistant fiscal officer retired after 32 years. He said Michelle Caldwell has worked for the Administrator and Township Trustees for a number of years.

**RESOLUTION 19-209, ATTACHED
APPOINTMENT OF CHIEF ASSISTANT FISCAL OFFICER**

Hawke moved and Walters seconded a motion pursuant to ORC Sections 504.021(A) and 511.10 we hereby approve the appointment of Michelle L. Caldwell for the position of Chief Assistant Fiscal Officer with an annual salary of \$56,000.00 effective August 1, 2019, as set by the Fiscal Officer, Randy Gonzalez. The appointee shall serve at the pleasure of the Fiscal Officer and with the benefits of a Class B employee as described in the Management Package.

3-0 yes

Gonzalez administered the oath of office.

**RESOLUTION 19-210, ATTACHED
CHIEF ASSISTANT FISCAL OFFICER BOND**

Hawke moved and Walters seconded a motion pursuant to ORC Sections 507.021(C) and 507.03 that we hereby reaffirm our acceptance and approval of the attached bond and surety for the Chief Assistant Fiscal Officer in the amount of \$250,000.00. **3-0 yes**

Old Business – None

New Business – None

Public Speaks – Open Forum

No one came forward.

Hawke moved and Walters seconded a motion to adjourn. **3-0 yes**

Todd Hawke

Randy Gonzalez