

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 6, 2022

Hawke called the meeting to order at 3:07 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, and Public Works Director Rohn were also in attendance.

Departmental Budgets

Public Works Department

Public Works Division

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-01 for Current Service Level – Operations in the amount of \$401,000.00.

3-0 yes

Highway Division

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-1 for Current Level (202) in the amount of \$274,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-2 for Current Level (203) in the amount of \$352,700.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-3 for Road Salt (203) in the amount of \$305,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-4 for Highway Capital (203) in the amount of \$250,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-5 for Current Level (204) in the amount of \$4,166,700.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-6 for Stark Soil & Water District Technical Assistance (204) in the amount of \$9,500.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-7 for Washbay Ceiling Replacement (204) in the amount of \$20,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-8 for Highway Capital (204) in the amount of \$600,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-9 for Highway Accumulated Benefits (204) in the amount of \$100,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-10 for Current Level (205) in the amount of \$231,500.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-11 for Highway Capital (205) in the amount of \$150,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-12 for Current Level (211) in the amount of \$1,036,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-13 for Re-Striping (211) in the amount of \$110,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-14 for Curbing Replacement (211) in the amount of \$250,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-15 for Resurfacing (211) in the amount of \$2,000,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-16 for Manhole Adjusting Rings (211) in the amount of \$10,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-17 for Highway Capital (211) in the amount of \$750,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-18 for Current Level (294) in the amount of \$383,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-19 for Current Level (317) in the amount of \$569,790.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-20 for Special Projects (317) in the amount of \$400,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-21 for New Equipment – Plow Truck #1 (317) in the amount of \$190,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-22 for New Equipment – Plow Truck #2 (317) in the amount of \$190,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-23 for New Equipment – Front End Loader (317) in the amount of \$163,619.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-24 for New Equipment – Fork Lift (317) in the amount of \$34,091.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-25 for Security Camera Upgrade (317) in the amount of \$15,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-26 for Fulton – Brunnerdale to Foxboro (317) in the amount of \$550,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-27 for Fulton Tunnel (317) in the amount of \$50,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-28 for Strip / Applegrove Intersection – R/W & Construction (317) in the amount of \$350,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-29 for Keck Park Roadway – Design / Construction (317) in the amount of \$350,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-30 for Community Parkway Lighting (317) in the amount of \$205,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-31 for Strip Avenue – Mega to HOF Bridge (317) in the amount of \$50,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-32 for Land Acquisition in the amount of (317) \$500,000.00.

3-0 yes

Central Maintenance Division

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-1 for Current Service Level - Operations in the amount of \$983,482.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-2 for New Equipment – Small Facility Man Lift in the amount of \$12,200.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-3 for New Equipment – Oil Water Separator in the amount of \$35,300.00.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-1 for Current Service/Operations in the amount of \$2,109,930.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-2 for Programs/Operations in the amount of \$26,200.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-3 for Remote Cameras – Park Restrooms in the amount of \$20,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-4 for Network & Cameras for Amphitheater Concession in the amount of \$10,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-5 for Field Renovations in the amount of \$90,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-6 for North Park – Field 13 Fence Repair in the amount of \$35,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-7 for Auto Door Locks in the amount of \$25,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-8 for LED Screen & Cameras – Amphitheater in the amount of \$236,867.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-9 for Parks Capital (214) in the amount of \$100,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-10 for Parks Reserve Balance Transfer in the amount of \$25,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-11 for Community Celebration in the amount of \$50,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-12 for Current Level (296) in the amount of \$228,500.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2023-13 for Current Level (316) in the amount of \$85,956.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-14 for Slope Mower – Tunnel in the amount of \$40,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-15 for Articulating Tractor – Steiner in the amount of \$42,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-16 for Bobcat Rock Bucket in the amount of \$2,634.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-17 for Bobcat Landscape Rake in the amount of \$8,933.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-18 for New Pickup Truck in the amount of \$65,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-19 for New Park Signage in the amount of \$15,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-20 for Amphitheater Concession in the amount of \$300,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-21 for Park Reserve Balance in the amount of \$258,788.00.

3-0 yes

Amphitheater Division

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-1 for Operations in the amount of \$332,443.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2023-2 for Equipment / Electronics in the amount of \$36,182.00.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session to consider the purchase of property for public purposes the premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

**Hawke – yes
Pizzino – yes
Thomas - yes**

Hawke moved and Thomas seconded a motion to go into Executive Session for conference with the attorney for the public body concerning disputes involving the public body that are the subject of pending court action.

Hawke – yes
Pizzino – yes
Thomas - yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Zoning Department Personnel (Appointment / Employment / Compensation) – Zoning Commission and Board of Zoning Appeals Candidates Interview Discussion.

Hawke – yes
Pizzino – yes
Thomas - yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Discipline.

Hawke – yes
Pizzino – yes
Thomas - yes

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Fire Department

RESOLUTION 22-282 ATTACHED APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC

Hawke moved and Thomas seconded a motion that whereas, Resolution No. 22-279 is incorporated herein, and Joshua D. Bow has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Joshua D. Bow to the position of Full-time Firefighter / Paramedic, effective December 12, 2022 at 0759 hours, at the FF/P2 annual rate of \$59,886.08 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Joshua D. Bow shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

**RESOLUTION 22-283 ATTACHED
APPOINT FULL-TIME FIREFIGHTER / PARAMEDIC**

Hawke moved and Pizzino seconded a motion that whereas, Resolution No. 22-279 is incorporated herein, and Ryan J. Dustman has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Ryan J. Dustman to the position of Full-time Firefighter / Paramedic, effective December 12, 2022 at 0800 hours, at the FF/P2 annual rate of \$59,886.08 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Ryan J. Dustman shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

Both Joshua Bow and Ryan Dustman were sworn in and pictures were taken.

**RESOLUTION 22-284 ATTACHED
ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Joshua D. Bow, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective December 12, 2022 at 0759 hours.

3-0 yes

**RESOLUTION 22-285 ATTACHED
ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER / PARAMEDIC**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Ryan J. Dustman, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective December 12, 2022 at 0800 hours.

3-0 yes

**RESOLUTION 22-286 ATTACHED
2023 VOLUNTEER FIRE FIGHTERS DEPENDENTS FUND BOARD**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 146.03(A)(1), we hereby elect Ted R. Heck and Tim Coppock to be members of the 2023 Volunteer Fire Fighters Dependents Fund Board.

3-0 yes

Administration Department

ATTACHMENT 12/6/22 A

Hawke moved and Thomas seconded a motion that we do not request a hearing for the Liquor Permit for Cigar 30 LLC DBA Cigar 30 & Patio, 4836 Hills & Dales Rd NW, Jackson Township, Canton, OH 44708.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 12/6/22 B

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary – Hwy, to account code 204.310.5522, Facility Maint/Parts – Hwy, in the amount of \$15,848.00.

3-0 yes

RESOLUTION 22-287 ATTACHED

KECK PARK CIRCLE NW / SR 241 PROJECT – TREE SCAPE

Hawke moved and Thomas seconded a motion that we adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Olinger Landscapes in the amount of \$8,215.00.

3-0 yes

ATTACHMENT 12/6/22 C

Hawke moved and Thomas seconded a motion to extend the time of completion for the 2022 Curbing Project until June 16, 2023.

3-0 yes

Park Division

5:00 Bid Opening

Contractor	Phase I	Phase II
Beaver Excavating Company	\$2,753,306.04	No Bid
Cavanaugh Building Corp	\$3,762,390.00	\$4,059,517.00
DiGioia-Suburban Excavating, LLC	\$3,524,175.50	No Bid
Fabrizi Trucking & Paving Co., Inc.	\$3,694,892.75	No Bid
Fechko Excavating, LLC	\$3,087,412.90	No Bid
Hudson Group Inc.	\$3,637,969.27	\$3,994,946.04
Lockhart Concrete Co.	\$4,873,175.50	\$3,127,073.20
Mark Shaffer Excavating & Trucking, Inc.	\$3,095,861.75	No Bid
Polivka International Co., Inc.	\$6,308,760.50	No Bid
RBS General Contracting, LLC	\$2,835,057.14	\$4,324,812.55
Rudzik Excavating	\$3,118,177.16	No Bid

Tuscon Inc.	\$3,981,790.10	No Bid
United Earthworks LLC	\$3,098,201.25	No Bid
Woodford Excavating LLC	\$3,097,776.00	No Bid

The bids will be reviewed and presented at the next meeting.

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2023 Community Celebration:

1. \$500.00 from Zashin & Rich Co., L.P.A
2. \$250.00 from Redmonds Parts & Supply
3. \$250.00 from Staley Technologies Inc.

3-0 yes

ATTACHMENT 12/6/22 D

Hawke moved and Thomas seconded a motion to approve the following appropriation transfer for a total transfer of \$9,798.92.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
214.510.5387	Discretionary – Park	214.520.5488	Water – North Park	\$ 5,000.00
214.510.5765	Amphitheater – Park	214.510.5767	Schuring Park – Park	\$ 2,500.00
214.525.5485	Electric – South Park	214.530.5485	Electric – Amphitheater	\$ 1,500.00
214.510.5299	Discretionary P/S–Park	214.510.5212	Pension ER – Park	\$ 798.92
			TOTAL	\$ 9,798.92

3-0 yes

**RESOLUTION 22-288 ATTACHED
TUNNEL PROJECT – WORK AGREEMENT (REVISED)**

Hawke moved and Thomas seconded a motion that whereas, the Board of Trustees adopted Resolution 22-274, on November 22, 2022, which authorized the board Chairman to sign a Work Agreement with the Ohio Department of Transportation and the Stark County Park District.

Whereas, subsequent to adoption of Resolution 22-274, the Ohio Department of Transportation requested a modification to the Work Agreement.

Be it resolved that, we hereby rescind Resolution 22-274.

Be it further resolved that, we adopt and authorize the placement of the Board’s signatures upon the attached Agreement with the Stark County Park District.

3-0 yes

Amphitheater Division

**RESOLUTION 22-289 ATTACHED
NORTH PARK CONCESSIONS PROJECT**

Hawke moved and Thomas seconded a motion that we hereby authorize the attached Advertisement for Bids for the North Park Concessions Project in accordance with the Specifications on file.

3-0 yes

Zoning & Planning Department

ATTACHMENT 12/6/22 E

Hawke moved and Thomas seconded a motion to appoint Jared Singer to serve as a member of the Jackson Township Board of Zoning Appeals for a five-year term, from January 1, 2023 through December 31, 2027.

3-0 yes

ATTACHMENT 12/6/22 F

Hawke moved and Thomas seconded a motion to appoint Randy Alexander to serve as Alternate Member 1 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2023 through December 31, 2023.

3-0 yes

ATTACHMENT 12/6/22 F

Hawke moved and Pizzino seconded a motion to appoint Alyssa Bettis to serve as Alternate Member 2 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2023 through December 31, 2023.

3-0 yes

ATTACHMENT 12/6/22 G

Hawke moved and Thomas seconded a motion to appoint to appoint David J. Calevski to serve as a member of the Jackson Township Zoning Commission for a five-year term, from January 1, 2023 through December 31, 2027.

3-0 yes

ATTACHMENT 12/6/22 H

Hawke moved and Thomas seconded a motion to appoint Dustin A. Wiggins to serve as Alternate Member 1 of the Jackson Township Zoning Commission for a one-year term, from January 1, 2023 through December 31, 2023.

3-0 yes

Fiscal Department

ATTACHMENT 12/6/22 I

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$2,310,624.35.

3-0 yes

ATTACHMENT 12/6/22 J

Hawke moved and Pizzino seconded a motion to approve the monthly reports for November 2022.

3-0 yes

ATTACHMENT 12/6/22 K

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 228.210.5958, Trf #318 Fire Capital, to account code 228.210.5997, Trf #320 EMS Capital, in the amount of \$771,568.00.

3-0 yes

ATTACHMENT 12/6/22 L

Hawke moved and Thomas seconded a motion to approve the Request for Additional Amended Certificate.

3-0 yes

ATTACHMENT 12/6/22 M

Hawke moved and Thomas seconded a motion to approve Supplemental Appropriations in the amount of \$333,544.55.

3-0 yes

**RESOLUTION 22-290 ATTACHED
2022 JEDD TAX DISTRIBUTION**

Hawke moved and Thomas seconded a motion that we hereby approve a transfer of the JEDD income taxes received totaling \$499,662.70 from General Fund codes 101.111.5957, 101.111.5958, 101.111.5959, 101.111.5965, and 101.111.5966, to General Capital Fund 319 (receipt code 319..4991) in the amount of \$313,919.16, the Fire Capital Fund 318 (receipt code 318..4991) in the amount of \$54,638.11, the Highway Capital Fund 317 (receipt code 317..4991) in the amount of \$2,267.32, the Police Capital Fund 315 (receipt code 315..4991) in the amount of \$54,638.11 and the Park Capital Fund 316 in the amount of \$74,200 (receipt code 316..4991).

3-0 yes

**RESOLUTION 22-291 ATTACHED
GENERAL FUND ACCUMULATED BENEFITS #292**

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 21-258, effective December 6, 2022, to now read as follows:

1. Establish a General Fund Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$100,000.00 from Account 101.111.5982 to be deposited in a special sub fund named the General Fund Special Revenue Fund #292, and can be supplemented if

subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #292 – General Fund Special Revenue Fund, #292.000.4990 transfers in from General Fund, expense code #292.111.5140 General Special Revenue Fund, Admin cost center, severance pay object code.

3-0 yes

RESOLUTION 22-292 ATTACHED

FIRE DEPARTMENT ACCUMULATED BENEFITS #293

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 21-263, effective December 6, 2022, to now read as follows:

1. Establish a Fire Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$250,000.00 from Account 210.210.5962 to be deposited in a special sub fund named the Fire Department Special Revenue Fund #293, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #293 – Fire Special Revenue Fund, #293.000.4990 transfers in from Fire Fund, expense code #293.210.5140 – Fire Special Revenue Fund, Fire operations cost center, severance pay object code.

3-0 yes

RESOLUTION 22-293 ATTACHED

HIGHWAY DIVISION ACCUMULATED BENEFITS #294

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 21-261, effective December 6, 2022, to now read as follows:

1. Establish a Highway Division Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$70,000.00 from Account 204.310.5963 to be deposited in a special sub fund named the Highway Division Special Revenue Fund #294, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #294 – Highway Special Revenue Fund, #294.000.4990 transfers in from Highway Fund, expense code #294.310.5140 – Highway Special Revenue Fund, Highway operations cost center, severance pay object code.

3-0 yes

RESOLUTION 22-294 ATTACHED

POLICE DEPARTMENT ACCUMULATED BENEFITS #295

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 21-259, effective December 6, 2022, to now read as follows:

1. Establish a Police Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$131,306.00 from Account 209.250.5964 to be deposited in a special sub fund named the Police Department Special Revenue Fund #295, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #295 – Police Special Revenue Fund, #295.000.4990 transfers in from Police Fund, expense code #295.250.5140 – Police Special Revenue Fund, Police operations cost center, severance pay object code.

3-0 yes

RESOLUTION 22-295 ATTACHED

PARK FUND ACCUMULATED BENEFITS #296

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution No. 21-266, effective December 6, 2022, to now read as follows:

1. Establish a Park Division Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$25,000.00 from Account 214.510.5984 to be deposited in a special sub fund named the Park Division Special Revenue Fund #296, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #296 – Park Fund Special Revenue Fund, #296.000.4990 transfers in from Park Fund, expense code #296.510.5140 Park Special Revenue Fund, Park cost center, severance pay object code.

3-0 yes

RESOLUTION 22-296 ATTACHED

POLICE DEPARTMENT CAPITAL PROJECTS FUND #315

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 21-260, effective December 6, 2022, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #315, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Police Department services through the performance of the projects described in attached amended Exhibit A.

2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$743,212.00 from Account #209.250.5965 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #315, bringing the total deposits to \$5,040,863.43, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #315 – police capital projects fund, receipt #315.000.4990 – transfer in, expense codes #315.250.5652, #315.250.5669, and #315.250.5702.

3-0 yes

RESOLUTION 22-297 ATTACHED

HIGHWAY DEPARTMENT CAPITAL PROJECTS FUND #317

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 21-262, effective December 6, 2022, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #317, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Highway Department services through the performance of the projects described in attached amended Exhibit A.

2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$500,000.00 from Account #203.310.5959 (\$250,000.00), Account #205.310.5959 (\$100,000.00) and Account #211.310.5959 (\$150,000.00) to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #317 bringing the total deposits to \$8,358,894.82 which is the amount to be accumulated in the Capital Project Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #317 – highway capital projects fund, receipt #317.000.4990 – transfer in, expense code #317.310.5387 – capital projects fund, highway cost center, road improvements various object codes.

3-0 yes

**RESOLUTION 22-298 ATTACHED
FIRE DEPARTMENT CAPITAL PROJECTS FUND #318**

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(C) we hereby amend attached Resolution No. 21-264, effective December 6, 2022, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #318, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets for Fire Department services through the performance of the projects described in attached amended Exhibit A.

2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$625,601.73 from Account #210.210.5958 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #318 bringing the total deposits to \$4,190,913.30, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #318 – fire capital projects fund, receipt #318.000.4990 – transfer in, expense codes #318.210.5658, #318.210.5660, and #318.210.5762.

3-0 yes

**RESOLUTION 22-299 ATTACHED
FIRE DEPARTMENT CAPITAL PROJECTS FUND #320**

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(C) we hereby amend attached Resolution No. 22-261, effective December 6, 2022, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #320, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets, to include motor vehicles, for Emergency Medical Services through the performance of the projects described in attached amended Exhibit A.

2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$771,568.00 from Account 228.210.5997 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #320 bringing the total deposits to \$771,568.00, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #320 – EMS capital projects fund, receipt #320.000.4900 – transfer in, expense codes #320.210.5658 and #320.210.5660.

3-0 yes

**RESOLUTION 22-300 ATTACHED
FIRE LEVY FUND RESERVE BALANCE ACCOUNT #420**

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution No. 21-265, effective December 6, 2022, to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Fire Levy Fund for the purpose of stabilizing the Fire Department Budget against cyclical changes in revenues and expenditures.

2. Authorize the transfer of \$300,000.00, per attached Exhibit A, from Account #210.210.5967 to be deposited in a special fund for Fire Department operating purposes named Fire Levy Reserve Balance Account Fund #420 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.

3. Authorize the establishment of the following new codes in the accounting system: Fund #420 – Fire Reserve Balance Fund, receipt #420.000.4990 transfers in from Fire Fund, and expense code #420.210.5951 – Fire Reserve Balance fund, Fire operations cost center, transfer to #210 Fire fund object code.

3-0 yes

**RESOLUTION 22-301 ATTACHED
PARK LEVY FUND RESERVE BALANCE ACCOUNT #440**

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution No. 21-267, effective December 6, 2022, to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Park Levy Fund for the purpose of stabilizing the Park Department Budget against cyclical changes in revenues and expenditures.

2. Authorize the transfer of \$25,000.00, per attached Exhibit A, from Account #214.510.5985 to be deposited in a special fund for Park Department operating purposes named Park Levy Reserve Balance Account Fund #440 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.

3. Authorize the establishment of the following new codes in the accounting system: Fund #440 – Park Reserve Balance Fund, receipt #440.000.4990 transfers in from Park Fund, and expense code #440.510.5952 – Park Reserve Balance fund, Park operations cost center, transfer to #214 Park fund object code.

3-0 yes

RESOLUTION 22-302 ATTACHED

RECISSION OF GENERAL FUND ADDITIONAL RESERVE BALANCE ACCOUNT #443

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 5705.132, we hereby rescind Resolution No. 18-240 and all prior resolutions related to the establishment and/or amendment of General Fund Additional Reserve Balance Account #443 and to transfer the balance contained in General Fund Additional Reserve Balance Account #443 of \$1,473,956.00 to General Fund #101.

3-0 yes

RESOLUTION 22-303 ATTACHED

GENERAL FUND ADDITIONAL RESERVE BALANCE ACCOUNT #444

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.132, we hereby:

1. Establish a Reserve Balance Account used to accumulate currently available resources in the General Fund for the cost of future employee's salaries, benefits and other related costs.

2. Authorize the transfer of \$1,473,956.00 from Account 101.111.5986 to be deposited in a special fund for General Fund future employee's salaries, benefits and other related costs named General Fund Additional Reserve Balance Account Fund #444 which said reserve balance account will continue for five fiscal years, commencing fiscal year 2022 and the maximum total amount of money that may be credited to the account during its existence is \$2,400,000 and the maximum amount of money to be credited to the account each fiscal year the account exists is \$1,000,000 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.

3. Authorize the establishment of the following new codes in the accounting system: Fund #444 – General Reserve Balance Account; receipt #444.000.4990 transfers in from General Fund, and expense code #444.111.5950 – General Reserve Balance Account, fiscal cost center, transfer to #101 General Fund object code.

3-0 yes

Gonzalez noted that these transfers were all planned within the 2022 budgets. This was not new money, but it is money that is being set aside for future use.

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, December 20, 2022, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall

- **Santa’s Mailbox**, December 1 – 16, 2022, located at front entrance of Township Administrative Building
- **Holiday in the Park**, Saturday, December 10, 2022, 5:00 p.m. to 7:00 p.m., Jackson North Park

Old Business – None

New Business

ATTACHMENT 12/06/22 N

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from full-time Firefighter / Paramedic, John V. Hurst, effective December 30, 2022, at 0800 hours.

3-0 yes

RESOLUTION 22-304 ATTACHED

BWC CLAIM

Hawke moved and Thomas seconded a motion that we hereby authorize the Township Administrator/Law Director, as the Board of Trustees’ representative, to execute and conclude any and all agreements recommended by counsel, its agents and representatives with respect to claim number 20-133861.

3-0 yes

RESOLUTION 22-305 ATTACHED

DEMOTION

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Fire Department and having found Captain Frank A. Schneider committed two violations of the Jackson Township General Conduct Policy.

Be it resolved that, pursuant to the General Conduct Policy and Article 11, Section 5, of the Collective Bargaining Agreement in effect between the Jackson Township Board of Trustees and the Jackson Township Professional Firefighters, Local 2280, IAFF, we hereby authorize Chief Tim Berczik to issue a Notice of Discipline demoting Frank A. Schneider from the rank and pay of Captain to the position of full-time Firefighter / Paramedic, effective December 16, 2022 at 0800 hours, at the annual rate of \$70,703.24.

3-0 yes

Public Speaks

A student asked the board members to comment on three major problems discussed. Vaccaro explained that most of tonight’s agenda items were quite positive. For example, a large amount of money was put into savings and fourteen bids for an upcoming project were received. He also explained that due to weather and other factors, the curbing replacement contract was forced to be extended. Hawke added that due to Ohio laws, one of the reserve accounts had to be closed, transferred and reopened. The law states that certain reserve accounts can only be open for specified amount of time. Gonzalez followed up explaining that these accounts were simply

savings accounts where the Township is setting aside money for future needs. Pizzino and Berczik also clarified that the Fire Department is getting approval to purchase vehicles, however those vehicles may not be available for a couple of years. Therefore, the challenge is trying to figure out how to carry forward the money and assure that it is available when the vehicle is finally ready. Gonzalez further noted the problem we have had with blacktop costs increasing so much over the past year or so.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez