

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**APRIL 27, 2021**

Hawke called the meeting to order at 4:06 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Zoning Inspector Poindexter, Fire Chief Berczik, Police Chief Brink, and Public Works Director Rohn were also in attendance.

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Sergeants Collective Bargaining.

**3-0 yes**

Upon return from Executive Session at 5:01 p.m., Hawke called the General Session to order. Hawke requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

**Public Speaks – None**

**Fire Department**

The first order of business was the swearing in of new Deputy Chief, Kai W. Rieger. There was a brief recess for the pinning and photos.

**RESOLUTION 21-080 ATTACHED**

**ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME DEPUTY CHIEF**

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of Office for Kai W. Rieger, Full-Time Deputy Chief for the Jackson Township Fire Department, Stark County, Ohio, effective April 19, 2021 at 0800 hours.

**3-0 yes**

Next on the agenda was the swearing in of two new Battalion Chiefs, Michael T. Peel and Seth J. Rieger. There was another brief recess for the pinning and photos.

**RESOLUTION 21-081 ATTACHED**

**ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME BATTALION CHIEF**

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of Office for Michael T. Peel, Full-Time Battalion Chief for the Jackson Township Fire Department, Stark County, Ohio, effective May 3, 2021 at 0800 hours.

**3-0 yes**

**RESOLUTION 21-082 ATTACHED  
ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME BATTALION  
CHIEF**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of Office for Seth J. Rieger, Full-Time Battalion Chief for the Jackson Township Fire Department, Stark County, Ohio, effective May 3, 2021 at 0800 hours.

**3-0 yes**

**ATTACHMENT 04/27/21 A**

Hawke moved and Thomas seconded a motion to accept the attached retirement notice from part-time Fire Safety Inspector/Plan Examiner, Ralph J. Copley, effective May 1, 2021 at 0800 hours.

**3-0 yes**

**Administration Department**

**ATTACHMENT 04/27/21 B**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.110.5387 Discretionary - Admin, to account code 101.110.5385 Other - Admin, in the amount of \$77,151.72.

**3-0 yes**

**ATTACHMENT 04/27/21 C**

Hawke moved and Thomas seconded a motion to approve the Memorandum of Understanding between the Jackson Township Board of Trustees and the Board of Education of the Jackson Local School District, effective June 24, 2021 through June 27, 2021, and to authorize the Board Chairman to sign said Memorandum of Understanding.

**3-0 yes**

**ATTACHMENT 04/27/21 D**

Hawke moved and Thomas seconded a motion to approve and authorize the Board Chairman to sign the Division of Liquor Control, F Permit Application, for the 2021 Jackson Community Celebration.

**3-0 yes**

**ATTACHMENT 04/27/21 E**

Hawke moved and Pizzino seconded a motion to approve a Then & Now Certificate for purchase order RG21362 to Sedgwick in the amount of \$17,200.00 for the 2022 Workers Compensation Group Rating Program invoice not received in a timely manner.

**3-0 yes**

**ATTACHMENT 04/27/21 F**

Hawke moved and Pizzino seconded a motion that we do not request a hearing for the Liquor Permit for Bubbas Holdings LLC dba Bubbas 33 & Patio, 4721 Dressler Rd NW, Jackson Township, Canton, OH 44718.

**3-0 yes**

**ATTACHMENT 04/27/21 G**

Hawke moved and Pizzino seconded a motion that we do not request a hearing for the Liquor Permit for Janus American Services Corp dba Ramada by Wyndham Canton Hall of Fame, 4914 Everhard Rd, Jackson Township, Canton, OH 44718.

**3-0 yes**

**Police Department**

**ATTACHMENT 04/27/21 H**

Hawke moved and Thomas seconded a motion to approve the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council Inc. (Sergeants), effective September 1, 2021 to August 31, 2024, and to authorize the Board of Trustees to sign said negotiated agreement.

**3-0 yes**

Hawke thanked all involved for their work on this agreement and its smooth negotiations.

**Public Works Department**

**Highway Division**

**ATTACHMENT 04/27/21 I**

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer request for a total of \$16,300.00.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
204.310.5387	Discretionary – Hwy	204.310.5432	Computer Svcs – Hwy	\$ 2,300.00
317.310.5387	Discretionary – Hwy	317.314.5710	Design – Fulton-Br/Fox	\$ 9,000.00
202.310.5387	Discretionary – Hwy	202.310.5392	Equip & Tool Repair – Hwy	\$ 5,000.00

**3-0 yes**

**RESOLUTION 21-083 ATTACHED**

**2021 CURBING REPLACEMENT PROJECT AWARD**

Hawke moved and Pizzino seconded a motion that we hereby determine that T. R. Snyder Construction, Inc. is the lowest and best bidder for the 2021 Curbing Replacement Project and hereby award a Contract to them in the base bid amount of \$179,266.50 with Alternates A and B in the amount of \$17,309.25 for a total Contract amount of \$196,575.75 in accordance with the Company’s proposal and the Specifications and authorize the placement of the Board’s signatures on the Contract.

**3-0 yes**

**RESOLUTION 21-084 ATTACHED**

**2021 RESURFACING PROJECT AWARD**

Hawke moved and Thomas seconded a motion that we hereby determine that Superior Paving & Materials, Inc. is the lowest and best bidder for the 2021 Resurfacing Project and hereby award a Contract to them in the base bid amount of \$1,247,425.40, with Alternates A, B, C, D, E, F, H,

and I in the amount of \$194,767.70, for a total Contract amount of \$1,442,193.10 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

**3-0 yes**

### **Park Division**

Hawke moved and Thomas seconded a motion to accept a sponsorship donation to the 2021 Community Celebration in the amount of \$500.00 from Ohio State Waterproofing.

**3-0 yes**

### **ATTACHMENT 04/27/21 J**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 214.510.5387 Discretionary - Park, to account code 214.510.5385 Other Exp - Park, in the amount of \$1,500.00.

**3-0 yes**

### **RESOLUTION 21-085 ATTACHED**

#### **TAM O'SHANTER PARK – ENGINEERING SERVICES PROPOSAL**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Engineering Services Proposal with ms consultants, inc., with the express understanding that ms consultants, inc. receive written approval from Michael B. Vaccaro, Law Director, before beginning any task/phase of the attached described.

**3-0 yes**

### **ATTACHMENT 04/27/21 K**

Hawke moved and Thomas seconded a motion to authorize the hiring of two (2) new Leased Park Maintenance Workers, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from David Ruwadi.

**3-0 yes**

### **ATTACHMENT 04/27/21 L**

Hawke moved and Thomas seconded a motion to authorize the attached compensation increase for leased Parks and Recreation Division seasonal leased workers effective as recommended in accordance with the attached memorandum from David Ruwadi.

**3-0 yes**

### **ATTACHMENT 04/27/21 M**

Hawke moved and Thomas seconded a motion to authorize and set the maximum attendance for the 2021 amphitheater season at 1,250 guests.

**3-0 yes**

### **ATTACHMENT 04/27/21 N**

Hawke moved and Thomas seconded a motion to decline rental, leasing and programming from outside applicants and limit the use and programing at the Jackson Amphitheater for calendar year

2021 to programming and uses solely scheduled by the Board of Trustees of Jackson Township, Stark County, or their designee.

**3-0 yes**

**RESOLUTION 21-086 ATTACHED  
AMPHITHEATER RULES AND REGULATIONS**

Hawke moved and Thomas seconded a motion that pursuant to Ohio Revised Code Sections 504.04 (A)(1) and (2), 504.05, 505.261 and 511.32, we hereby amend, adopt, and approve the attached Amphitheater Rules and Regulations, effective 30 days from the enactment of this Resolution and request the Fiscal Officer publish the attached Notice of this Resolution.

Be it further resolved that we adopt the attached citation form required by Ohio Revised Code Section 504.06 and 504.07, and that the within resolution and regulations replaces all prior adopted regulations.

Be it further resolved that, the Board of Trustees by a majority vote hereby dispense with the requirement that this resolution be read on two separate days, and authorize the adoption of a resolution upon its first reading.

**3-0 yes**

**Zoning and Planning Department**

**RESOLUTION 21-087 ATTACHED  
ZONING INVESTIGATOR RATE ADJUSTMENT**

Hawke moved and Thomas seconded a motion that that pursuant to Ohio Revised Code Section 511.10, we hereby approve a rate adjustment for the full-time Zoning Investigator, Chad E. Cline of \$44,720.00 annually and at Level C of the Benefit Package for Management Personnel, effective April 24, 2021.

**3-0 yes**

**RESOLUTION 21-088 ATTACHED  
INITIATION OF ZONING TEXT AMENDMENT**

Hawke moved and Thomas seconded a motion that the Jackson Township Board of Trustees from time-to-time receive recommendations for text amendments to the Jackson Township Zoning Resolution.

Whereas, the Jackson Township Board of Trustees having reviewed the attached text changes and believe the recommendations deserve consideration by the Jackson Township Zoning Commission.

Be it resolved that, pursuant to ORC 519.12(A)(1), we authorize the Zoning Inspector, as the Board of Trustees' designee, to file an application with the Jackson Township Zoning Commission initiating a text amendment to the Jackson Township Zoning Resolution. Associated fees are hereby waived.

**3-0 yes**

**Fiscal Office**

**ATTACHMENT 0427/21 O**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$651,317.81.

**3-0 yes**

**ATTACHMENT 04/27/21 P**

Hawke moved and Pizzino seconded a motion to approve the minutes of the April 13, 2021 Board of Trustees’ meeting.

**3-0 yes**

**ATTACHMENT 04/27/21 Q**

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total of \$1,938.31.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
203.310.5387	Gas Tax – Discretionary	203.310.5808	State Audit Fees	\$ 72.44
210.210.5385	Fire – Other	210.210.5808	State Audit Fees	\$ 98.16
211.310.5387	Road Levy – Discretionary	211.310.5808	State Audit Fees	\$ 1,767.71

**3-0 yes**

**ATTACHMENT 04/27/21 R**

Hawke moved and Pizzino seconded a motion to approve the amended minutes of the December 10, 2019 Board of Trustees’ meeting.

**3-0 yes**

**Routine Business**

**Announcements**

- Next regular **Board of Trustees’** meeting, May 10, 2021, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, May 20, 2021, 8:00 a.m., via video conference.
- **LOGIC**, May 6, 2021, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings**
  - Board of Zoning Appeals – May 6, 2021, 5:00 p.m., Jackson Township Hall.
  - Zoning Commission – May 20, 2021, 5:00 p.m., Jackson Township Hall.

**Old Business – None**

**New Business**

**ATTACHMENT 04/27/21 S**

Vaccaro explained to the Trustees that in 2019 there was a change in the law that allows the Township to request an additional \$5.00 for the Vehicle License Tax. He stated that he is not looking for any action to be taken, just making the Trustees aware. Vaccaro said that Jackson Township is currently at \$15.00. Hawke responded that he doesn't think there is a reason to request the additional tax and feels the Township is in line with others in the area. Pizzino added that the budget has been set for this year and there are enough funds available, so he also does not see the need to request the additional tax. Thomas agreed. Gonzalez added that the Board has several opportunities to add taxes like this, including cable franchise fees, but they do not. They have stuck with the taxpayers choices in terms of voted levies and have not added hidden taxes and he commends them for that.

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**