

## **RECORD OF PROCEEDINGS**

### **MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**JUNE 28, 2022**

Hawke called the meeting to order at 3:33 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, and Public Works Director Rohn were also in attendance.

A work session was held to discuss the Safety Center Roof Replacement Project and the Yard Waste Site hours of operation.

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Administrative Assistant Position.

**3-0 yes**

Hawke moved and Thomas seconded a motion to go into Executive Session to consider the purchase of property for public purposes the premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

**3-0 yes**

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

**Public Speaks - None**

#### **Administration Department**

##### **ATTACHMENT 06/28/22 A**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary – Admin, to account code 101.110.5385, Other, in the amount of \$10,000.00.

**3-0 yes**

##### **ATTACHMENT 06/28/22 B**

Hawke moved and Thomas seconded a motion to designate December of 2022 as the health insurance premium holiday as directed by the Health Benefits Program of the Stark County Schools Council of Governments for Fiscal Year 2023. During the premium holiday month, health insurance premiums will be waived for enrolled employees.

**3-0 yes**

## **Police Department**

### **ATTACHMENT 06/28/22 C**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 315.250.5669, Capital Improvements, to account code 315.250.5702, Capital Police Vehicles, in the amount of \$40,000.00.

**3-0 yes**

Chief Brink explained that he would like to order four (4) police vehicles. It is not certain when the vehicles will be available for delivery, but it was suggested that the orders be placed now. There are currently two police vehicles out of service.

### **RESOLUTION 22-166 ATTACHED POLICE DEPARTMENT VEHICLE PURCHASE**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Montrose Ford for the purchase of four (4) 2022 Ford Explorer Interceptor AWD (Hybrid) vehicles in the amount of \$37,291.70 per vehicle for a total purchase price of \$149,166.80 as the price is the State Purchasing Contract price.

**3-0 yes**

## **Public Works Department**

### **Highway Division**

#### **ATTACHMENT 06/28/22 D**

Hawke moved and Pizzino seconded a motion to approve an unpaid leave of absence, effective June 28, 2022, for full-time Highway Labor Specialist, John E. Eicher, with the exception that the unpaid leave of absence terminates if the employee returns to work full-time without restriction, or separates from Township employment, or separates from employment, pursuant to an OPERS approved benefit. John E. Eicher shall be responsible for his employee share of extended health benefits from June 28, 2022, until he returns to active payroll status.

**3-0 yes**

### **Park Division**

Hawke moved and Pizzino seconded a motion to accept a \$400 donation from the Canton Community Tennis Association.

**3-0 yes**

### **Central Maintenance Division**

#### **ATTACHMENT 06/28/22 E**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.115.5387, Discretionary – CM, to account code 101.115.5310, Education/Training-CM, in the amount of \$2,000.00.

**3-0 yes**

**Jackson Amphitheater Division**

**RESOLUTION 22-167 ATTACHED  
AMPHITHEATER CONCESSION AGREEMENT**

Hawke moved and Pizzino seconded a motion that whereas, the Board of Trustees operates the Summer Concert Series at the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Concession Contract with the following organization:

1. Gigi’s Playhouse
2. Jackson Rotary
3. Jackson Ladies Lacrosse Booster Club

**3-0 yes**

**Fire Department**

**ATTACHMENT 06/28/22 F**

Hawke moved and Thomas seconded a motion to accept the attached resignation from full-time Secretary One, Sheryl Funk, effective, June 30, 2022 at 1630 hours.

**3-0 yes**

**RESOLUTION 22-168 ATTACHED  
MEMORANDUM OF UNDERSTANDING- TACTICAL PARAMEDICS**

Hawke moved and Thomas seconded a motion to adopt and authorize the placement of the Fire Chief’s signature on the attached Canton Regional SWAT Memorandum of Understanding, effective immediately.

**3-0 yes**

Chief Berczik added that we currently have two paramedics that support the Canton Regional SWAT Team.

**Zoning and Planning Department**

Vaccaro presented on behalf of Zoning Inspector Poindexter.

Hawke moved and Pizzino seconded a motion to set a public hearing on July 26, 2022, at 5:00 p.m., for a nuisance violation at 7522 Wales Ave., Jackson Township.

**3-0 yes**

**RESOLUTION 22-169 ATTACHED**

**NOXIOUS WEEDS – 6260 WOODMOOR AVE. NW LOT 617 IN LAKE CABLE, PARCEL NO 16-04825, JACKSON TOWNSHIP, OHIO**

Hawke moved and Thomas seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Kris R. Nichol, in Jackson Township and described as follows: 6260 Woodmoor Avenue NW, Lot 617 in Lake Cable Section L, Parcel No. 16-04825, Jackson Township, Ohio.

Be it resolved that said Kris R. Nichol, whose tax mailing address is Core Logic, 3001 Hackberry Road, Irving, TX 75063-0156, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2022. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

**3-0 yes**

**Fiscal Office**

**ATTACHMENT 06/28/22 G**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$868,943.23

**3-0 yes**

**ATTACHMENT 06/28/22 H**

Hawke moved and Pizzino seconded a motion to approve the minutes of the June 14, 2022 Board of Trustees’ Meeting.

**3-0 yes**

**ATTACHMENT 06/28/22 I**

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfers for a total transfer of \$970.48.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
150.110.5387	Discretionary - ARP	150.255.5110	Reg Salaries – Patrol	\$ 812.01
		150.255.5212	Pension ER Patrol	\$ 146.97
		150.255.5214	Medicare Exp – Patrol	\$ 11.50
			<b>TOTAL</b>	<b>\$ 970.48</b>

**3-0 yes**

**ATTACHMENT 06/28/22 J**

Hawke moved and Pizzino seconded a motion to request the advance of Real Estate Taxes from the County Auditor.

**3-0 yes**

## Routine Business

### Announcements

- Next regular **Board of Trustees'** meeting, July 12, 2022, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **LOGIC**, July 7, 2022 9:00 a.m., Jackson Safety Center, Chief's Conference Room
- **Amphitheater Events** ([www.jacksonamphitheater.com](http://www.jacksonamphitheater.com))
  - **Food Truck Wednesdays**, through September 28, 11:30 a.m. to 8:30 p.m.
  - **Farmers Market**, Wednesdays, July 6 through September 28, 3:00 p.m. to 7:00 p.m.
  - **Wednesday Night Free Concerts**, Jackson Amphitheater, 6:30 p.m. to 8:30 p.m.
  - **Summer Concert Series**, Tickets at [www.jacksonamphitheater.com](http://www.jacksonamphitheater.com)
    - **July 2 – *King's Highway*** – Tribute – Tom Petty
    - **July 8 – *Night Fever*** – Tribute – Bee Gees

### Old Business - None

### New Business

Hawke moved and Thomas seconded a motion to authorize the Township Administrator to adjust and determine the opening and closing times of the yard debris waste site for the remainder of the 2022 season.

Hawke thanked Chief Brink, Chief Berczik, Public Works Director Rohn, Administrator Vaccaro, and their departments and volunteers for all the work they did during the 2022 Community Celebration.

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**