

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

OCTOBER 26, 2021

Hawke called the meeting to order at 4:05 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Director Poindexter, and Public Works Director Rohn were also in attendance.

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department (Appointment / Employment / Compensation) – Interview Full-Time candidates for Firefighter / Paramedic.

3-0 yes

Upon return from Executive Session, Hawke called the General Session to order. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Award Presentation

Several members of the Ohio Association of Emergency Vehicle Technicians spoke about their organization and how different emergency vehicle maintenance is from traditional vehicles. They also spoke very highly of Jackson Township mechanic, Zach Bergmann, recipient of the Master Technician of the Year Award. Zach is an EVT Master of fire apparatus, ambulance and law enforcement vehicles.

Zach thanked everyone for the award, but also said that it is an award for the department, because it takes a team. Everyone working together, whether it be his co-workers or the Department Heads and even the ability to get tools and training when needed.

Hawke, Brink and Berczik all thanked Zach for his hard work and willingness to go the extra mile and for making sure the vehicles are in safe working order.

Fire Department

RESOLUTION 21-209 ATTACHED

JACKSON TOWNSHIP PART-TIME FIREFIGHTER HIRING

Hawke moved and Thomas seconded a motion that pursuant to Part-time Firefighter hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Cody I. Shaffer to the position of Part-time Firefighter, effective, November 1, 2021 at 0759 hours, at the Part-time Firefighter probationary rate of \$15.00 per hour.

3-0 yes

RESOLUTION 21-210 ATTACHED

JACKSON TOWNSHIP PART-TIME FIREFIGHTER HIRING

Hawke moved and Thomas seconded a motion that pursuant to Part-time Firefighter hiring procedure and authority granted in ORC Section 505.38, we hereby appoint Michael R. Yurkonis to the position of Part-time Firefighter, effective, November 1, 2021 at 0800 hours, at the Part-time Firefighter probationary rate of \$15.00 per hour.

3-0 yes

The oaths were administered to both Shafer and Yurkonis and then there was a brief recess for pictures.

RESOLUTION 21-211 ATTACHED

JACKSON TOWNSHIP PART-TIME FIREFIGHTER OATH

Hawke moved and Thomas seconded a motion that we hereby accept the attached Oath of Office for Cody I. Shaffer, Part-time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective November 1, 2021 at 0759 hours.

3-0 yes

RESOLUTION 21-212 ATTACHED

JACKSON TOWNSHIP PART-TIME FIREFIGHTER OATH

Hawke moved and Thomas seconded a motion that we hereby accept the attached Oath of Office for Michael R. Yurkonis, Part-time Firefighter for the Jackson Township Fire Department, Stark County, Ohio, effective November 1, 2021 at 0800 hours.

3-0 yes

RESOLUTION 21-213 ATTACHED

FIRE DEPARTMENT STATION 3 GENERATOR REPLACEMENT PURCHASE

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 505.37, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached pricing quote with Hilscher-Clarke Electric Company for the purchase and installation of a replacement generator at Station 3 in the amount of \$38,420.00.

3-0 yes

RESOLUTION 21-214 ATTACHED

FIRE DEPARTMENT PERSONAL PROTECTIVE EQUIPMENT REPLACEMENT PURCHASE

Hawke moved and Pizzino seconded a motion that pursuant to ORC Sections 9.48 and 505.37, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached pricing quote for turn-out gear with PHOENIX Safety Outfitters for the purchase of twenty-six (26) sets of Janesville V-Force Coats and Pants in the total amount of \$66,170.00.

3-0 yes

RESOLUTION 21-215 ATTACHED

FIRE DEPARTMENT AUTOMATIC EXTERNAL DEFIBRILLATOR PURCHASE

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached pricing quote with ZOLL Medical

Corporation for the purchase of seven (7) Automatic External Defibrillators in the total amount of \$8,622.60 as the prices are lower than the prices listed in the State Purchasing Contract for the same or equivalent equipment.

3-0 yes

Administration Department

ATTACHMENT 10/26/21 A

Hawke moved and Thomas seconded a motion to amend the Board of Trustees' regular meeting schedule as follows:

1. The November 23, 2021 meeting shall be canceled and rescheduled to November 18, 2021 at 4:00 p.m. (Executive Session) and 5:00 p.m. (General Session).

3-0 yes

ATTACHMENT 10/26/21 B

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for Cracker Barrel Old Country Store Inc DBA Cracker Barrel Store 215, 6940 Sunset Strip Ave NW, Jackson Township, North Canton, OH 44720.

3-0 yes

Legal Department

RESOLUTION 21-216 ATTACHED PROFESSIONAL DESIGN SERVICES

Hawke moved and Thomas seconded a motion that whereas, on April 26, 2016, pursuant to ORC Sections 9.33, 9.332, 9.333, 9.334, and 153.65 through 153.73 we hereby adopted the attached amended Selection Policy for Professional Consulting and Engineering Services and Construction Management Firms and Public Announcement Form.

Be it further resolved that, in accordance with the attached selection policy, we hereby authorize the advertisement of the attached public announcement for professional consulting and engineering services requesting statements of qualifications until December 14, 2021 upon the attached preliminary scope of services for professional consulting and engineering services.

Be it further resolved that the Township Fiscal Officer is requested to publish the attached public announcement.

3-0 yes

Police Department

Hawke moved and Thomas seconded a motion to accept a donation in the amount of \$15.00 from Alexander Vedmedev and Nina Stabrova.

3-0 yes

**RESOLUTION 21-217 ATTACHED
METRO NARCOTICS AGREEMENT**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Metro Narcotics Agreement with the Stark County Sheriff's Office.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 10/26/21 C

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5395 Vehicle Maint Labor – Hwy, to account code 204.310.5396 Vehicle Maint & Repairs - Hwy, in the amount of \$30,000.00.

3-0 yes

**RESOLUTION 21-218 ATTACHED
PUBLIC WORKS DUMPSTER PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Wastequip for the purchase of two (2) 30 Cubic Yard Standard Duty Rectangular Roll Off Containers in the total amount of \$16,403.00.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to accept a donation of \$100.00 in memory of Judy Haas from Ed and Louise Mahoney and Ted & Michelle Mahoney & Family.

3-0 yes

ATTACHMENT 10/26/21 D

Hawke moved and Thomas seconded a motion to accept a donation of 100 Daffodil bulbs from Cutler Real Estate, pursuant to Section 101.22 of the Park Rules and Regulations amended on April 25, 2017. Installation shall be as directed by the Superintendent of the Parks and Recreation Division.

3-0 yes

ATTACHMENT 10/26/21 E

Hawke moved and Thomas seconded a motion to approve a Then & Now Certificate for purchase order MV21580 for Stageworx in the amount of \$5,996.38 for the lighting service for concerts during the Community Celebration.

3-0 yes

ATTACHMENT 10/26/21 F

Hawke moved and Thomas seconded a motion to approve a Then & Now Certificate for purchase order MV21522 for Stageworx in the amount of \$75,000.00 for the lighting service for concerts at the Amphitheater.

3-0 yes

Gonzalez thanked the Public Works, Police and Fire Departments for getting everything cleaned up from the storms so quickly. Rohn said that within about 30 minutes, they had full Highway and Parks staff, and even some mechanics on hand to start cleaning up. Haymaker & Berens both sent crews out immediately to help as well. Beaver Excavating offered to send some carpenters to work with the high school trade students to teach them how to rebuild the dugouts. Gonzalez thinks that is a great idea because that way the students get involved, it saves the Township some money, and it could possibly even turn into future employment for some students down the road. Rohn also expressed how fortunate we were that mostly Township property was damaged and no one was injured, nor any major residential damage. Hawke and Pizzino also expressed their appreciation to everyone involved in the clean-up efforts.

Zoning and Planning Department

ATTACHMENT 10/26/21 G

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 500 Stuart St NW, Lot 62 in Blaumeiser Tract, Parcel No. 1606342, S.W. Qtr. Section 32.

3-0 yes

ATTACHMENT 10/26/21 H

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 9320 Summit St NW, Lot 25 in Scenic Wonderland Hills Allotment 7, Parcel No. 1605791, N.E. Qtr. Section 6.

3-0 yes

ATTACHMENT 10/26/21 I

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 6854 Hillway Ave NW, Lot 9 in Portage Estates, Parcel No. 1604314, S.W. Qtr. Section 10.

3-0 yes

ATTACHMENT 10/26/21 J

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 7811 Parkford St NW, Parcel No. 1602131, S.W. Qtr. Section 28.

3-0 yes

ATTACHMENT 10/26/21 K

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 0.321 acre empty lot on Uniondale St N.W., Lot 31 in Oakdale Allotment, Parcel No. 1605350, S.W. Qtr. Section 28.

3-0 yes

ATTACHMENT 10/26/21 L

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 6847 Frank Ave NW, Parcel No. 10001841, S.E. Qtr. Section 11.

3-0 yes

Fiscal Office

ATTACHMENT 10/26/21 M

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$904,931.72.

3-0 yes

ATTACHMENT 10/23/21 N

Hawke moved and Pizzino seconded a motion to approve the minutes of the October 12, 2021 Board of Trustees' Meeting.

3-0 yes

RESOLUTION 21-219 ATTACHED

ESTABLISHMENT OF AMPHITHEATER OPERATIONS FUND #207

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees of Jackson Township, Stark County, Ohio own the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees of Jackson Township, Stark County, Ohio, seek to establish an amphitheater operations fund in order to maintain accounting records and financial information regarding the Jackson Amphitheater;

Be it resolved that, pursuant to O.R.C. 5705.12, we authorize and approve the establishment of the Amphitheater Operations Fund #207 for maintaining financial information related to the operations of the Jackson Amphitheater.

3-0 yes

ATTACHMENT 10/26/21 O

Hawke moved and Pizzino seconded a motion to accept the Amounts and Rates as determined by the Budget Commission and authorizing the necessary Tax Levies and certifying them to the County Auditor.

3-0 yes

Routine Business

Announcements

- **Jackson Township Trustees Special Meeting**, Friday, October 29, 2021 at 11:00 a.m., at its newest park grounds located at the former Tam O’Shanter golf course. The meeting will be for park dedication ceremony and other general business. The meeting will be held in the cul-de-sac of Belden Greens Circle NW.
- Next regular **Board of Trustees’** meeting, November 9, 2021, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **Celebration Committee** meeting, November 9, 2021, 3:00 p.m., Jackson Township Hall
- **CIC**, November 18, 2021, 8:00 a.m., Jackson Township Hall
- **LOGIC**, November 4, 2021, 9:00 a.m., Jackson Township Hall
- **Zoning Meetings**
 - BZA – October 28, 2021, 5:00 p.m., and November 4, 2021, 5:00 p.m., Jackson Township Hall
 - Zoning Commission – None Scheduled
- **Drive Thru Trick or Treat** – Sunday October 31, 2021, 12:00 p.m. – 1:30 p.m., Amphitheater Parking Lot
- **Halloween Trick or Treat** – Sunday, October 31, 2021, 3:00 p.m. – 5:00 p.m.

Old Business – None

New Business

RESOLUTION 21-220 ATTACHED

FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC CONDITIONAL APPOINTMENT

Hawke moved and Thomas seconded a motion that pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township’s Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 “to provide for the employment of firefighters as it considers best”, we hereby appoint the attached listed person(s) to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

3-0 yes

Public Speaks

Amy Kunkle, 9077 Traphagen St NW had a question about the special meeting that was just announced. She asked if they could explain more about it. Gonzalez responded that it is a public meeting and anyone can come. It is a park dedication that is going to feature the approved blue prints of what will be built there. Ms. Kunkle wondered when it was announced. The Board said it was just announced today and will be publicly posted the next morning.

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez