

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 25, 2022

Hawke called the meeting to order at 3:13 p.m. at the Jackson Township Hall with Trustees Todd Hawke and John Pizzino present. Jim Thomas is still detained at his previous engagement and will be present as soon as possible. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, and Public Works Director Rohn were also in attendance.

The first order of business was a work session concerning 2022 band bookings for the amphitheater and the hours of operation for the skating rink.

Mr. Thomas arrived during the work session.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview Full-Time Police Patrol Officer Candidates.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Park Superintendent Position.

3-0 yes

Upon return from Executive Session at 5:02 p.m., Hawke called the General Session to order. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Fire Department

Newly promoted Fire Captain, Adam Silla was sworn in, followed by a brief recess for pictures.

RESOLUTION 22-018 ATTACHED

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME CAPTAIN

Hawke moved and Thomas seconded a motion we hereby accept the attached oath of Office for Adam M. Silla, Full-Time Captain for the Jackson Township Fire Department, Stark County, Ohio, effective January 24, 2022 at 0800 hours.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation in the amount of \$50.00 from Joseph A. Tenaglia.

3-0 yes

ATTACHMENT 01/25/22 A

Hawke moved and Pizzino seconded a motion to approve a leave of absence, from January 15, 2022 through April 15, 2022, for Part-Time Firefighter, Joshua Pappas.

3-0 yes

**RESOLUTION 22-019 ATTACHED
FIRE DEPARTMENT PUMPER – LADDER (QUINT) TRUCK**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Contract with Sutphen Corporation for the purchase of a Sutphen Custom SA 75 Ladder - Pumper Fire Truck as described in the Contract for a total amount of \$1,000,042.49 which the prices are listed in the State Purchasing Contract.

3-0 yes

ATTACHMENT 01/25/22 B

Hawke moved and Thomas seconded a motion to accept a Then & Now Certificate for purchase order RG22117 to LOGIC in the amount of \$700,000.00 for 2022 Dispatch Services.

3-0 yes

Police Department

Newly hired Full-Time Police Patrol Officers, Jun N. Yan and Kyle D. Trsinar, were sworn in and a brief recess took place for pictures.

**RESOLUTION 22-020 ATTACHED
ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Jun N. Yan as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

**RESOLUTION 22-021 ATTACHED
ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Kyle D. Trsinar as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation in the amount of \$50.00 from Joseph A. Tenaglia.

3-0 yes

ATTACHMENT 01/25/22 C

Hawke moved and Thomas seconded a motion to accept the attached retirement notice from full-time Police Officer and Police Constable, Eric Haynam, effective February 28, 2022 at 1200 hours.

3-0 yes

ATTACHMENT 01/25/22 D

Hawke moved and Thomas seconded a motion to approve the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council Inc. (Lieutenants), effective January 15, 2022 to January 14, 2025, and to authorize the Board of Trustees to sign said negotiated agreement.

3-0 yes

**RESOLUTION 22-022 ATTACHED
POLICE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2022 Ford Explorer Interceptor vehicle in the amount of \$29,738.40 as the price is lower than the prices listed in the Sourcewell Purchasing Contract for the same equipment.

3-0 yes

ATTACHMENT 01/25/22 E

Hawke moved and Thomas seconded a motion to approve an unpaid leave of absence, effective January 23, 2022, for Police Patrol Officer, Nathan Henry, for the purpose of Family and Medical Leave Act (FMLA), not to exceed his remaining FMLA balance, with the exception that the unpaid leave of absence terminates if the employee returns to work full-time without restriction prior to exhausting his remaining FMLA balance, or separates from Township employment, or separates from employment, pursuant to an OPERS approved benefit. Employee shall be responsible for his employee share of extended health benefits from January 23, 2022, until he returns to active payroll status.

3-0 yes

ATTACHMENT 01/25/22 F

Hawke moved and Pizzino seconded a motion to approve an unpaid leave of absence, effective January 14, 2022, for Part-Time School Resource Police Officer, Stephen R. Altieri. The unpaid leave of absence shall terminate on the earlier of February 25, 2022, or the employee returns to work without restriction, or separates from the Township due to termination of the employee’s employment agreement.

3-0 yes

Chief Brink was excused from the meeting.

Administration Department

**RESOLUTION 22-023 ATTACHED
FULL-TIME RECEPTIONIST APPOINTMENT**

Hawke moved and Thomas seconded a motion that we hereby authorize the hiring of Courtney E. Barson to the full-time position of Receptionist/Secretary for the Jackson Township Administration Department, effective January 18, 2022 at 0800 hours, at the Receptionist/Secretary Start Rate (\$16.3566 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Courtney E. Barson shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 01/25/22 G

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer for a total transfer of \$13,149.08.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
214.510.5387	Discretionary – Park	214.510.5460	Insurance – Park	\$ 8,618.08
101.110.5387	Discretionary – Admin	101.110.5462	Buildings Ins – Admin	\$ 1,472.00
209.250.5387	Discretionary – Police	209.250.5462	Buildings Ins – Police	\$ 2,894.00
210.210.5385	Other Expense- Fire	210.210.5466	Bonding Ins – Fire	\$ 165.00
TOTAL				\$ 13,149.08

3-0 yes

**RESOLUTION 22-024 ATTACHED
APPOINTMENT TO CIC**

Hawke moved and Pizzino seconded a motion that we hereby appoint Justin Hardesty to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from February 1, 2022 to February 1, 2024.

3-0 yes

**RESOLUTION 22-025 ATTACHED
APPOINTMENT TO CIC**

Hawke moved and Thomas seconded a motion that we hereby appoint Randy Gonzalez to serve the remainder of Timothy Berczik’s term as a governmental member of the Community Improvement Corporation (CIC) for a one-year term from February 1, 2022 to February 1, 2023.

3-0 yes

Chief Berczik said that there was a change in the direction they were going and Mr. Gonzalez is in a better position as Fiscal Officer to serve in that capacity.

**RESOLUTION 22-026 ATTACHED
DISPOSITION OF TOWNSHIP PROPERTY**

Hawke moved and Thomas seconded a motion that whereas, ORC Section 505.10(A) permits the Board of Trustees of Jackson Township to adopt by resolution a list of personal property that is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and to discard the personal property that has no value and;

Be it resolved, and pursuant to, ORC Section 505.10(A)(7), we hereby find that the attached list of computer equipment is no longer needed for the use it was originally acquired, said equipment has no value and is unfit for use, and authorizes the discarding of the items listed.

3-0 yes

ATTACHMENT 01/25/22 H

Hawke moved and Thomas seconded a motion to approve and authorize the placement of the Chairman’s signature upon the Anniversary Information Acknowledgement from OTARMA for the Township’s liability and property coverage for 2022.

3-0 yes

ATTACHMENT 01/25/22 I

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for Mara Sman LLC DBA DP Jackson Steak Chop and Seafood House, 6817-6825 Wales Ave NW, Jackson Township, North Canton, OH 44720.

3-0 yes

ATTACHMENT 01/25/22 J

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for Costco Wholesale Corp DBA Costco Wholesale, Ext Huckleberry St between Frank Ave NW & Strip Ave NW, Jackson Township, Canton, OH 44720.

3-0 yes

Public Works Department

ATTACHMENT 01/25/22 K

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 206.206.5299 Discretionary P/S – PW to account code 206.206.5230 Workers Comp-PW in the amount of \$1,181.54.

3-0 yes

Highway Division

RESOLUTION 22-027 ATTACHED

PUBLIC WORKS DEPARTMENT AERIAL TOWER AND ACCESSORIES PURCHASE

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President’s signature upon the attached Contract with Utility Truck Equipment, Inc. for the Purchase of one (1) Versalift Model VST-47-I Aerial Tower and related accessories as described in the Contract in the amount of \$159,932.00 as the prices are lower than the prices listed in the State Purchasing Contract for the same or equivalent equipment.

3-0 yes

Resolution 22-027 was originally approved for the wrong amount, but a few minutes later, Pizzino noticed the amount was incorrect. Therefore, it was rescinded and reapproved for the correct amount as listed above.

RESOLUTION 22-028 ATTACHED

PROFESSIONAL DESIGN SERVICES RFP

Hawke moved and Thomas seconded a motion that whereas, on April 26, 2016, pursuant to ORC Sections 9.33, 9.332, 9.333, 9.334, and 153.65 through 153.73 we hereby adopted the attached amended Selection Policy for Professional Consulting and Engineering Services and Construction Management Firms and Public Announcement Form.

Be it further resolved that, in accordance with the attached selection policy, we hereby authorize the advertisement of the attached public announcement for professional consulting, engineering, and/or construction management services at Keck Park Circle NW and hereby request proposals until March 8, 2022 upon the attached preliminary scope of services.

Be it further resolved that the Township Fiscal Officer is requested to publish the attached public announcement.

3-0 yes

ATTACHMENT 01/25/22 L

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Board Members' signatures on the ODOT Township Highway System Mileage Certification for a total of 207.724 Township miles.

3-0 yes

Central Maintenance Division

ATTACHMENT 01/25/22 M

Hawke moved and Thomas seconded a motion to approve a Then & Now Certificate for purchase order MV22193 for various vendors in the amount of \$100,000.00 for expenses related to the insurance claims from the tornado. The Township had not appropriated the funds because we were expecting two-party checks from PERSO.

3-0 yes

Mr. Gonzalez thanked the Public Works Department for the amazing job they have all done clearing the roads, all 207 miles, after getting hit with two snow storms back to back. Mr. Rohn, Mr. Vaccaro, and Mr. Hawke followed suit with their gratitude as well. Mr. Pizzino also asked Mr. Vaccaro to address the parking ban changes. Mr. Vaccaro announced that this year there will not be warnings as in past years. They will be giving tickets and repeat offenders will be towed. The parking ban gives the snow plows and emergency vehicles the room needed to be able to access all streets.

Park Division

ATTACHMENT 01/25/22 N

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 214.510.5299 Discretionary P/S – Park to account code 214.510.5230 Workers Comp-Park in the amount of \$1,838.67.

3-0 yes

**RESOLUTION 22-029 ATTACHED
NORTH PARK PICKLEBALL COMPLEX BID REJECTION**

Hawke moved and Thomas seconded a motion that pursuant to the attached Advertisement for Bids and Section 102.17 of the Specifications, we hereby reject any and all bids received on December 21, 2021 for the North Park Pickleball Complex Project.

3-0 yes

**RESOLUTION 22-030 ATTACHED
NORTH PARK PICKLEBALL COMPLEX**

Hawke moved and Thomas seconded a motion to authorize the attached Advertisement for Bids for the North Park Pickleball Complex in accordance with the Specifications on file.

3-0 yes

ATTACHMENT 01/25/22 O

Hawke moved and Thomas seconded a motion to authorize the hiring of three (3) new Leased Park Maintenance Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from David Ruwadi.

3-0 yes

**RESOLUTION 22-031 ATTACHED
JACKSON TOWNSHIP ICE SKATING RINK RULES AND REGULATIONS**

Hawke moved and Thomas seconded a motion that pursuant to Ohio Revised Code Sections 504.04 (A)(1) and (2), 504.05, 505.261 and 511.32, we hereby adopt and approve the attached Jackson Township Ice Skating Rink Rules and Regulations, effective 30 days from the enactment of this Resolution and request the Fiscal Officer publish the attached Notice of this Resolution.

Be it further resolved that we adopt the attached citation form required by Ohio Revised Code Section 504.06 and 504.07, and that the within resolution and regulations replaces all prior adopted regulations.

Be it further resolved that, the Board of Trustees by a majority vote hereby dispense with the requirement that this resolution be read on two separate days, and authorize the adoption of a resolution upon its first reading.

3-0 yes

Fiscal Office

ATTACHMENT 01/25/22 P

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,547,463.74.

3-0 yes

ATTACHMENT 01/25/22 Q

Hawke moved and Thomas seconded a motion to approve the minutes of the January 11, 2022 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 01/25/22 R

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer for a total transfer of \$3,811.86.

(details on next page)

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
150.110.5387	ARP Discretionary Fund	150.115.5110	Regular Salaries – CM	\$ 2,597.73
150.110.5387	ARP Discretionary Fund	150.115.5214	Medicare Exp – CM	\$ 38.09
150.110.5387	ARP Discretionary Fund	150.115.5212	Pension Emplryr - CM	\$ 363.69
150.110.5387	ARP Discretionary Fund	150.115.5210	Pension P/U – CM	\$ 105.53
150.110.5387	ARP Discretionary Fund	150.310.5110	Regular Salaries – Hwy	\$ 612.41
150.110.5387	ARP Discretionary Fund	150.310.5214	Medicare Exp – Hwy	\$ 8.68
150.110.5387	ARP Discretionary Fund	150.310.5212	Pension Emplryr - Hwy	\$ 85.73
TOTAL				\$ 3,811.86

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees’** meeting, February 8, 2022, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, February 17, 2022, 11:30 a.m., Jackson Township Hall
- **LOGIC**, February 3, 2022, 9:00 a.m., Jackson Safety Center, Chief’s Conference Room
- **Board of Zoning Appeals**, February 10, 2022, 5:00 p.m., Jackson Township Hall

Old Business - None

New Business

RESOLUTION 22-032 ATTACHED

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint Scott M. Webb, as a Full-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 22-033 ATTACHED

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint Cooper M. Bagwell, as a Full-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

Public Speaks – None

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez