

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

FEBRUARY 22, 2022

Hawke called the meeting to order at 3:06 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Public Works Director Rohn, and Zoning Inspector Poindexter were also in attendance.

The first order of business was a work session concerning a sidewalk variance, Schuring Park, a Speed Zone Study, and the Community Parkway Lighting Project.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview Full-Time Police Patrol Officer Candidates.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Interview Full-Time Park Crew Leader Candidates.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Interview Full-Time Highway Labor Specialist Candidates.

3-0 yes

Upon return from Executive Session at 5:03 p.m., Hawke called the General Session to order. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Police Department

RESOLUTION 22-045 ATTACHED

APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Cooper M. Bagwell to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective March 11, 2022 at 2200 hours, at the annual salary of \$61,629.76, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc.

Be it further resolved that, Cooper M. Bagwell shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

RESOLUTION 22-046 ATTACHED

APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Scott M. Webb to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective March 4, 2022 at 2200 hours, at the annual salary of \$61,629.76, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc.

Be it further resolved that, Scott M. Webb shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

RESOLUTION 22-047 ATTACHED

APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Kyle A. Myers to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective March 4, 2022 at 2201 hours, at the annual salary of \$61,629.76, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc.

Be it further resolved that, Kyle A. Myers shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

There was a brief recess for pictures.

RESOLUTION 22-048 ATTACHED

ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Cooper M. Bagwell as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 22-049 ATTACHED

ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Scott M. Webb as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 22-050 ATTACHED

ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Kyle A. Myers as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

Hawke moved and Pizzino seconded a motion to accept a donation of \$100.00 from Denise Seachrist.

3-0 yes

ATTACHMENT 02/22/22 A

Hawke moved and Thomas seconded a motion to accept the attached resignation from Part-Time Police Patrol Officer and Constable (SRO) Stephen Altieri, pursuant to Section 9(A) of the Employment Agreement, effective February 16, 2022, at 0700 hours.

3-0 yes

Fire Department

ATTACHMENT 02/22/22 B

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Fire Chief and Administrator/Law Director's signatures on the attached Memorandum of Understanding with the Jackson Township Professional Firefighters, Local 2280, IAFF (Captains and Firefighters), effective immediately.

3-0 yes

ATTACHMENT 02/22/22 C

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Fire Chief and Administrator/Law Director's signatures on the attached Memorandum of Understanding with the Jackson Township Professional Firefighters, Local 2280, IAFF (Fire Inspectors), effective immediately.

3-0 yes

RESOLUTION 22-051 ATTACHED

FIRE DEPARTMENT LIGHT TOWER PURCHASE – FIRE APPARATUS

Hawke moved and Thomas seconded a motion that we hereby authorize the purchase of an Apparatus Mounted Light Tower for the new Fire Engine in the total amount of \$21,849.10 from the Will-Burt Company, which price is listed in the State Purchasing Contract.

3-0 yes

Administration Department

**RESOLUTION 22-052 ATTACHED
ADMINISTRATION BUILDING ROOF REPAIR**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with DCA Commercial Roofing in the amount \$28,300.00.

3-0 yes

ATTACHMENT 02/22/22 D

Hawke moved and Pizzino seconded a motion to approve the attached Farmers Market Rules and Regulations effective February 23, 2022.

3-0 yes

ATTACHMENT 02/22/22 E

Hawke moved and Pizzino seconded a motion to authorize Trustee Thomas, or his designee, as the Board of Trustees' representative to attend the annual Stark County Health District Advisory Council Meeting on Thursday, March 3, 2022, at 7:00 p.m., via Zoom.

3-0 yes

ATTACHMENT 02/22/22 F

Hawke moved and Thomas seconded a motion to authorize and place the Administrator/Law Director's signature on a letter of support for Jackson Local School District.

3-0 yes

ATTACHMENT 02/22/22 G

Hawke moved and Thomas seconded a motion to appoint Mary Smith as the appropriate designee for Trustees Todd J. Hawke and John E. Pizzino to attend public records training required by O.R.C. Sections 149.43(E)(1) and 109.43.

3-0 yes

ATTACHMENT 02/22/22 H

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for S & D Food LLC, 5467 Wales Ave NW, Jackson Township, Massillon, OH 44646.

3-0 yes

Legal Department

**RESOLUTION 22-053 ATTACHED
RECISSION OF COMMUNITY CELEBRATION BAND BOOKING AGREEMENT**

Hawke moved and Thomas seconded a motion that due to a scheduling conflict we hereby rescind Resolution No. 22-035, effective immediately.

3-0 yes

**RESOLUTION 22-054 ATTACHED
AMPHITHEATER BAND BOOKING AGREEMENT**

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Whereas, the Board of Trustees has determined that, as part of its programming for the Jackson Amphitheater, the acts identified in the attached contracts are to be engaged for performances for the 2022 season.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Booking Agreement for the following band:

1. Vindys

3-0 yes

Public Works Department

ATTACHMENT 02/22/22 I

Hawke moved and Thomas seconded a motion to authorize the hiring of one (1) new Leased Shared Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from Rich Rohn.

3-0 yes

Highway Division

RESOLUTION 22-055 ATTACHED

PUBLIC WORKS DEPARTMENT AERIAL TOWER AND ACCESSORIES PURCHASE

Hawke moved and Pizzino seconded a motion that due to a recent pricing change we hereby rescind Resolution No. 22-027, effective immediately.

Be it resolved that, pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board President's signature upon the attached Contract with Utility Truck Equipment, Inc. for the purchase of one (1) Versalift Model VST-47-I Aerial Tower and related accessories as described in the Contract in the amount of \$179,124.00, which the prices are listed in the State Purchasing Contract.

3-0 yes

ATTACHMENT 02/22/22 J

Hawke moved and Thomas seconded a motion to approve an appropriation transfer from 317.310.5387 Discretionary-Hwy to 317.316.5713 Construction Fulton Tunnel in the amount of \$91,065.77.

3-0 yes

RESOLUTION 22-056 ATTACHED

CERTIFIED POWER, INC. COMPANIES

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Certified Power, Inc. Companies.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to accept the following 2022 Community Celebration Sponsorships:

Merry Maids	\$ 2,000.00
Bellstores Marathon	\$ 1,750.00
Canton Regional Chamber of Commerce	\$ 1,500.00
Sol Harris/Day Architecture, Inc.	\$ 1,000.00
Community One Credit Union	\$ 500.00
Krugliak, Wilkins, Griffiths & Dougherty Co., LPA	\$ 500.00
GonzOil, Inc.	\$ 250.00
Pfund Superior Sales Co., Inc.	\$ 250.00
Redmonds Parts & Supply, Inc.	\$ 250.00
Sutphen Corporation	\$ 200.00
Tom Jackson Commercial Realty	\$ 100.00
T.R. Snyder Construction, Inc.	\$ 100.00

3-0 yes

ATTACHMENT 02/22/22 K

Hawke moved and Thomas seconded a motion to authorize the attached compensation increase for leased Parks and Recreation Division seasonal leased workers effective as recommended in accordance with the attached memorandum from David Ruwadi.

3-0 yes

Central Maintenance Division

**RESOLUTION 22-057 ATTACHED
SAFETY CENTER ROOF REPLACEMENT PROJECT**

Hawke moved and Thomas seconded a motion that we hereby authorize the attached Advertisement for Bids for the Safety Center Roof Replacement Project in accordance with the Specifications on file.

3-0 yes

Fiscal Office

ATTACHMENT 02/22/22 L

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$2,103,738.83.

3-0 yes

ATTACHMENT 02/22/22 M

Hawke moved and Pizzino seconded a motion to approve the minutes of the February 8, 2022 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 02/22/22 N

Hawke moved and Thomas seconded a motion to approve the Request for Additional Amended Certificate in the amount of \$86,896.58.

3-0 yes

ATTACHMENT 02/22/22 O

Hawke moved and Thomas seconded a motion to approve Supplemental Appropriations in the amount of \$86,896.58.

3-0 yes

RESOLUTION 22-058 ATTACHED

TRANSFER FROM ARP #150 TO FIRE LEVY FUND #210

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.13, we hereby authorize the transfer of \$53,151.41 from Account 150.110.5951 to be deposited in Fire Levy Fund #210.

3-0 yes

RESOLUTION 22-059 ATTACHED

TRANSFER FROM ARP #150 TO POLICE LEVY FUND #209

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.13, we hereby authorize the transfer of \$33,745.17 from Account 150.110.5956 to be deposited in the Police Levy Fund.

3-0 yes

RESOLUTION 22-060 ATTACHED

CLOSURE OF FUND #190

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.09, we hereby authorize the closure of Fund #190 the Local Coronavirus Relief Fund.

3-0 yes

ATTACHMENT 02/22/22 P

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer for a total transfer of \$31,834.23.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
150.110.5387	ARP Discretionary Fund	150.210.5110	Reg Salaries – Fire	\$ 13,333.51
		150.210.5210	Pension P/U – Fire	\$ 729.33
		150.210.5212	Pension ER – Fire	\$ 3,132.85
		150.210.5214	Medicare Exp – Fire	\$ 193.12
		150.250.5110	Reg Salaries – Police	\$ 4,082.78
		150.250.5210	Pension P/U – Police	\$ 332.37
		150.250.5212	Pension ER – Police	\$ 691.91
		150.250.5214	Medicare Exp – Police	\$ 61.92
		150.255.5110	Reg Salaries – Patrol	\$ 6,092.91
		150.255.5212	Pension ER – Patrol	\$ 1,102.82
		150.255.5214	Medicare Exp – Patrol	\$ 87.21
		150.510.5110	Reg Salaries – Park	\$ 1,607.03
		150.510.5210	Pension P/U – Park	\$ 136.60
		150.510.5212	Pension ER – Park	\$ 224.98
		150.510.5214	Medicare Exp – Park	\$ 24.89
			TOTAL	\$ 31,834.23

3-0 yes

Public Works Department Continued

Highway Division

RESOLUTION 22-061 ATTACHED

2022 PUBLIC WORKS DEPARTMENT MATERIALS BID ACCEPTANCE

Hawke moved and Thomas seconded a motion that we hereby accept all the Material Bids received on February 8, 2022.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees’** meeting, March 8, 2022, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, March 17, 2022, 9:00 a.m., Jackson Township Hall
- **LOGIC**, March 3, 2022 9:00 a.m., Jackson Safety Center, Chief’s Conference Room
- **Celebration Committee Meeting**, March 1, 2022, 2:30 p.m., Jackson Township Hall

- **Zoning Meetings:**

- **Board of Zoning Appeals**, March 10, 2022, 5:00 p.m., Jackson Township Hall
- **Zoning Commission**, March 17, 2022, 5:00 p.m., Jackson Township Hall

Old Business - None

New Business

**RESOLUTION 22-062 ATTACHED
SPEED ZONE STUDY – PORT JACKSON AVE (TR-4337)**

Hawke moved and Thomas seconded a motion that whereas, a request has been made to this Board of Trustees of Jackson Township, Stark County (“Board”), that the statutory vehicular speed limit established by Sec. 4511.21, Revised Code of Ohio is greater than that considered reasonable and safe on Port Jackson Avenue (TR-4337) between Shuffel Street (CR-230) and Lake O'Springs Avenue (TR-227) / Mt. Pleasant Street (TR-7); and,

Whereas, this Board has caused to be made an engineering and traffic investigation upon the section of road described above; and,

Whereas, it is the belief of this Board that such investigation confirms the allegation that the existing speed limit of 55 mph is unreasonable;

Be it resolved, we hereby adopt and authorize the following:

1. By virtue of the provisions of Sec. 4511.21, Revised Code of Ohio the Director of Transportation is hereby requested to review the engineering and traffic investigation, and to determine and declare a reasonable and safe prima facie speed limit on Port Jackson Avenue (TR-4337) between Shuffel Street (CR-230) and Lake O'Springs Avenue (TR-227) / Mt. Pleasant Street (TR-7), Jackson Township, Stark County, Ohio.

2. When this Board is advised that the Director of Transportation has determined and declared a reasonable and safe speed limit on the section of road described in paragraph 1 hereof, standard signs, properly posted and giving notice thereof will be erected.

3-0 yes

**RESOLUTION 22-063 ATTACHED
POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint Emmalee H. Carver, as a Full-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

**RESOLUTION 22-064 ATTACHED
POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL
APPOINTMENT**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint Dustin L. Kempf, as a Full-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

**RESOLUTION 22-065 ATTACHED
FULL-TIME PARK CREW LEADER – CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that we hereby appoint James H. Monigold to the full-time position of Park Crew Leader for the Jackson Township Public Works Department (Park Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

**RESOLUTION 22-066 ATTACHED
FULL-TIME PARK CREW LEADER – CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that we hereby appoint Justis L. Garabrandt to the full-time position of Park Crew Leader for the Jackson Township Public Works Department (Park Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

**RESOLUTION 22-067 ATTACHED
FULL-TIME HIGHWAY LABOR SPECIALIST – CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that we hereby appoint Brian E. Wahl to the full-time position of Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

**RESOLUTION 22-068 ATTACHED
FULL-TIME HIGHWAY LABOR SPECIALIST – CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that we hereby appoint Kurt P. Hall to the full-time position of Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

Public Speaks

Several students were in attendance. A student asked about the Township's drug screening requirements. Hawke explained that this is done as a condition of employment for some positions, and in today's instance, for the Police, Park and Highway departments.

A second student wanted to know if there are speedometers on the side of the road between Shuffel and Lake O'Springs. Hawke explained that a speed zone study was done to determine a safe speed limit on Port Jackson Ave. between Shuffel Street and Lake O'Springs Ave.

A student asked if the Trustees thought anything could be gained if the public attended the meetings more often. Gonzalez responded that anytime the public is better educated, it is a benefit to the local government. The Township has been waiting for over a year for equipment to livestream the meetings so the public can be involved, even from home. Chief Brink added that when there is something that concerns people, the meetings will be packed, in particular, zoning issues typically draw a large crowd.

A student asked why Dominion is allowed to remove trees on private property. Vaccaro explained that each property has an easement and Dominion is allowed to remove trees in the easement. He added that Dominion could have done a better job of informing the residents. Poindexter pointed out that you should check the property easements when buying land. Gonzalez also touched on the subject of the power of public utilities within governments. A student asked about the tower across the street. Vaccaro clarified that it is a cell phone tower and the Township has no authority over it.

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez