

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**OCTOBER 22, 2019**

Hawke called the meeting to order at 3:05 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer and Vaccaro present.

Hawke moved and Walters seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation) – Interview Public Works Director Candidates. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview Part-time Firefighter Candidates. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview Police Sergeant Candidate. **3-0 yes**

Upon return from Executive Session at 5:45 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

**Administration Department**

**RESOLUTION 19-252, ATTACHED  
PARTNERSHIP AGREEMENT FOR SHARED ELECTRONIC SIGN**

Hawke moved and Pizzino seconded a motion whereas, this Partnership Agreement (“Agreement”) is made by and between the Stark County District Library, (“Library”), and the Jackson Township Board of Trustees (“Township”). The Library and Township do hereby enter into this Agreement for the purposes of a shared use electronic sign (“Sign”) on the property leased by the Township to the Library at 7487 Fulton Road NW, Massillon, Ohio 44646.

Now therefore; in consideration of the mutual promises herein, contained and other good and valuable consideration it is agreed:

Term:

- 1) This agreement shall commence upon the approval of this agreement by both parties and shall terminate upon the end of useful life of the Sign.
- 2) Either party may terminate this agreement with 90 days written notice.

- 3) Upon termination of this agreement, the remaining partner shall take full possession and responsibility for the Sign and all future costs associated with its operation.

Costs:

- 1) The Library and Township agree to split the costs for the purchase and installation of the Sign evenly. For each party, this amount shall not exceed \$24,000.
- 2) The Library shall be responsible for the ongoing costs of routine maintenance, electricity, and operation of the Sign for the duration of the agreement.
- 3) Costs for full, partial replacement, removal or significant damage to the Sign shall not be a provision of this agreement. Shared costs for these unforeseen circumstances shall be negotiated between the Library and Township outside of the scope of this agreement.

Shared Use:

- 1) The Library shall provide the Township with access to the software necessary to display Township approved messages on the Sign.
- 2) Displayed messages shall be split evenly on a daily basis between the Library and Township.
- 3) Any credits or benefits related to the design of displayed messages offered by the Sign manufacturer shall be split evenly between the Library and Township.
- 4) Any deviation from this split messaging must be mutually agreeable to both parties. Such requests must be submitted with at least seventy two (72) hour notice.
- 5) All questions and future needs of the Township regarding messaging and operations of the Sign throughout the duration of the agreement shall be directed to the Communications Director of the Library. **3-0 yes**

**ATTACHMENT 10/22/19 B**

Hawke moved and Walters seconded a motion not to request a hearing on the liquor license for Coaches Burger Bar 108 LLC, dba Coaches, 4834 Everhard Rd. NW, Canton, OH 44718. **3-0 yes**

**Public Works Department**

**Highway Division**

**ATTACHMENT 10/22/19 C**

Hawke moved and Pizzino seconded a motion the approve Budget Module 2019-40 for Riverside Land Lease in the amount of \$5,417.00. **3-0 yes**

**ATTACHMENT 10/22/19 D**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5496, Riverside Land Lease, in the amount of \$5,417.00. **3-0 yes**

**ATTACHMENT 10/22/19 E**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2019-44 for Curbing Replacement in the amount of \$1,961.00. **3-0 yes**

**ATTACHMENT 10/22/19 F**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 203.310.5387, Discretionary, to account code 203.310.5607, Curbing, in the amount of \$1,442.00. **3-0 yes**

**ATTACHMENT 10/22/19 G**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2019-45 for Amherst/Fulton Traffic Signal Poles in the amount of \$12,290.00. **3-0 yes**

**RESOLUTION 19-253, ATTACHED  
FULTON/AMHERST SIGNAL SUPPORT PURCHASE**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached quote with Path Master for the purchase of two signal supports in the total contract amount of \$12,290.00. **3-0 yes**

**RESOLUTION 19-254, ATTACHED  
FULTON DRIVE NW/AMHERST AVENUE NW TRAFFIC SIGNAL INSTALLATION**  
Hawke moved and Pizzino seconded a motion that we hereby authorize the attached Advertisement for Bids for the Fulton Drive NW/Amherst Avenue NW Traffic Signal Installation in accordance with the Specifications on file. **3-0 yes**

**ATTACHMENT 10/22/19 H**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 211.310.5387, Discretionary, to account code 211.310.5715, Amherst-Fulton Traffic Signal, in the amount of \$11,950.00. **3-0 yes**

**ATTACHMENT 10/22/19 I**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary, to account code 204.310.5804, County Auditor Fees, in the amount of \$2,200.00 and from account code 211.310.5387, Discretionary, to account code 211.310.5804, County Auditor Fees, in the amount of \$16,000.00. **3-0 yes**

**RESOLUTION 19-255, ATTACHED  
KECK TECHNOLOGY PARK CHANGE ORDER**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Keck Technology Park Change Order with ME Companies, dba IBI Group. **3-0 yes**

Gonzalez explained this is to get the traffic study redesign to eliminate the right hand drop.

**RESOLUTION 19-256, ATTACHED  
VILLAGE OF HILLS AND DALES AGREEMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Agreement with the Village of Hills and Dales. **3-0 yes**

**Park Division**

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2020 Community Celebration;

1. \$500.00 from Fitzpatrick Properties
2. \$250.00 from Pfund Superior Sales
3. \$100.00 from Tom Jackson Commercial Realty
4. \$100.00 from T. R. Snyder Construction Inc.
5. \$100.00 from Southway Fence Company.

**3-0 yes**

**RESOLUTION 19-257, ATTACHED  
JACKSON LOCAL SCHOOL DISTRICT SALE AGREEMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Agreement with the Board of Education of the Jackson Local School District.

**3-0 yes**

**RESOLUTION 19-258, ATTACHED  
PARKS AND RECREATION DIVISON MOWER PURCHASE**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of the Board President's signature upon the attached pricing quote with Bair's, Inc. for the purchase of one (1) 4500Z Ventrac Tractor and related accessories as described in the pricing quote in the amount of \$29,699.00 as the price is lower than the price listed in the State Purchasing Contract for the same equipment.

**3-0 yes**

**Central Maintenance Division**

**ATTACHMENT 10/22/19 J**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 101.115.5195, Snow Control Chargeback, to account code 101.115.5120, Over-Time Wages, in the amount of \$5,000.00.

**3-0 yes**

**Fire Department**

Hawke moved and Walters seconded a motion to accept a donation in the amount of \$50.00 from MaryAnn Sherer.

**3-0 yes**

Hawke moved and Walters seconded a motion to accept a donation in the amount of \$20.00 from Lisa Werstler.

**3-0 yes**

**Zoning & Planning Department**

**ATTACHMENT 10/22/19 K**

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 11<sup>th</sup> day of May, 2019 it was informed in writing that noxious weeds were growing on lands in charge of Allison Bernard in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 5150

Eastlake Street NW, Parcel No. 16-13218, S.E. Qtr. Section 14, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

**ATTACHMENT 10/22/19 L**

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 7<sup>th</sup> day of May, 2019 it was informed in writing that noxious weeds were growing on lands in charge of Ekaterina Whitmyer in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 6591 Sylvian Street NW, Lots 22, 23, and 24, Portage Lakes Estates, Parcel No. 16-03773, S.W. Qtr. Section 10, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

**ATTACHMENT 10/22/19 M**

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 11<sup>th</sup> day of June, 2019 it was informed in writing that noxious weeds were growing on lands in charge of James Chismar in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 4723 Meadowview Drive NW, Lot 9, Devonshire Heights 4, Parcel No. 16-02672, S.W. Qtr. Section 23, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

**ATTACHMENT 10/22/19 N**

Hawke moved and Walters seconded a motion that the Jackson Township Board of Trustees, Stark County, Ohio, hereby makes report and certifies that on the 24<sup>th</sup> day of June 2019 it was informed in writing that noxious weeds were growing on lands in charge of Joseph Riffil III in Jackson Township and were about to spread and mature seeds; said lands being described as follows: 8781 Gladys Street NW, Parcel No. 16-21774, N.W. Qtr. Section 29, Jackson Township, and thereupon said Jackson Township Trustees adopted and served a resolution requiring that said noxious weeds be cut or destroyed.

The following is a statement of the charges for:

Administrative Fee \$150.00

You are hereby requested to cause such amount, when allowed, to be entered upon the tax duplicate and to be a lien upon the above-described real estate, from and after the date of the entry, and to be collected as other taxes and returned to the Township to be placed in the Township general fund. **3-0 yes**

**ATTACHMENT 10/22/19 O**

Hawke moved and Walters seconded a motion that on April 9, 2019 the property owner was notified that the Zoning Inspector declared that the property owners have accumulated, stored, or have existing on their property, relating to the nuisance legislation, including but not limited to, discarded cardboard, plastic, and full trash bags. Any other items as deemed a nuisance per the nuisance legislation must also be removed from the property.

You are hereby notified that on August 15, 2019, the Board of Trustees of Jackson Township determined that the property owner abated, controlled, or removed the miscellaneous items that were being stored on the property located at 7336 Klingston Street NW, Massillon, OH 44646.

In accordance with Jackson Township Resolution No. 11-031, a \$140 processing charge for certified mail, title search, and other administrative costs shall be placed on the tax duplicate.

The expenses incurred by this Board were paid form the Township’s general fund after proper approval by this Board. A statement of expenses incurred includes:

Processing Charge \$140.00  
Total \$140.00

You are hereby requested to enter allowable expenses upon the tax duplicate for the premises and to collect the expenses as other taxes to be returned to this Township. **3-0 yes**

**ATTACHMENT 10/22/19 P**

Hawke moved and Walters seconded a motion that on April 10, 2019 the property owner was notified that the Zoning Inspector declared that the property owners have accumulated, stored, or have existing on their property, relating to the nuisance legislation, including but not limited to, discarded wood, metal and plastic items, furniture, and used building material. Any other items as deemed a nuisance per the nuisance legislation must also be removed from the property.

You are hereby notified that on July 15, 2019, the Board of Trustees of Jackson Township determined that the property owner abated, controlled, or removed the miscellaneous items that were being stored on the property located at 4734 Meadowview Drive NW, Canton, OH 44718.

In accordance with Jackson Township Resolution No. 11-031, a \$140 processing charge for certified mail, title search, and other administrative costs shall be placed on the tax duplicate.

The expenses incurred by this Board were paid form the Township's general fund after proper approval by this Board. A statement of expenses incurred includes:

Labor, materials & equipment	\$1,072.62
1.25% Collection Fee	\$ 13.41
Processing Fee	<u>\$ 140.00</u>
Total	\$1,226.03

You are hereby requested to enter allowable expenses upon the tax duplicate for the premises and to collect the expenses as other taxes to be returned to this Township. **3-0 yes**

**ATTACHMENT 10/22/19 Q**

Hawke moved and Walters seconded a motion that on March 2, 2019 the property owner was notified that the Zoning Inspector declared that the property owners have accumulated, stored, or have existing on their property, relating to the nuisance legislation, including but not limited to, household debris, garbage and refuse. Any other items as deemed a nuisance per the nuisance legislation must also be removed from the property.

You are hereby notified that on June 28, 2019, the Board of Trustees of Jackson Township determined that the property owner abated, controlled, or removed the miscellaneous items that were being stored on the property located at 5189 Sherlin Avenue NW, Massillon, OH 44646.

In accordance with Jackson Township Resolution No. 11-031, a \$140 processing charge for certified mail, title search, and other administrative costs shall be placed on the tax duplicate.

The expenses incurred by this Board were paid form the Township's general fund after proper approval by this Board. A statement of expenses incurred includes:

Processing Charge	<u>\$140.00</u>
Total	\$140.00

You are hereby requested to enter allowable expenses upon the tax duplicate for the premises and to collect the expenses as other taxes to be returned to this Township. **3-0 yes**

**ATTACHMENT 10/22/19 R**

Hawke moved and Walters seconded a motion that on July 12, 2019 the property owner was notified that the Zoning Inspector initiated a review of one structure at 6721 Wise Avenue NW, North Canton, OH 44720, and found it to be uninhabited and structurally defective. Whereas, on

July 30, 2019, the Stark County Health Department issued report/order finding the structure to be unfit for human habitation.

You are hereby notified that on September 10, 2019, the Board of Trustees of Jackson Township determined that the property owner has begun demolition on the structure located at 6721 Wise Avenue NW, North Canton, OH 44720.

In accordance with Jackson Township Resolution No. 11-031, a \$140 processing charge for certified mail, title search, and other administrative costs shall be placed on the tax duplicate.

The expenses incurred by this Board were paid form the Township's general fund after proper approval by this Board. A statement of expenses incurred includes:

Processing Charge	<u>\$140.00</u>
Total	\$140.00

You are hereby requested to enter allowable expenses upon the tax duplicate for the premises and to collect the expenses as other taxes to be returned to this Township. **3-0 yes**

#### **Fiscal Office**

#### **ATTACHMENT 10/22/19 S**

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,258,479.50. **3-0 yes**

#### **ATTACHMENT 10/22/19 T**

Hawke moved and Walters seconded a motion to approve the minutes for the October 8, 2019 Board of Trustees' meeting. **3-0 yes**

#### **ATTACHMENT 10/22/19 U**

Hawke moved and Walters seconded a motion to accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor for 2020. **3-0 yes**

#### **Routine Business**

#### **Announcements**

- Next regular Board of Trustees' meeting, November 12, 2019, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC, November 21, 2019, 8:00 a.m., Jackson Township Hall.
- LOGIC, November 7, 2019, 9:00 a.m., Safety Center Chiefs' Conference Room.



- Zoning Meetings:
  - Board of Zoning Appeals, October 24, 2019, 5:30 p.m., Jackson Township Hall.
  - Zoning Commission, None scheduled.
- Jackson Recycling Board, October 23, 2019, 11:00 a.m., Buehler's Community Room.
- Halloween Trick or Treat, Sunday, October 27, 2019, 3:00 p.m. to 5:00 p.m.

**Old Business**

Pizzino updated the Board on the Haunted Hayride. He said there were roughly 3,000 people that attended. He said the concession stand took in about \$1,000 and about \$1,600 for Friends of the Park. He thanked the Jackson residents and businesses.

**New Business**

**RESOLUTION 19-258, ATTACHED  
SERGEANT'S PROMOTION**

Hawke moved and Walters seconded a motion whereas, on November 27, 2018, we established the Sergeant's Promotion Eligibility List, which is incorporated herein, effective December 1, 2018.

Be it resolved that, pursuant to Article 34 of the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc. we hereby appoint Jason E. Hall to the position of Full Time Sergeant in the Jackson Township Police District Department, Stark County, Ohio, effective October 26, 2019, at 0001 hours, who will be compensated at the rate and benefits established in the Sergeant's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc. with a probationary period of 365 days at the Full Time Sergeant base rate of \$37.6119 per hour. **3-0 yes**

**RESOLUTION 19-260, ATTACHED  
KECK PARK CIRCLE SANITARY SEWER CONNECTION AGREEMENT  
AMENDMENT**

Hawke moved and Walters seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Keck Park Circle Sanitary Sewer Connection Agreement Amendment with the Stark County Commissioners. **3-0 yes**

Poindexter told the Board the Zoning Commission meeting was moved to November 14, 2019.

**Public Speaks – Open Forum**

No one came forward.

Hawke moved and Walters seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**