

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 23, 2022

Hawke called the meeting to order at 4:02 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, and Zoning Inspector Poindexter were also in attendance.

A work session was held to discuss the Amphitheater schedule and the beverage price list.

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Discipline.

3-0 yes

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Police Department

RESOLUTION 22-205 ATTACHED

APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER

Hawke moved and Thomas seconded a motion that pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Daniel R. Griffiths to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective September 3, 2022 at 0001hours, at the annual salary of \$61,629.76, and the benefits contained in the Patrol Officer’s Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Daniel R. Griffiths shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

RESOLUTION 22-206 ATTACHED

APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER

Hawke moved and Pizzino seconded a motion that pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Zeid R. Haddadin to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 27, 2022 at 0001 hours, at the annual salary of \$61,629.76, and the benefits contained in the Patrol Officer’s Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Zeid R. Haddadin shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

The officers were sworn in and there was a brief pause for pictures.

RESOLUTION 22-207 ATTACHED

ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Daniel R. Griffiths as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 22-208 ATTACHED

ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Zeid R. Haddadin as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 22-209 ATTACHED

ACCEPTANCE OF PART-TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for William L. Adams as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

ATTACHMENT 08/23/22 A

Hawke moved and Pizzino seconded a motion to accept the attached resignation from full-time Police Patrol Officer, Brittany L. Bissler, effective, September 12, 2022 at 23:59 hours.

3-0 yes

RESOLUTION 22-210 ATTACHED

POLICE DEPARTMENT VEHICLE PURCHASE

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 9.48, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract with Waikem Auto Group for the purchase of one (1) 2023 Ford F-150 XL 4x4 Crew Cab in the amount of \$44,798.76 as the price is lower than the prices listed in the National Auto Fleet Group Contract for the same equipment.

3-0 yes

Public Works Department

ATTACHMENT 08/23/22 B

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 206.206.5220, Hosp/Ins - PW, to account code 206.206.5210, Pension P/U - PW, in the amount of \$6,100.00.

3-0 yes

Highway Division

RESOLUTION 22-211 ATTACHED

REQUEST FOR ADVISORY OPINION – NON-MAINTAINED STATUS-ORC 5571.20

Hawke moved and Thomas seconded a motion whereas, the Ohio Department of Transportation identifies Township Road 2032, as an unimproved alley in Jackson Township, Stark County; and,

Whereas, upon the inspection of the Township Road 2032, the Jackson Township Public Works Director found the unimproved alley to be non-maintained by Jackson Township, not passable and the adjoining landowners have other means of access to their respective real property. More specifically, a private business has placed a parking lot into the western portion of Township Road 2032; and,

Whereas, pursuant to O.R.C. 5571.20(A) the Jackson Township Board of Trustees may place unimproved township road under its jurisdiction that is not passable year-round or any portion of such a road on non-maintained status.

Whereas, prior to adopting a resolution pursuant to O.R.C. 5571.20(A), that places a road on non-maintained status the Board of Trustees shall request the county engineer to issue an advisory opinion regarding the consequences of placing the road on non-maintained status, including any impact such action would have on adjoining property owners.

Now, therefore, be it resolved the Jackson Township Public Works Director, on behalf of the Board of Trustees, shall request of the Stark County Engineer an advisory opinion regarding the consequences of placing the Township Road 2032 on non-maintained status, including any impact such action would have on adjoining property owners.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to accept an in-kind donation valued at \$266.24 from Whisler Plumbing & Heating.

3-0 yes

ATTACHMENT 08/23/22 C

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 214.510.5299, Discretionary P/S - Parks, to account code 214.510.5214, Medicare Expense - Parks, in the amount of \$2,700.00.

3-0 yes

**RESOLUTION 22-212 ATTACHED
COMMUNITY PARKWAY STREET LIGHTING UPGRADE – ENGINEERING
SERVICES**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Engineering Services Agreement with State Electrical Engineering, not to exceed \$18,000.00.

3-0 yes

Central Maintenance Division

ATTACHMENT 08/23/22 D

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.115.5387, Discretionary - CM, to account code 101.115.5356, Bldg – Equip Maint - CM, in the amount of \$4,750.00.

3-0 yes

Amphitheater Division

**RESOLUTION 22-213 ATTACHED
AMPHITHEATER COORDINATOR**

Hawke moved and Thomas seconded a motion that pursuant to Ohio Revised Code 511.10, we hereby reassign Chylece L. Head to the full-time position of Amphitheater Coordinator at the compensation rate of \$61,800.10 per year (\$29.7116 per hour), and the benefits of a Class B employee as described in the Benefit Package for Management Personnel, effective August 13, 2022.

Be it further resolved that Chylece L. Head shall be subject to the probationary period as approved and adopted in Resolution 21-194.

3-0 yes

Fire Department

**RESOLUTION 22-214 ATTACHED
STRYKER COT PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Fire Chief’s signature upon the attached quote with Stryker for the purchase of one (1) Power Pro-XT cot in the amount of \$12,099.44.

3-0 yes

Zoning and Planning Department

ATTACHMENT 08/23/22 E

Hawke moved and Thomas seconded a motion to accept the attached resignation from full-time Zoning Investigator, Mark D. Akers, effective, August 11, 2022 at 0800 hours.

3-0 yes

**RESOLUTION 22-215 ATTACHED
FULL-TIME ASSISTANT ZONING INSPECTOR**

Hawke moved and Thomas seconded a motion that we hereby appoint Courtney L. Barson to the position of full-time Assistant Zoning Inspector for the Jackson Township Zoning and Planning Department, Stark County, Ohio, effective August 22, 2022 at 0800 hours, at the annual salary of \$45,062.57 (\$21.6647 per hour), and the benefits contained in the Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that, Courtney L. Barson shall complete the probationary period, which commenced with the adoption of Resolution 22-023.

3-0 yes

Hawke moved and Thomas seconded a motion to set a public hearing for Zoning Amendment 2022325 on September 13, 2022, at 5:00 p.m. – Mark Memmer, 7266 Portage NW, Massillon, OH 44646 agent for Vail Capital Group LLC, 7266 Portage NW, Massillon, OH 44646 proposes to rezone 6990 Hills & Dales NW, Parcel #10000282, consisting of approx. 4.6 acres located on the south side of Hills & Dales, approx. 175 ft. west of Shelburne from R-R Rural Residential District to R-3 Residential Planned Unit Development District, Sect. 34 NW Jackson Twp.

3-0 yes

**RESOLUTION 22-216 ATTACHED
NOXIOUS WEEDS – 0.321 AND 0.30 ACRE EMPTY LOTS ON UNIONDALE ST NW,
LOTS 30 AND 31 IN OAKDALE ALLOTMENT, PARCEL NOS. 1605349, AND 1605350,
JACKSON TOWNSHIP, OHIO**

Hawke moved and Thomas seconded a motion whereas the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Massimo Bordi & Kevin Cano in Jackson Township and described as follows: 0.321 and 0.30 acre empty lots on Uniondale Street NW, Lots 30 and 31 in Oakdale Allotment, Parcel Nos. 16-05349, and 16-05350, Jackson Township, Ohio.

Be it resolved that said Massimo Bordi & Kevin Cano, whose tax mailing address is 898 N. Marguerita Avenue, Alhambra, CA 91801, be notified by serving them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2022. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 days periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

Fiscal Office

ATTACHMENT 08/23/22 F

Hawke moved and Thomas seconded a motion to pay the bills in the amount of \$1,132,129.79.

3-0 yes

ATTACHMENT 08/23/22 G

Hawke moved and Thomas seconded a motion to approve the minutes of the August 3, 2022 Special Board of Trustees’ Meeting.

3-0 yes

ATTACHMENT 08/23/22 H

Hawke moved and Thomas seconded a motion to approve the minutes of the August 9, 2022 Board of Trustees’ Meeting.

3-0 yes

ATTACHMENT 08/23/22 I

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer for a total transfer of \$7,563.10.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
150.110.5387	ARP Discretionary Fund	150.510.5110	Reg Salaries – Park	\$ 1,004.40
		150.510.5212	Pension ER – Park	\$ 140.62
		150.510.5214	Medicare Exp – Park	\$ 14.08
		150.250.5110	Reg Salaries – Police	\$ 1,163.28
		150.250.5210	Pension P/U – Police	\$ 57.45
		150.250.5212	Pension ER – Police	\$ 162.86
		150.250.5214	Medicare Exp – Police	\$ 15.57
		150.206.5110	Reg Salaries – PW	\$ 1,778.53
		150.206.5210	Pension P/U – PW	\$ 99.94
		150.206.5212	Pension ER – PW	\$ 248.99
		150.206.5214	Medicare Exp – PW	\$ 25.55
		150.310.5110	Reg Salaries – Hwy	\$ 2,388.95
		150.310.5210	Pension P/U – Hwy	\$ 95.56
		150.310.5212	Pension ER – Hwy	\$ 334.46
		150.310.5214	Medicare Exp – Hwy	\$ 32.86
			TOTAL	\$ 7,563.10

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees’** meeting, September 13, 2022, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.

- **LOGIC**, September 8, 2022, 9:00 a.m., Jackson Safety Center, Chief's Conference Room
- **Amphitheater Events** (www.jacksonamphitheater.com)
 - **Farmers Market**, Wednesdays, July 6 through September 28, 3:00 p.m. to 7:00 p.m.
 - **Summer Concert Series**, Tickets at www.jacksonamphitheater.com
 - **September 4 (Sunday) – E5C4P3**
 - **Movie in the Park – Sing 2**, September 17, 2022, 6:00 p.m., Jackson Amphitheater

Old Business – None

New Business - None

Public Speaks – None

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez