

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 11, 2020

Hawke called the meeting to order at 3:00 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Hogue, Police Chief Brink, Public Works Director Rohn, and Zoning Inspector Poindexter were also in attendance.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Interview Administrative Assistant Candidate.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Interview Full-time Firefighter/Paramedic Candidates.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment / Employment / Compensation) – Interview Zoning Investigator Candidates.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview Full-time Police Patrol Officer Candidate.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for preparing for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

3-0 yes

Upon return from Executive Session at 5:11 p.m., Hawke called the General Session to order. Hawke requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Administration Department

ATTACHMENT 08/11/20 A

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary / Contingency, to account code 101.110.5492, Trash Removal, in the amount of \$1,000.00.

3-0 yes

Police Department

RESOLUTION 20-120, ATTACHED

APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER

Hawke moved and Thomas seconded that pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Luke A. Wiseman to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 15, 2020 at 0000 hours, at the annual salary of \$58,091.96 (\$27.9288 per hour), and the benefits contained in the Negotiated Agreement.

Be it further resolved that, in accordance with Article 37 of the Negotiated Agreement, Luke A. Wiseman shall complete a probationary period of seven hundred thirty (730) days.

3-0 yes

Hawke administered the oath of office.

RESOLUTION 20-121, ATTACHED

ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded that we hereby accept the attached oath of office for Luke A. Wiseman as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 20-122, ATTACHED

POLICE DEPARTMENT PART-TIME PATROL OFFICER APPOINTMENT

Hawke moved and Thomas seconded that pursuant to ORC Sections 505.49 and 509.01, Evan J. Betz is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective August 15, 2020 at 0001 hours at the Part-time Patrol Officer rate of \$20.0000 per hour.

3-0 yes

RESOLUTION 20-123, ATTACHED

POLICE DEPARTMENT PART-TIME PATROL OFFICER APPOINTMENT

Hawke moved and Thomas seconded that pursuant to ORC Sections 505.49 and 509.01, Rayetta J. Kanters is hereby employed and appointed as a Part-time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, effective August 22, 2020 at 0000 hours at the Part-time Patrol Officer rate of \$20.0000 per hour.

3-0 yes

RESOLUTION 20-124, ATTACHED

ACCEPTANCE OF PART-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded that we hereby accept the attached oath of office for Evan J. Betz as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 20-125, ATTACHED

ACCEPTANCE OF PART-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded that we hereby accept the attached oath of office for Rayetta J. Kanters as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

ATTACHMENT 08/11/20 B

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total of \$6,702.91.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
209.250.5387	Discretionary	209.250.5334	Fiscal Office	\$1,050.63
209.250.5387	Discretionary	209.250.5335	Legal Office	\$3,354.07
209.250.5387	Discretionary	209.250.5333	Administration Office	\$2,298.21

3-0 yes

Public Works Department

Highway Division

RESOLUTION 20-126, ATTACHED

PUBLIC WORKS ADMINISTRATIVE ASSISTANT

Hawke moved and Pizzino seconded that pursuant to Ohio Revised Code Section 511.10, Michelle A. Moore is hereby appointed to the full-time position of Public Works Administrative Assistant at the compensation rate of \$44,948.80 annually (\$21.6100 per hour) and at Level B of the Benefit Package for Management Personnel, effective August 15, 2020.

Be it further resolved that Michelle A. Moore will serve a two year probationary period during which time she may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 08/11/20 C

Hawke moved and Pizzino seconded a motion to approve Budget Module 2020-34 for Axis 4MP Cameras for the Highway Compound in the amount of \$4,208.28.

3-0 yes

ATTACHMENT 08/11/20 D

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Hwy, to account code 204.310.5522, Facility Maintenance Parts, in the amount of \$5,300.00.

3-0 yes

ATTACHMENT 08/11/20 E

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Hwy, to account code 204.310.5492, Trash Removal, in the amount of \$3,000.00.

3-0 yes

ATTACHMENT 08/11/20 F

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Hwy, to account code 204.310.5335, Twp Legal Services, in the amount of \$4,344.32.

3-0 yes

ATTACHMENT 08/11/20 G

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Hwy, to account code 204.310.5458, Other Professional Svcs, in the amount of \$3,000.00.

3-0 yes

Park Division

ATTACHMENT 08/11/20 H

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total of \$4,183.34.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
214.510.5387	Discretionary-Park	214.510.5333	Admin Services-Park	\$1,853.26
214.510.5387	Discretionary-Park	214.510.5334	Fiscal Services-Park	\$1,024.74
214.510.5387	Discretionary-Park	214.510.5335	Twp Legal Svcs-Park	\$1,305.34

3-0 yes

Gonzalez explained that these transfers are a result of the chargebacks to departments for Administration, Fiscal and Legal services. The charges had been frozen at 25% of the actual cost in 2017, but have now been updated to reflect current costs. The full amounts had not been included in the department’s budgets.

ATTACHMENT 08/11/20 I

Hawke moved and Thomas seconded a motion to authorize the hiring of one (1) returning Leased Park Maintenance Workers, as attached, through a temporary service, subject to a negative drug screen, effective August 10, 2020 at the rate identified in the attached memorandum from David Ruwadi.

3-0 yes

Fire Department

RESOLUTION 20-127, ATTACHED

FULL TIME SECRETARY 2

Hawke moved and Thomas seconded that we hereby authorize the hiring of Breanan N. Harper to the full-time position of Secretary 2 for the Jackson Township Fire Department, effective July 27, 2020 at 0800 hours, at the Secretary 2 Start Rate (\$18.2140 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Breanan N. Harper shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 08/11/20 J

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer request for a total of \$2,116.35.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
210.210.5385	Other Expense	210.210.5333	Admin Ofc. Chargebacks	\$ 189.77
210.210.5385	Other Expense	210.210.5335	Legal Ofc. Chargebacks	\$1,926.58

3-0 yes

RESOLUTION 20-128, ATTACHED

FIRE TRUCK SALE

Hawke moved and Pizzino seconded that pursuant to ORC Section 505.101, the Board of Trustees of Jackson Township, Stark County, Ohio (hereafter Jackson Township) and Stark State College of Technology, Ohio (hereafter Stark State) hereby agree that Jackson Township will sell AS IS to Stark State one (1) 2004 American LaFrance Eagle for \$1.00 and therefore authorize the placement of their signatures on the attached Agreement.

3-0 yes

Zoning & Planning Department

RESOLUTION 20-129, ATTACHED

NOXIOUS WEEDS – 5338 WALES AVE NW, PART OF PARCEL NO. 10004539 (HUNTINGTON BANK PORTION), JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Marketplace at Nobles Pond Development Co. Ltd. in Jackson Township and described as follows: 5338 Wales Ave NW, part of parcel No. 10004539 (Huntington Bank portion), Jackson Township, Ohio.

Be it resolved that said Marketplace at Nobles Pond Development Co. Ltd., whose tax mailing address is 821 S. Main Street, North Canton, OH 44720, be notified by serving on them by certified

mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2020. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 20-130, ATTACHED

NOXIOUS WEEDS – 5562 FOXCHASE AVE NW, LOT 22 IN FOX CHASE HILLS #1, PARCEL NO. 1612591, JACKSON TOWNSHIP, OHIO

Hawke moved and Thomas seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Carol E. Vellios in Jackson Township and described as follows: 5562 Foxchase Avenue NW, Lot 22 in Fox Chase Hills #1, Parcel No. 1612591, Jackson Township, Ohio.

Be it resolved that said Carol E. Vellios, whose tax mailing address is Core Logic, 2500 Westfield Dr., Elgin, IL 60124, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2020. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

ATTACHMENT 08/11/20 K

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6525 & 6487 Hills and Dales Rd NW, Parcel Nos. 16-30431 & 16-30433.

3-0 yes

Fiscal Department

ATTACHMENT 08/11/20 L

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$885,890.49.

3-0 yes

ATTACHMENT 08/11/20 M

Hawke moved and Pizzino seconded a motion to approve the minutes of the July 28, 2020 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 08/11/20 N

Hawke moved and Pizzino seconded a motion to approve the monthly reports for July 2020.

3-0 yes

**RESOLUTION 20-131, ATTACHED
2021 ALTERNATE TAX BUDGET DOCUMENT**

Hawke moved and Pizzino seconded a motion that we hereby adopt the attached Alternate Tax Budget Document for Fiscal Year 2021 as required by the Stark County Budget Commission in their attached July 21, 2020 directive and pursuant to the July 13, 2006 action of the Stark County Budget Commission, authorize the Township Fiscal Officer to sign the Alternate Tax Budget Document and authorize the Township Fiscal Officer to file said Alternate Tax Budget Document with the Stark County Auditor's Office.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, August 25, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **LOGIC**, September 3, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
 - Board of Zoning Appeals – August 13, 2020, 5:00 p.m., via video conference. Those interested in participating should call (330) 832-8023.
- **CIC**, August 20, 2020, 8:00 a.m., Township Hall.
- **Jackson Recycling Board Meeting**, August 26, 2020, 11:00 a.m., Township Hall.
- **Yard Debris / Waste Site**
 - Secure load before leaving for site
 - No plastic bags
- **Farmers Market** - Thursdays through October 1, 3:00 p.m. - 6:00 p.m., Jackson North Park

Old Business - None

New Business

**RESOLUTION 20-132, ATTACHED
NORTH PARK AMPHITHEATER ASPHALT PARKING LOT CONSTRUCTION
PROJECT**

Hawke moved and Pizzino seconded a motion that we hereby authorize the attached Advertisement for Bids for the North Park Amphitheater Asphalt Parking Lot Construction Project in accordance with the Specifications on file.

3-0 yes

**RESOLUTION 20-133, ATTACHED
FULL TIME ZONING INVESTIGATOR CONDITIONAL APPOINTMENT**

Hawke moved and Pizzino seconded a motion that we hereby appoint Chad E. Cline to the full-time position of Zoning Investigator for the Jackson Township Zoning and Planning Department, Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

**RESOLUTION 20-134, ATTACHED
FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL
APPOINTMENT**

Hawke moved and Pizzino seconded a motion that pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we hereby appoint the attached listed persons to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Those firefighters appointed are:

1. Nicholas R. Batdorff
2. Jeffrey D. Govern
3. Brett A. Siglow

3-0 yes

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Hawke moved and Thomas seconded a motion to return to Executive Session for preparing for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

3-0 yes

Todd Hawke

Randy Gonzalez