

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

SEPTEMBER 14, 2021

Hawke called the meeting to order at 3:01 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, and Public Works Director Rohn were also in attendance.

The first order of business was a Work Session in which the Park Division Budget was discussed. This included talk about Fisher Park Playground upgrade, an ice rink, new pickle ball courts in North Park, and Tam O'Shanter Park Soccer and Lacrosse fields. The presentation printout is attached.

Hawke moved and Thomas seconded a motion to go into Executive Session for conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department (Park Division Personnel Appointment / Employment / Compensation) – Interview Events and Programming Coordinator Candidates.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Class B Compensation.

3-0 yes

Upon return from Executive Session at 5:14 p.m., Hawke called the General Session to order. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Fire Department

**RESOLUTION 21-175 ATTACHED
APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC**

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-161 is incorporated herein, and Lukas A. Ricketts has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Lukas A. Ricketts to the position of Full-time Firefighter/ Paramedic, effective September 7, 2021 at 0758 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Lukas A. Ricketts shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 21-176 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-161 is incorporated herein, and Adam J. Gladysz has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Adam J. Gladysz to the position of Full-time Firefighter/ Paramedic, effective September 7, 2021 at 0759 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Adam J. Gladysz shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 21-177 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-161 is incorporated herein, and Sarah N. North has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Sarah N. North to the position of Full-time Firefighter/ Paramedic, effective September 7, 2021 at 0800 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Sarah N. North shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

Ricketts, Gladysz, and North were sworn in and there was a brief recess for pictures.

RESOLUTION 21-178 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Lukas A. Ricketts, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective September 7, 2021 at 0758 hours.

3-0 yes

RESOLUTION 21-179 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Adam J. Gladysz, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective September 7, 2021 at 0759 hours.

3-0 yes

RESOLUTION 21-180 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Sarah N. North, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective September 7, 2021 at 0800 hours.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation of \$100.00 from Vince Heslop on behalf of Sam George.

3-0 yes

RESOLUTION 21-181 ATTACHED

FIRE DEPARTMENT STATION 3 ASPHALT REPAIR CONTRACT

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature the attached Fire Department Station 3 Asphalt Repair Contract with Superior Paving & Materials, Inc. in the amount of \$25,268.00.

3-0 yes

Police Department

Cochran was sworn in and there was a brief recess for pictures.

RESOLUTION 21-182 ATTACHED

ACCEPTANCE OF PART-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Gary J. Cochran as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

Administration Department

**RESOLUTION 21-183 ATTACHED
HUMAN RESOURCES COORDINATOR**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 511.10, Samantha L. Kapper is hereby promoted and appointed to the full-time Human Resources Coordinator for the Jackson Township Administrative Department, effective September 11, 2021, who may receive an annual salary of \$50,960.00 (\$24.50 per hour) and the benefits of a Class B employee as described in the Benefit Package for Management Personnel (hired after July 1, 2012).

3-0 yes

**RESOLUTION 21-184 ATTACHED
AMPHITHEATER BAND BOOKING AGREEMENTS**

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Whereas, the Board of Trustees has determined that, as part of its programming for the Jackson Amphitheater, the acts identified in the attached contracts are to be engaged for performances for the 2021 season.

Be it resolved that we hereby adopt and authorize the placement of the Administrator/Law Director's signature upon the attached Booking Agreement for the following bands:

1. Mark Leach
2. Bruce in the USA
3. Yankee Bravo
4. Eric Brooke's Tribute to Michael Stanley

3-0 yes

**RESOLUTION 21-185 ATTACHED
AMPHITHEATER SPONSORSHIP AGREEMENT**

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees has sold sponsorships in its efforts to offset programming costs for engaged performances for the 2021 season the Jackson Amphitheater.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Sponsorship Agreement with the following:

1. Fred Olivieri Construction Company \$2,500.00

3-0 yes

ATTACHMENT 09/14/21 A

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.110.5387 Discretionary – Admin, to account code 101.110.5764 Site Improvement, in the amount of \$39,100.00.

3-0 yes

ATTACHMENT 09/14/21 B

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer request for a total of \$20,000.00.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
101.110.5385	Other Expense	101.115.5526	Fuel – Central Maint	\$ 4,000.00
101.110.5385	Other Expense	101.115.5299	Discretionary P/S - CM	\$ 6,000.00
101.110.5385	Other Expense	101.115.5387	Discretionary – CM	\$ 10,000.00

3-0 yes

RESOLUTION 21-186 ATTACHED

2022 COMMUNITY CELEBRATION – BATES BROTHERS AMUSEMENT COMPANY AGREEMENT

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees has scheduled the 2022 Community Celebration for June 22, 2022 through June 25, 2022.

Be it resolved that, we hereby adopt and authorize the placement of the Board members’ signatures on the attached Agreement with the Bates Brothers Amusement Company.

3-0 yes

RESOLUTION 21-187 ATTACHED

CONCESSION CONTRACTS – JACKSON SOFTBALL ASSOCIATION AND JACKSON LADIES LACROSSE BOOSTER CLUB

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees plans and operates the Summer Concert Series at the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Be it resolved that, we hereby adopt and authorize the placement of the Board Chairman’s signature on the attached Concession Contracts with the Jackson Softball Association and Jackson Ladies Lacrosse Booster Club.

3-0 yes

RESOLUTION 21-188 ATTACHED

HALLOWEEN

Hawke moved and Thomas seconded a motion that whereas, the Stark County Commissioners recommended that all political subdivisions within Stark County uniformly observe Halloween (door-to-door trick or treat activities) each year between 3:00 p.m. and 5:00 p.m. on the afternoon of October 31 if it falls on Saturday or Sunday or on the afternoon of the preceding Sunday if October 31 falls on weekday (Monday through Friday).

Be it resolved that in accordance with the recommendation of the Stark County Commissioners, the Jackson Township Board of Trustees hereby designates Halloween (Trick or Treat) on Sunday, October 31, 2021, from 3:00 p.m. to 5:00 p.m., in Jackson Township.

3-0 yes

ATTACHMENT 09/14/21 C

Hawke moved and Thomas seconded a motion to authorize the early closure of the Jackson Township Yard Debris – Waste Site on Saturday, October 16, 2021 at 6:00 p.m., for the Haunted Hayride.

3-0 yes

ATTACHMENT 09/14/21 D

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for Janus American Services Corp DBA Ramada by Wyndham Canton Hall of Fame, 4914 Everhard Rd & Pool Area, Jackson Township, Canton, Ohio 44718.

3-0 yes

ATTACHMENT 09/14/21 E

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for Fred W. Albrecht Grocery Co DBA Acme Fresh Market 19, 2905 Whipple Ave NW, Jackson Township, Canton, Ohio 44708.

3-0 yes

ATTACHMENT 09/14/21 F

Hawke moved and Thomas seconded a motion to approve the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council Inc. (Clerical), effective July 1, 2021 to June 30, 2024, and to authorize the Board of Trustees to sign said negotiated agreement.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 21-189 ATTACHED

STRIP AVE NW IMPROVEMENT PROJECT PID 108960 AGREEMENT

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Strip Avenue NW Improvement Project PID 108960 Agreement with the Stark County Commissioners.

3-0 yes

RESOLUTION 21-190 ATTACHED

CLOVER DALE ALLOTMENT STOP SIGN

Hawke moved and Pizzino seconded a motion that pursuant to Ohio Revised Code 4511.65, we hereby adopt and authorize the placement of stop signs at:

Radcliff Avenue NW to stop northbound at Hoverland Street NW (sign to be placed on the northeast corner of Radcliff Avenue NW and Hoverland Street NW).

3-0 yes

Park Division

ATTACHMENT 09/14/21 G

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 214.510.5762 Capital Improvement - Park, to account code 214.510.5212 Pension - Park, in the amount of \$25,000.00.

3-0 yes

ATTACHMENT 09/14/21 H

Hawke moved and Thomas seconded a motion to approve a Then & Now Certificate for purchase order MV21478 to Great 2 Inflate in the amount of \$3,300 for the Community Celebration.

3-0 yes

RESOLUTION 21-191 ATTACHED

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION AGREEMENTS

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Site Confirmation Agreement with attached General Terms and Conditions and Indemnification Agreement with the Ohio High School Athletic Association for the Girls Tennis Tournament.

3-0 yes

ATTACHMENT 09/14/21 I

Hawke moved and Thomas seconded a motion to authorize the hiring of one (1) new Leased Park Maintenance Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from David Ruwadi.

3-0 yes

Central Maintenance Division

RESOLUTION 21-192 ATTACHED

PUBLIC WORKS – MAINTENANCE WORKER

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 511.10, Joseph S. Futrell is hereby appointed as full-time Public Works Maintenance Worker for the Jackson Township Public Works Department (Central Maintenance Division), effective September 11, 2021, with a two year probationary period, who may receive an annual salary of \$41,600.00 (\$20.00 per hour) and the benefits of a Class C employee as described in the Benefit Package for Management Personnel, contingent upon successful completion of a background check and any other requirements.

3-0 yes

ATTACHMENT 09/14/21 J

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.115.5299 Discretionary P/S - CM, to account code 101.115.5240 Uniform Allowance - CM, in the amount of \$2,000.00.

3-0 yes

Fiscal Office

ATTACHMENT 09/14/21 K

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,547,066.74.

3-0 yes

ATTACHMENT 09/14/21 L

Hawke moved and Thomas seconded a motion to approve the minutes of the August 10, 2021 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 09/14/21 M

Hawke moved and Thomas seconded a motion to approve the minutes of the August 16, 2021 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 09/14/21 N

Hawke moved and Thomas seconded a motion to approve the minutes of the August 24, 2021 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 09/14/21 O

Hawke moved and Thomas seconded a motion to approve the monthly reports for August 2021.

3-0 yes

**RESOLUTION 21-193 ATTACHED
STREET LIGHT ASSESSMENT LIST**

Hawke moved and Thomas seconded a motion that pursuant to ORC Sections 515.11 and 515.12, we hereby authorize the Fiscal Officer to certify the street light assessments as per the attached listing for 2022 collections.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, September 28, 2021, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **LOGIC**, October 7, 2021, 9:00 a.m., Jackson Township Hall

- **Zoning Meetings**
 - BZA – October 14, 2021, 5:00 p.m., Jackson Township Hall
 - Zoning Commission – September 16, 2021, 5:00 p.m., Jackson Township Hall
- **Amphitheater Events (www.jacksonamphitheater.com)**
 - **Food Truck Thursdays** through September 30, 11:00 a.m. to 7:00 p.m.
 - **Thursday Night Free Concerts**
 - September 16 – Eric Brooke’s Tribute to Michael Stanley
 - September 23 – Yankee Bravo
- **Farmers Market**, Thursdays through September 30, 3:00 p.m. to 6:00 p.m., Jackson Amphitheater Parking Lot
- **Safety Center Open House** scheduled for October 3, 2021 has been cancelled

Old Business – None

New Business – None

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department (Park Division Personnel Appointment / Employment / Compensation) – Interview Events and Programming Coordinator Candidates.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Class B Compensation.

3-0 yes

Upon return from Executive Session at 7:21 p.m., Hawke called the General Session back to order.

ATTACHMENT 09/14/21 P

Hawke moved and Thomas seconded a motion to approve the wage increase for Class B clerical salaried personnel as attached in the outline from Mike Vaccaro, effective retroactively to September 11, 2021.

3-0 yes

**RESOLUTION 21-194 ATTACHED
EVENTS AND PROGRAMMING COORDINATOR**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 511.10, Chylece L. Head is hereby appointed to the full-time Events and Programming Coordinator for the Jackson

Township Public Works Department (Park Division), effective September 20, 2021, who may receive an annual salary of \$60,000.00 (\$28.8462 per hour) and the benefits of a Class B employee as described in the Benefit Package for Management Personnel (hired after July 1, 2012).

Be it further resolved that Chylece L. Head shall serve a two year probationary period and shall continue to maintain all required certifications.

3-0 yes

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez