

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 18, 2021

Hawke called the meeting to order at 3:07 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Director Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session concerning the Community Parkway Street Lighting, the Park Sign, and Economic Development.

Departmental Budgets

Fire Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-22-01 for Fire Suppression, EMS, Training, and Fire Prevention in the amount of \$14,359,347.27.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-22-02 for Stark County Specialty Team Membership in the amount of \$25,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-03 for the Light Tower / Equipment Mounting in the amount of \$30,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-04 for Turnout Gear in the amount of \$100,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-05 for SCBA Cylinders in the amount of \$99,000.00 (dependent on sale of current cylinders).

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-06 for Transfer to Capital Fund 318 in the amount of \$625,601.73.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-07 for Transfer to Accumulated Benefits Fund in the amount of \$250,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-08 for Transfer to Levy Balancing Fund in the amount of \$300,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-09 for EMS Operations in the amount of \$1,997,450.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-10 for Reporting Software in the amount of \$25,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-11 for Transfer to Capital Fund 318 in the amount of \$771,568.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-22-12 for Capital Projects in the amount of \$230,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-22-13 for Safety Center Roof (split with Police Department) in the amount of \$125,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-22-14 for replacement of Fire Investigation Vehicle in the amount of \$70,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-15 for Ambulance Replacement in the amount of \$300,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-22-16 for Fire Pumper (75' Quint) in the amount of \$1,000,000.00.

3-0 yes

Zoning & Planning Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 2022-1 for Zoning Operations in the amount of \$315,211.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2022-2 for IWorQ in the amount of \$20,000.00.

3-0 yes

Fiscal Department

Hawke moved and Thomas seconded a motion to approve Budget Module 22-01 for Current Level of Operations in the amount of \$586,125.00.

3-0 yes

Administration Department

Hawke moved and Thomas seconded a motion to approve Budget Module 22-01 for Current Level Administration Department Operations in the amount of \$4,132,764.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 22-02 for Emergency Management Funding in the amount of \$50,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 22-03 for CIC Operations in the amount of \$60,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 22-04 for Township Administration Building Upper Roof Replacement in the amount of \$23,900.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 22-05 for Administration Dedicated Funds in the amount of \$2,139,091.00.

3-0 yes

Legal Department

Hawke moved and Thomas seconded a motion to approve Budget Module 1 for Current Services in the amount of \$306,286.18.

3-0 yes

Hawke called the General Session to order at 5:02 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Eagle Scout Joe Richmond presented the Trustees with a United States Flag Retirement Box he constructed. He explained that the box has a cloth bag inside to store the flags as well as a QR code on the box that explains the flag retirement process.

There was a brief recess for pictures.

Fire Department

RESOLUTION 21-232 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-220 is incorporated herein, and Kristopher C. Hendershot has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Kristopher C. Hendershot to the position of Full-time Firefighter/ Paramedic, effective November 22, 2021 at 0756 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Kristopher C. Hendershot shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 21-233 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-220 is incorporated herein, and Andrew A. Kendrick has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Andrew A. Kendrick to the position of Full-time Firefighter/ Paramedic, effective November 22, 2021 at 0757 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Andrew A. Kendrick shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 21-234 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-220 is incorporated herein, and Corey R. Korosa has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Corey R. Korosa to the position of Full-time Firefighter/ Paramedic, effective November 22, 2021 at 0758 hours, at

the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Corey R. Korosa shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 21-235 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-220 is incorporated herein, and Nicholas D. Wilson has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Nicholas D. Wilson to the position of Full-time Firefighter/ Paramedic, effective November 22, 2021 at 0759 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Nicholas D. Wilson shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 21-236 ATTACHED

APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 21-220 is incorporated herein, and Leroy E. Yoder has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Leroy E. Yoder to the position of Full-time Firefighter/ Paramedic, effective November 22, 2021 at 0800 hours, at the FF/P2 annual rate of \$58,141.83 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Leroy E. Yoder shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

The new hires were sworn in and pictures were taken.

RESOLUTION 21-237 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Kristopher C. Hendershot, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective November 22, 2021 at 0756 hours.

3-0 yes

RESOLUTION 21-238 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Andrew A. Kendrick, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective November 22, 2021 at 0757 hours.

3-0 yes

RESOLUTION 21-239 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Corey R. Korosa, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective November 22, 2021 at 0758 hours.

3-0 yes

RESOLUTION 21-240 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Nicholas D. Wilson, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective November 22, 2021 at 0759 hours.

3-0 yes

RESOLUTION 21-241 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Leroy E. Yoder, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective November 22, 2021 at 0800 hours.

3-0 yes

Administration Department

ATTACHMENT 11/18/21 A

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request as follows for a total transfer of \$9,100.00:

From Code	Description	To Code	Description	Amount
101.110.5299	P/S Discretionary	101.110.5110	Salaries	\$ 3,000.00
101.110.5230	Workers Comp	101.110.5110	Salaries	\$ 5,500.00
101.110.5230	Workers Comp	101.110.5212	Employer's PERS	\$ 600.00

3-0 yes

**RESOLUTION 21-242 ATTACHED
STREET LIGHT**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 515.01, we determine that the public safety or welfare requires the placement of street illumination light on an existing pole at the attached location on Hills & Dales Road NW and adopt and authorize the placement of the Board Chairman's signature upon the attached letter to Ohio Edison.

3-0 yes

**RESOLUTION 21-243 ATTACHED
PERSONNEL ACTION – ARTICLE 8 OF THE AMENDED BENEFIT PACKAGE FOR
MANAGEMENT PERSONNEL**

Hawke moved and Pizzino seconded a motion that whereas, On December 17, 2020, the Board of Trustees for Jackson Township issued one-time personnel actions pursuant Article 8 of the amended Benefit Package for Management Personnel (hired after July 1, 2012, effective March 1, 2020), and granted five (5) additional personal days effective January 1, 2021, and to be used in the calendar year of 2021; and,

Whereas, the Public Works Director and the Administrator/Law Director were recipients' of the aforementioned personnel actions for their specific service during the COVID-19 Pandemic; and,

Whereas, circumstances in calendar year 2021 have occurred and are ongoing which prohibit the Public Works Director and the Administrator/Law Director for using the grant of personal days pursuant Article 8 of the amended Benefit Package for Management Personnel.

Now be it resolved that, pursuant to ORC Section 511.10 we hereby adopt and approve the placement of the Board Chairman's signature on the attached Requests for Reimbursement for the Public Works Director and the Administrator/Law Director, effective immediately.

3-0 yes

**RESOLUTION 21-244 ATTACHED
PUBLIC ENTITY RISK SERVICES OF OHIO, INC. CLAIM**

Hawke moved and Thomas seconded a motion that we hereby authorize the Township Administrator/Law Director, as the Board of Trustees' representative, to execute and/or endorse any and all two party checks (drafts/warrants) issued by PERSO, its agents and representatives with respect to claim number OTR021704 and the subordinate claim numbers.

3-0 yes

Police Department

ATTACHMENT 11/18/21 B

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 209.255.5112 Part-Time Wages, to account code 209.255.5120 Over-Time Wages, in the amount of \$30,000.00.

3-0 yes

Public Works Department

RESOLUTION 21-245 ATTACHED

CENTRAL MAINTENANCE SUPERINTENDENT – RATE ADJUSTMENT

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 511.10 we hereby adopt and approve a rate adjustment for Carles D. Moore and the position of Central Maintenance Superintendent, which he is assigned, with an annual salary of \$71,082.75 effective November 20, 2021. The appointee shall continue to serve at the pleasure of the Jackson Township Board of Trustees and with the benefits of a Class B employee as described in the Management Package (hired before July 1, 2012).

3-0 yes

RESOLUTION 21-246 ATTACHED

PARKS AND RECREATION SUPERINTENDENT – RATE ADJUSTMENT

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 511.10 we hereby adopt and approve a rate adjustment for David R. Ruwadi and the position of Parks and Recreation Superintendent, which he is assigned, with an annual salary of \$71,082.75 effective November 20, 2021. The appointee shall continue to serve at the pleasure of the Jackson Township Board of Trustees and with the benefits of a Class B employee as described in the Management Package (hired before July 1, 2012).

3-0 yes

RESOLUTION 21-247 ATTACHED

PARK FLEET AND GROUNDS MAINTENANCE SUPERVISOR – RATE ADJUSTMENT

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 511.10 we hereby adopt and approve a rate adjustment for Michael W. Danner and the position of Park Fleet and Grounds Maintenance Supervisor, which he is assigned, with an annual salary of \$62,400.00 (\$30.0000 per hour) effective November 20, 2021. The appointee shall continue to serve at the pleasure of the Jackson Township Board of Trustees and with the benefits of a Class B employee as described in the Management Package (hired before July 1, 2012).

3-0 yes

Highway Division

ATTACHMENT 11/18/21 C

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request as follows for a total transfer of \$1,302.16:

From Code	Description	To Code	Description	Amount
204.310.5387	Discretionary-Hwy	204.310.5395	V/M Labor-CM	\$ 1,300.00
204.310.5344	Printing-Hwy	204.310.5334	Fiscal Services-Hwy	\$ 0.13
204.310.5344	Printing-Hwy	204.310.5335	Legal Services-Hwy	\$ 0.07
211.310.5387	Discretionary-Hwy	211.310.5804	Cty Aud/Treas Fee-Hwy	\$ 1.96
				3-0 yes

**RESOLUTION 21-248 ATTACHED
HIGHWAY DIVISION PIPEHUNTER PURCHASE**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 9.48, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Quotation with M Tech Company for the Purchase of a new 2021 Freightliner SD108 PipeHunter VacHunter Combo as described in the Quotation in the total amount of \$321,848.00, which the prices are listed in the CoPro+ Purchasing Contract.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to accept a donation of \$10.00 from Stan Farson.

3-0 yes

Zoning and Planning Department

ATTACHMENT 11/18/21 D

Hawke moved and Thomas seconded a motion to report to the County Auditor the township action regarding abatement of a nuisance at 7811 Parkford St NW, Massillon, OH 44646, Parcel No. 1602131, SW Qtr Section 28, Jackson Township.

3-0 yes

Fiscal Office

ATTACHMENT 11/18/21 E

Hawke moved and Thomas seconded a motion to pay the bills in the amount of \$837,597.25.

3-0 yes

ATTACHMENT 11/18/21 F

Hawke moved and Thomas seconded a motion to approve the minutes of the November 9, 2021 Board of Trustees’ Meeting.

3-0 yes

ATTACHMENT 11/18/21 G

Hawke moved and Thomas seconded a motion to request an additional amended certificate in the amount of \$357,239.90 as attached.

3-0 yes

ATTACHMENT 11/18/21 H

Hawke moved and Thomas seconded a motion for supplemental appropriations in the amount of \$357,239.90 to the County Auditor.

3-0 yes

5:00 Public Hearing

No one spoke in favor of or against the Street Light Petition for The Greens at Belden and Gonzalez asked the Board for approval. The hearing was closed.

**RESOLUTION 21-249 ATTACHED
THE GREENS AT BELDEN NO. 3 LIGHTING DISTRICT**

Hawke moved and Thomas seconded a motion that a hearing having been had upon the attached petition requesting that the Board of Jackson Township Trustees take all lawful and proper proceedings to light artificially the streets and public ways in an unincorporated district in this Township, following notice and actual view taken, and the Board of Township Trustees finding:

(1) That the petition was filed with the Township Fiscal Officer on November 1, 2021 and that the Board of Township Trustees was duly notified by him of such filing and a copy of the petition was delivered to it on November 3, 2021.

(2) That the petition was signed by owners of more than one-half of the front feet of the lots and lands abutting on the streets and public ways of the aforesaid district, and that the petition complied with the law in specifying the metes and bounds of the district but included no lands more than 660 feet from, nor any lands not abutting on, the streets and public ways in such districts; and

(3) That due notice of a hearing before the Board of Township Trustees on the petition for The Greens at Belden No. 3 was duly and timely served on all lot owners and corporation affected by the proposed improvement, and was duly and timely published as against nonresidents pursuant to ORC 515.04, and return of due service and publication was made according to law.

Be it further resolved by the Board of Trustees of Jackson Township, Stark County, Ohio, that the proposed improvement to light artificially the streets and public ways in the district is necessary, and the petition is granted accordingly; that the number of lights necessary to light properly the streets and public ways is 22, that the lights shall be standard street light lumens; that they shall be located at the places described in the attached print; and that the kind of supports therefore shall be as described on the print.

Be it further resolved that, pursuant to ORC Sections 9.30 and 515.08 and in accordance with the contract with American Electric Power and PUCO tariff schedule, we hereby contract with American Electric Power for not less than one (1) year and shall continue thereafter until terminated sixty (60) days after either party has given written notice to the other of the intention to terminate, for the operating costs of the lights described in the attached plan in the amount of approximately \$6.18 per light per month for a total of \$1,631.52 per year. The Developer is responsible for payment of the installation cost and/or connection fee for this street lighting.

Be it further resolved that the costs and expenses of furnishing and maintaining such lights shall be paid from a fund made by special assessment against the lots and lands in the district semiannually equally per lot and the Fiscal Officer shall certify the assessment to the Stark County Auditor's Office.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, December 7, 2021, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **LOGIC** – December 2, 2021, 9:00 a.m., Jackson Township Hall
- **Zoning Meetings** – None scheduled at this time.
- **Santa's Mailbox**, December 1-15, 2021, located at front entrance of Township Administrative Building
- **Holiday in the Park**, Saturday, December 11, 2021, 5:00 p.m. to 7:00 p.m., Jackson North Park

Old Business – None

New Business – None

Public Speaks

A student in attendance asked the Trustees how issues are delegated to different offices. Hawke explained the different departments and what they each handle, including how the County Auditor and the levies play a role in the budgets.

Gonzalez furthered the discussion and asked the students who sets the budgets. Someone answered taxes to which Gonzalez confirmed was correct.

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department (Appointment/Employment/Compensation) – Sergeants MOU.

3-0 yes

Upon return from Executive Session at 5:52 p.m., General Session continued.

ATTACHMENT 11/18/21 I

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Police Chief and Administrator/Law Director’s signatures on the attached Memorandum of Understanding with the Fraternal Order of Police, Ohio Labor Council, Inc. (Sergeants), effective immediately.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Zoning Department (Appointment/Employment/Compensation) – Interview Zoning Commission and Board of Zoning Appeals candidates.

3-0 yes

Upon return from Executive Session at 6:47 p.m., General Session resumed.

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez