

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JULY 26, 2022

Hawke called the meeting to order at 3:05 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

A work session was held to discuss the Mt. Pleasant / Arlington Rd Intersection.

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview of Candidate for Full-Time Police Patrol Officer.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Interview of Candidates for Administrative Assistant.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment/Employment/Compensation) – Review Interview of Candidates for Parks & Recreation Superintendent.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for details relative to the security arrangements for a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public office.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session to consider the purchase and sale of property for public purposes the premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

3-0 yes

Hawke called the General Session to order at 5:17 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Police Department

**RESOLUTION 22-174 ATTACHED
SCHOOL RESOURCE OFFICE EMPLOYMENT AGREEMENT**

Hawke moved and Thomas seconded a motion whereas, Chief Mark Brink has assigned Officer Jason C. Greenfield to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint and affirm Officer Jason C. Greenfield's assignment to the School Safety Division effective August 1, 2022 at the rate of \$25.24 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 22-175 ATTACHED
SCHOOL RESOURCE OFFICE EMPLOYMENT AGREEMENT**

Hawke moved and Thomas seconded a motion whereas, Chief Mark Brink has assigned Officer Gregory S. Beiter to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Gregory S. Beiter's assignment to the School Safety Division effective August 1, 2022 at the rate of \$25.2400 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 22-176 ATTACHED
SCHOOL RESOURCE OFFICE EMPLOYMENT AGREEMENT**

Hawke moved and Thomas seconded a motion whereas, Chief Mark Brink has assigned Officer Gary J. Cochran to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Gary J. Cochran's assignment to the School Safety Division effective August 1, 2022 at the rate of \$25.2400 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 22-177 ATTACHED
SCHOOL RESOURCE OFFICE EMPLOYMENT AGREEMENT**

Hawke moved and Thomas seconded a motion whereas, Chief Mark Brink has assigned Officer Melissa A. Kosco to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Melissa A. Kosco's assignment to the School Safety Division effective August 1, 2022 at the rate of \$25.2400 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 22-178 ATTACHED
SCHOOL RESOURCE OFFICE EMPLOYMENT AGREEMENT**

Hawke moved and Thomas seconded a motion whereas, Chief Mark Brink has assigned Officer Chad R. LeBold to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Chad R. LeBold's assignment to the School Safety Division effective August 1, 2022 at the rate of \$25.2400 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 22-179 ATTACHED
METRO NARCOTICS AGREEMENT**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Metro Narcotics Agreement with the Stark County Sheriff's Office.

3-0 yes

Administration Department

**RESOLUTION 22-180 ATTACHED
JOINT ECONOMIC DEVELOPMENT DISTRICT STARK STATE BOARD OF DIRECTORS**

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 715.72(P)(1)(c) and attached Section 9 of the Jackson/Canton Joint Economic Development District Stark State Contract, we hereby appoint Kevin Gardner, CFO and Vice President of Business and Finance with Stark State College, as the member of the JEDD Stark State Board of Directors representing the owners of businesses operating within the District for a four year term from 11/10/22 to 11/10/26.

3-0 yes

ATTACHMENT 07/26/22 A

Hawke moved and Pizzino seconded a motion to authorize out-of-state travel for Chief Mark Brink to attend training in Las Vegas, Nevada on November 7, 2022 through November 11, 2022, in accordance with the Jackson Township Travel Policy, and the attached memorandum from Chief Brink.

3-0 yes

RESOLUTION 22-181 ATTACHED

SCHURING PARK – WETLAND CREDIT PURCHASE AGREEMENT

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees of Jackson Township, on July 12, 2022, pursuant to Resolution 22-170, approved the purchase of wetland credits through the Stream and Wetlands Foundation in the amount of \$16,500.00; and,

Whereas, the Township’s wetland consultant subsequently recommended a different mitigation credit provider, which can provide the same credits at a savings to the Township.

Be it resolved that we hereby adopt and authorize the placement of the Administrator/Law Director’s signature on the attached Wetland Credit Purchase Agreement with EIP III Credit Company, LLC, in the amount of \$15,150.00.

Be it further resolved that, we rescind Resolution 22-170.

3-0 yes

RESOLUTION 22-182 ATTACHED

YMCA WORKPLACE WELLNESS MEMORANDUM OF UNDERSTANDING

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Administrator/Law Director’s signature on the attached Workplace Wellness Memorandum of Understanding with the Paul and Carol David YMCA.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 22-183 ATTACHED

PAINT STRIPING OF ROADWAYS PROJECT AWARD

Hawke moved and Thomas seconded a motion that we hereby determine that J.D. Striping Services, Inc. is the lowest and best bidder for the 2022 Paint Striping of Roadways Project and hereby award a Contract to them in the amount of \$61,849.80 in accordance with the Company’s proposal and the Specifications and authorize the placement of the Board’s signatures on the Contract.

3-0 yes

**RESOLUTION 22-184 ATTACHED
PUBLIC WORKS EQUIPMENT PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Quotation with Fallsway Equipment Company for the purchase of one (1) Switch-N-Go Hydraulic Hoist System and related accessories in the amount of \$55,593.00.

3-0 yes

Rohn explained that this purchase will allow the newest flatbed truck to be utilized year round because it can also be used for plowing snow.

Park Division

ATTACHMENT 07/26/22 B

Hawke moved and Thomas seconded a motion to approve a Then & Now Certificate for purchase order MV22462 in the amount of \$13,700.00 for Schuring Park Maintenance.

3-0 yes

Central Maintenance Division

ATTACHMENT 07/26/22 C

Hawke moved and Thomas seconded a motion to adopt and authorize the Board Chairman's signature upon the attached Change Order No. 1 for the Safety Center Roof Replacement Project.

3-0 yes

Jackson Amphitheater Division

**RESOLUTION 22-185 ATTACHED
AMPHITHEATER CONCESSION AGREEMENTS**

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees operates the Summer Concert Series at the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Concession Agreements with the following organization:

1. Canton Akron Hockey Association.
2. Jackson Cheerleader Parent Association.
3. Jackson Cross Country Parents, Inc.
4. Jackson Diamond Club.
5. New Focus Dance Academy.

3-0 yes

Fire Department

ATTACHMENT 07/26/22 D

Hawke moved and Thomas seconded a motion to accept the attached resignation from part-time Firefighter/EMT, Tristin Hamilton, effective, August 10, 2022 at 08:00 hours.

3-0 yes

Zoning and Planning Department

RESOLUTION 22-186 ATTACHED

NOXIOUS WEEDS - 0.98 ACRE PARCEL ON WHIPPLE AVE NW, 0.76 ACRE PARCEL ON WHIPPLE AVE NW, 6721 WHIPPLE AVE NW, 6723 WHIPPLE AVE NW, AND 6729 WHIPPLE AVE NW, PARCEL NOS. 1601220, 1601222, 1601223, 1600422, AND 1600423, OHIO

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Dover Capital Enterprises, Inc., in Jackson Township and described as follows: .98 acre parcel on Whipple Avenue NW, .76 acre parcel on Whipple Avenue NW, 6721 Whipple Avenue NW, 6723 Whipple Avenue NW, and 6729 Whipple Avenue NW, Parcel Nos. 16-01220, 16-01222, 16-01223, 16-00422, and 16-00423, Jackson Township, Ohio.

Be it resolved that said Dover Capital Enterprises, Inc., whose tax mailing address is PO Box 7769, Cincinnati, OH 45231, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2022. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

ATTACHMENT 07/26/22 E

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6260 Woodmoor Ave NW, Parcel No. 1604825.

3-0 yes

5:00 Public Hearing

Nuisance Hearing for 7522 Wales Ave NW. Poindexter explained that a trailer had burned on February 3, 2022 and that the owner had been contacted several times about getting it removed to no avail. The Zoning Department then sent the owner a letter on May 24, 2022 stating that the trailer needed to be removed by June 10th. The owner, Mr. Sponseller, did not respond until June 15th, when he called and said he had quote to have the house and trailer removed, but did not give

a date. The owner was informed that if he did not have a date, a nuisance hearing would be scheduled. The nuisance hearing was set and then finally on July 21st, the Zoning Department received a letter from “Wreck it Rich” confirming an agreement to remove the house and trailer around September 1, 2022. Mr. Sponseller also informed Poindexter that he would not be able to attend the hearing due to being on vacation.

The Trustees opened the Public Hearing.

Vaccaro recommended to continue the hearing on September 13, 2022 which would allow enough time to observe any progress on the demolition and then make a decision.

The Trustees agreed since the house is also included in the removal. Chief Berczik also agreed.

ATTACHMENT 07/26/22 F

Hawke moved and Pizzino seconded a motion to continue the hearing on September 13, 2022 at 5:00 p.m.

3-0 yes

Pizzino requested they revisit the topic of the Safety Center roof replacement change order. There was discussion concerning the figures listed on the change order. Rohn is going to clarify the financial details and notify the Trustees if any changes need made.

Fiscal Office

ATTACHMENT 07/26/22 G

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$906,003.13.

3-0 yes

ATTACHMENT 07/26/22 H

Hawke moved and Thomas seconded a motion to approve the minutes of the July 12, 2022 Board of Trustees’ Meeting.

3-0 yes

ATTACHMENT 07/26/22 I

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer for a total transfer of \$7,681.16.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
150.110.5387	ARP Discretionary Fund	150.255.5110	Reg Salaries – Patrol	\$ 2,064.46
		150.255.5212	Pension ER – Patrol	\$ 373.67
		150.255.5214	Medicare Exp – Patrol	\$ 29.16
		150.250.5110	Reg Salaries – Police	\$ 1,598.21
		150.250.5210	Pension P/U – Police	\$ 175.80
		150.250.5212	Pension ER – Police	\$ 289.28
		150.250.5214	Medicare Exp – Police	\$ 23.26
		150.210.5110	Reg Salaries – Fire	\$ 2,493.74

150.210.5212	Pension ER – Fire	\$ 598.50
150.210.5214	Medicare Exp – Fire	\$ 35.08
	TOTAL	\$ 7,681.16
		3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees’** meeting, August 9, 2022, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **LOGIC**, August 4, 2022 9:00 a.m., Jackson Safety Center, Chief’s Conference Room
- **Amphitheater Events** (www.jacksonamphitheater.com)
 - **Food Truck Wednesdays**, through September 28, 11:30 a.m. to 8:30 p.m.
 - **Farmers Market**, Wednesdays, July 6 through September 28, 3:00 p.m. to 7:00 p.m.
 - **Wednesday Night Free Concerts**, Jackson Amphitheater, 6:30 p.m. to 8:30 p.m.
 - **Summer Concert Series**, Tickets at www.jacksonamphitheater.com
 - **August 13 – Elton Rohn**
 - **August 20 – Chris Higbee**
- **Police Department National Night Out**, Tuesday, August 2, 2022, 5:00 p.m. to 8:00 p.m., Tinseltown parking lot

Old Business – None

New Business

Gonzalez spoke about the upcoming expiration of the road and park levies. He recommends that the road levy be included on the November ballot. He spoke to the Stark County Auditor, Alan Harold, and was told that if we got the request in today and promptly send it back, the levy can be placed on the November ballot. The 2018 road levy, which was a renewal and increase, passed with 62% of the votes. Gonzalez expects a renewal levy could pass again because we are not asking for additional money. As a renewal levy, this would be an extension of the current levy and will not increase anyone’s taxes. A renewal will generate the same amount of revenue as the expiring levy. Gonzalez reminded the Board that the park’s levy will also need to be discussed in the near future, with the possibility of it being added to the spring ballot.

**RESOLUTION 22-187 ATTACHED
RENEWAL OF AN EXISTING 4 MILL ROAD LEVY
RESOLUTION ON SUBMISSION OF REQUEST TO THE STARK COUNTY AUDITOR
PURSUANT TO OHIO REVISED CODE SECTION 5705.03(B) TO CERTIFY TO THE
BOARD OF TRUSTEES OF JACKSON TOWNSHIP, STARK COUNTY, OHIO, AS
TAXING AUTHORITY FOR THE JACKSON TOWNSHIP, STARK COUNTY, OHIO
THE TOTAL CURRENT TAX VALUATION OF JACKSON TOWNSHIP, STARK
COUNTY, OHIO AS A SUBDIVISION AND THE DOLLAR AMOUNT OF REVENUE
THAT WOULD BE GENERATED FOR THE RENEWAL OF AN EXISTING TAX OF
FOUR (4.0) MILLS PURSUANT TO OHIO REVISED CODE SECTIONS 5705.19(G),
5705.191 AND 5705.25 FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION,
RESURFACING, AND REPAIR OF STREETS, ROADS, AND BRIDGES IN JACKSON
TOWNSHIP, STARK COUNTY, OHIO FOR FIVE (5) YEARS, TAX YEARS 2023, 2024,
2025, 2026, and 2027, COMMENCING IN 2023, FIRST DUE IN CALENDAR YEAR 2024.**

Hawke moved and Thomas seconded a motion that whereas, upon due investigation and consideration, the Board of Trustees of Jackson Township has determined that the amount of taxes which may be raised within the ten (10) mill limitation in and for Jackson Township, Stark County, Ohio, for the next five years will be insufficient to provide an adequate amount for the necessary requirements for said Jackson Township, Stark County, Ohio for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Jackson Township, Stark County, Ohio for five (5) years, tax years 2023, 2024, 2025, 2026, and 2027, commencing in 2023, first due in calendar year 2024.

Whereas, by reason thereof, this Board has determined that it will be necessary to renew an existing tax of four (4.0) mills, which is in excess of such limitation, for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Jackson Township, Stark County, Ohio for five (5) years, tax years 2023, 2024, 2025, 2026, and 2027, commencing in 2023, first due in calendar year 2024.

Whereas, pursuant to the requirements of Ohio Revised Code Section 5705.03(B), this Board as taxing authority for Jackson Township, Stark County, Ohio, is required to certify to the Stark County Auditor a resolution requesting that the Stark County Auditor certify to this Board as taxing authority for Jackson Township, Stark County, Ohio, the total current tax valuation of Jackson Township, Stark County, Ohio as a subdivision, and the dollar amount of revenue that would be generated by a specified number of mills. In addition, this Board as said taxing authority of said Jackson Township is required to state the purpose of the tax, whether the tax is an additional levy, a renewal or a replacement of an existing tax, or a renewal or replacement of an existing tax with an increase or a decrease, and the section of the Ohio Revised Code authorizing submission of the question of the tax to the Stark County Board of Elections for determination as provided by law.

Be it resolved that the Board of Trustees of Jackson Township, Stark County, Ohio, on behalf of the Jackson Township, Stark County, Ohio, and as said taxing authority for said Township, does hereby determine that it is necessary for the renewal of an existing tax of four (4.0) mills, outside the ten (10) mill limitation for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Jackson Township, Stark County, Ohio for five (5) years, tax years 2023, 2024, 2025, 2026, and 2027, commencing in 2023, first due in calendar year 2024.

Be it further resolved that the Board of Trustees of Jackson Township, Stark County, Ohio, as taxing authority for Jackson Township, Stark County, Ohio, pursuant to the requirements of Ohio Revised Code Section 5705.03(B), does hereby certify to the Stark County Auditor this Resolution requesting that the Stark County Auditor certify to this taxing authority, the total current tax valuation of the Jackson Township, Stark County, Ohio as a subdivision, and the dollar amount of revenue that would be generated by the renewal of an existing tax of four (4.0) mills for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Jackson Township, Stark County, Ohio for five (5) years, tax years 2023, 2024, 2025, 2026, and 2027, commencing in 2023, first due in calendar year 2024. Ohio Revised Code Sections 5705.19(G), 5705.191 and 5705.25 authorizes submission of the question of the tax at the November 8, 2022 general election.

Be it further resolved that the Fiscal Officer of this board be, and hereby is, directed and authorized to certify this resolution to the Stark County Auditor pursuant to the provisions of Section 5705.03(B) of the Ohio Revised Code, and to proceed with all things necessary to be done in order to accomplish the purpose of this resolution and the requirements of Section 5705.03(B) of the Ohio Revised Code.

Be it further resolved that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

3-0 yes

Gonzalez commended the Trustees & Rohn for monitoring the expenses in light of rising inflation. Requesting a renewal levy instead of increasing taxes during this time of inflation speaks volumes to their hard work.

RESOLUTION 22-188 ATTACHED

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENT

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint Daniel R. Griffiths, as a Full-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.

3-0 yes

**RESOLUTION 22-189 ATTACHED
FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Hawke moved and Thomas seconded a motion that pursuant to Ohio Revised Code Section 511.10, Breanan N. Harper is hereby appointed to the full-time position of Fire Department Administrative Assistant at the compensation rate of \$48,000.16 annually (\$23.0770 per hour) and at Level B of the Benefit Package for Management Personnel, effective July 29, 2022, at 16:30 hours.

Be it further resolved that Breanan N. Harper will serve a two-year probationary period during which time the Board of Trustees may terminate her without cause.

3-0 yes

Public Speaks – None

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez