

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

APRIL 11, 2023

Hawke called the meeting to order at 3:00 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss the Zoning Fees and Text Amendments and the Jackson Township Yard Debris site.

Hawke moved and Pizzino seconded a motion to take a 30 minute recess.

**3-0 yes**

Upon return from recess at 4:00 p.m., Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department (Parks & Recreation Division) Personnel (Appointment / Employment / Compensation) – Interview Park Crew Leader Candidate.

**Hawke – yes  
Hardesty – yes  
Pizzino - yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department (Highway Division) Personnel (Appointment / Employment / Compensation) – Interview Labor Specialist Candidate.

**Hawke – yes  
Hardesty – yes  
Pizzino - yes**

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

#### **Public Speaks**

Alyssa Sulzener with the Stark County Health Department. She is a District Sanitarian and works with the sewage, water well, and swimming pool programs. Ms. Sulzener came by to provide the Trustees with updated information regarding the Health Department's services including public health and administration services and to answer any questions. They will try to stop by annually.

## **Police Department**

### **RESOLUTION 23-077 ATTACHED**

#### **APPOINTMENT OF FULL-TIME POLICE PATROL OFFICER**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Kayla E. Young to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective April 29, 2023 at 0600 hours, at the annual salary of \$63,478.65, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc.

Be it further resolved that, Kayla E. Young shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

**3-0 yes**

David A. Roberts and Kayla E. Young were sworn in and there was a brief recess for pictures.

### **RESOLUTION 23-078 ATTACHED**

#### **ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for David A. Roberts as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

**3-0 yes**

### **RESOLUTION 23-079 ATTACHED**

#### **ACCEPTANCE OF FULL-TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Kayla E. Young as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

**3-0 yes**

### **ATTACHMENT 04/11/23 A**

Hawke moved and Hardesty seconded a motion to approve the appropriation transfer request from account code 209.250.5385, Other - Police, to account code 209.250.5387, Discretionary - Police, in the amount of \$1,500.00.

**3-0 yes**

## **Public Works Department**

### **Highway Division**

### **RESOLUTION 23-080 ATTACHED**

#### **PUBLIC WORKS DEPARTMENT FORKLIFT PURCHASE**

Hawke moved and Hardesty seconded a motion that we hereby approve and authorize Public Works Director Richard Rohn to purchase a Komatsu Forklift with the equipment listed in the attached Sales Quote from Mid-Ohio Forklifts, Inc. in the amount of \$34,091.00.

**3-0 yes**

## **Park Division**

Hawke moved and Hardesty seconded a motion to accept:

1. A donation of \$75.00 from the Teeg Family LLC (dba Kona Ice)
2. A donation of \$45.50 from the Murphy's Coffee Truck LLC (dba Travelin Toms Coffee of Canton).

**3-0 yes**

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donations to the 2023 Community Celebration:

1. \$1,000.00 from Bair's Inc.
2. \$100.00 from T. R. Snyder Construction Inc.

**3-0 yes**

## **ATTACHMENT 04/11/23 B**

Hawke moved and Hardesty seconded a motion to adopt and authorize the placement of the Board Chairman's signature upon the attached Community Celebration Contract.

**3-0 yes**

## **ATTACHMENT 04/11/23 C**

Hawke moved and Hardesty seconded a motion to authorize the attached compensation increase for two returning leased Parks and Recreation Division seasonal leased workers effective as recommended in accordance with the attached memorandum from Michael Danner.

**3-0 yes**

## **Amphitheater Division**

### **ATTACHMENT 04/11/23 D**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 207.530.5458, Professional Services – Amphitheater, to account code 207.530.5432, Computer Services - Amphitheater, in the amount of \$2,480.00.

**3-0 yes**

## **RESOLUTION 23-081 ATTACHED AMPHITHEATER BAND BOOKING AGREEMENT**

Hawke moved and Pizzino seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Whereas, the Board of Trustees has determined that, as part of its programming for the Jackson Amphitheater, the acts identified in the attached contracts are to be engaged for performances for the 2023 season.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Booking Agreement for the following band:

1. Eric Brooke Band (Eric Brooke's Tribute Band)

**3-0 yes**

**RESOLUTION 23-082 ATTACHED  
AMPHITHEATER SPONSORSHIP AGREEMENT**

Hawke moved and Pizzino seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees has sold sponsorships in its effort to offset programming costs for engaged performances for the 2023 season the Jackson Amphitheater.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Sponsorship Agreement with the following:

1. Loby’s Bar & Grille \$5,000.00

**3-0 yes**

Hawke thanked Rohn and the Highway Department, Police and Fire Departments for their hard work over the past few weeks cleaning up the debris from the storms. Rohn thanked the Fire and Police Chiefs for their department’s contributions while dealing with the debris from the storms.

**Fire Department**

**ATTACHMENT 04/11/23 E**

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from full-time Firefighter / Paramedic, Michael R. Anderson, effective, May 5, 2023, at 0800 hours.

**3-0 yes**

**Zoning and Planning Department**

**RESOLUTION 23-083 ATTACHED  
INITIATION OF ZONING TEXT AMENDMENTS**

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees from time-to-time receive recommendations for text amendments to the Jackson Township Zoning Resolution.

Whereas, the Jackson Township Board of Trustees having reviewed the attached text changes and believe the recommendations deserve consideration by the Jackson Township Zoning Commission.

Be it resolved that, pursuant to ORC 519.12(A)(1), we authorize the Zoning Inspector, as the Board of Trustees’ designee, to file an application with the Jackson Township Zoning Commission initiating a text amendment to the Jackson Township Zoning Resolution. Associated fees are hereby waived.

**3-0 yes**

**RESOLUTION 23-084 ATTACHED  
ZONING CERTIFICATE FEE SCHEDULE**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the attached changes to the Zoning Certificate Fee Schedule effective April 13, 2023.

**3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 04/11/23 F**

Hawke moved and Hardesty seconded a motion to pay the bills in the amount of \$2,107,198.01.

**3-0 yes**

### **ATTACHMENT 04/11/23 G**

Hawke moved and Hardesty seconded a motion to approve the minutes of the March 28, 2023 Board of Trustees' Meeting.

**3-0 yes**

### **ATTACHMENT 04/11/23 H**

Hawke moved and Hardesty seconded a motion to approve the monthly reports for March 2023.

**3-0 yes**

## **Routine Business**

### **Announcements**

- Next regular **Board of Trustees'** meeting, April 25, 2023, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, April 20, 2023, 9:00 a.m., Jackson Township Hall.
- **LOGIC**, May 4, 2023, 9:00 a.m., Jackson Safety Center – Chief's Conference Room.
- **Zoning Meetings:** (Jackson Township Hall)
  - **Zoning Commission** – April 13, 2023, 5:00 p.m.
  - **Board of Zoning Appeals** – May 11, 2023, 5:00 p.m.
- **Fishing Derby**, Saturday, May 6, 2023, 8:00 a.m. to 11:00 a.m., Jackson North Park Pond. Free event but must register with the Park & Recreation Division by Friday, May 5<sup>th</sup>.

## **Old Business - None**

## **New Business**

### **RESOLUTION 23-085 ATTACHED**

#### **AMENDED USE OF YARD WASTE DROP OFF AREA LEGISLATION**

Hawke moved and Pizzino seconded a motion that whereas, the Use of Yard Waste Drop Off Area Legislation was previously adopted on August 23, 2004 (recorded as 04-094; Home Rule Legislation 10) and;

Be it resolved that pursuant to Ohio Revised Code Sections 504.04 (A)(1) and (2), and 504.05, we hereby amend, adopt, and approve the attached Amended Use of Yard Waste Drop Off Area

Legislation, effective 30 days from the enactment of this Resolution and request the Fiscal Officer publish attached Notice of this Resolution.

Be it further resolved, those sections of Home Rule Legislation 10 which have not been amended as provided for herein, shall remain in full force and effect, a copy of which is attached to and made a part of this resolution, which shall supersede all previous resolutions.

Be it further resolved that the Board of Trustees by a majority vote hereby dispense with the requirement that this resolution be read on two separate days, and authorize the adoption of a resolution upon its first reading.

**3-0 yes**

**RESOLUTION 23-086 ATTACHED**

**FULL-TIME HIGHWAY LABOR SPECIALIST – CONDITIONAL APPOINTMENT**

Hawke moved and Hardesty seconded a motion that we hereby appoint Kyle D. Bee to the full-time position of Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

**3-0 yes**

**RESOLUTION 23-087 ATTACHED**

**FULL-TIME PARK CREW LEADER – CONDITIONAL APPOINTMENT**

Hawke moved and Hardesty seconded a motion that we hereby appoint Matthew V. Valli to the full-time position of Park Crew Leader for the Jackson Township Public Works Department (Park Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

**3-0 yes**

**Public Speaks**

Bill Green, Stark County Board of Developmental Disabilities, 9345 Paulding St. NW, Massillon, OH 44646. Mr. Green is here today to share information about what they do. They provide early intervention in families' homes, support over 500 students in 17 school districts, and operate a preschool and school age program for children with complex needs. They also provide financial support for over 1800 people, which is a life-long commitment. The Stark County Board of Development Disabilities is on the May 2<sup>nd</sup> ballot, issue 21, so they are going to as many civic and council meetings they can to get the word out and raise awareness of their services and how they are funded.

Hawke moved and Hardesty seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**