

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

APRIL 25, 2023

Hawke called the meeting to order at 3:02 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Major Monigold, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss the Amphitheater beverage menu and EMS contracts and rates.

Hawke moved and Hardesty seconded a motion to go into recess until 4:00 p.m.

**3-0 yes**

Upon return from recess at 4:00 p.m., Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department (Parks & Recreation Division) Personnel (Appointment / Employment / Compensation) – Interview Park Crew Leader Candidate.

**Hawke – yes  
Hardesty – yes  
Pizzino - yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Inspector’s Position Description.

**Hawke – yes  
Hardesty – yes  
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Injury Leave.

**Hawke – yes  
Hardesty – yes  
Pizzino - yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Administrative Leave and Discipline.

**Hawke – yes  
Hardesty – yes  
Pizzino - yes**

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

**Public Speaks - None**

**Legal Department**

**RESOLUTION 23-088 ATTACHED**

**CAPITAL IMPROVEMENT COMMUNITY PARK PASS THROUGH AGREEMENT AMENDMENT NO. 2 – SCHURING PARK**

Hawke moved and Pizzino seconded a motion that whereas Jackson Township Received a Capital Improvement Community Park grant in the amount of \$500,000; and,

Whereas, the Board of Trustees on November 9, 2021 accept the grant and entered in to an agreement with Ohio Department of Natural Resources; and,

Whereas, the agreement requires the project completion date be extended.

Be it resolved that, we adopt and authorize the placement of the Township Administrator/Law Director, Michael B. Vaccaro, to sign the Capital Improvement Community Park Pass through Amendment No. 2.

**3-0 yes**

**Police Department**

**RESOLUTION 23-089 ATTACHED**

**POLICE COMMAND TRAILER**

Hawke moved and Hardesty seconded a motion that we hereby approve and authorize Chief Mark Brink to purchase a 2019 Imagine (VIN# 573TE3029K6616032) from General RV Center in the amount of \$21,085.00.

**3-0 yes**

**RESOLUTION 23-090 ATTACHED**

**METRO NARCOTICS AGREEMENT AMENDMENT**

Hawke moved and Hardesty seconded a motion that on July 26, 2022, the Board of Trustees adopted a Metro Narcotics Agreement with the Stark County Sheriff's Office (Resolution 22-179); and,

Whereas, the Stark County Sheriff's Office is requesting an amendment to the Metro Narcotics Agreement due to changes in grant funding.

Be it resolved that we hereby adopt and authorize the placement of our signatures upon the attached Metro Narcotics Agreement Amendment with the Stark County Sheriff's Office.

**3-0 yes**

**Public Works Department**

**Highway Division**

## 5:00 Bid Openings

2023 Curbing Replacement Project – No bids received

2023 Resurfacing Project:

1. Northstar Asphalt \$2,270,899.00
2. Superior Paving \$1,965,588.61

2023 Paint Striping of Roadways Project:

1. A & A Safety \$74,657.38 includes alternates, base bid \$65,780.94
2. Oglesby Construction Inc. \$114,218.55 includes alternates, base bid 102,505.30

The bids will be reviewed and a recommendation will be made at the next meeting.

Pizzino asked Rohn about not receiving bids for the Curbing Replacement Project. Rohn said that he was surprised as well and expected a bid from TR Snyder. A company from Twinsburg also called to inquire. Rohn thinks there may be issues getting concrete or maybe with 2,000-2,500 linear feet in the asphalt program, it was just too much to handle. In previous years, 2-3 bids were received. Rohn doesn't think pricing is the issue, but he will make phone calls and a re-bid will need to be done.

Hawke moved and Pizzino seconded a motion to authorize the advertisement of re-bids for the 2023 Curbing Replacement Project.

**3-0 yes**

### **ATTACHMENT 04/25/23 A**

Hawke moved and Hardesty seconded a motion to accept the attached resignation from full-time Highway Labor Specialist, Jeremiah H. Thompson, effective, May 5, 2023, at 1530 hours.

**3-0 yes**

### **RESOLUTION 23-091 ATTACHED**

#### **HIGHWAY LABOR SPECIALIST, PUBLIC WORKS DEPARTMENT, HIGHWAY DIVISION**

Hawke moved and Hardesty seconded a motion that we hereby authorize the employment of Kyle D. Bee for the full-time position of Highway Labor Specialist, Public Works Department, Highway Division, at the Step 3 starting rate of \$24.8851, effective April 24, 2023, at 0600 hours, in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that Kyle D. Bee will serve a seven hundred thirty (730) day probationary period during which time he may be terminated without cause by the Board of Trustees.

**3-0 yes**

**RESOLUTION 23-092 ATTACHED**

**HIGHWAY LABOR SPECIALIST – RATE ADJUSTMENT**

Hawke moved and Hardesty seconded a motion that pursuant to Article 21, section 3, of the collective bargain agreement in effect between the Board of Trustees of Jackson Township and the Utility Workers Unions of America, AFL-CIO Local 568, we hereby adopt and approve a rate adjustment of \$26.9887 (Step 5) for Andrew J. Haas serving in the position of full-time Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division) to which he is assigned, effective April 16, 2023.

**3-0 yes**

**RESOLUTION 23-093 ATTACHED**

**CASE LOADER PURCHASE**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Southeastern Equipment Co., Inc., for the purchase of one (1) Case 621G XR (Item # 621GXR T4F) Wheel Loader (extended reach) in the amount of \$206,818.85 as the price is the State Purchasing Contract price, less the trade in of a 1992 Case 721E Loader for \$47,000 for a net price of \$163,618.85.

**3-0 yes**

**Park Division**

Hawke moved and Hardesty seconded a motion to accept a donation of \$5,612.49 from Nations Baseball Tournament for calendar year 2022.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a donation of \$400.00 of in-kind fishing equipment from Fin Feather Fur Outfitters for the 2023 Jackson Township Fishing Day.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations to the 2023 Community Celebration:

1. \$500.00 from Friends of Jackson Community Parks
2. \$750.00 from Liberty Ford Canton
3. \$250.00 from Winzer-Mac
4. \$200.00 from Sutphen Corporation

**3-0 yes**

**ATTACHMENT 04/25/23 B**

Hawke moved and Hardesty seconded a motion to approve the appropriation transfer request from account code 214.510.5387, Discretionary – Park, to account code 214.515.5459, Special Events – Park Programming, in the amount of \$5,000.00 and to account code 214.510.5805, State Fees – Park, in the amount of \$17.47, for a total transfer of \$5,017.47.

**3-0 yes**

**RESOLUTION 23-094 ATTACHED**

**CONSTRUCTION MATERIALS TESTING AND INSPECTION SERVICES PROPOSAL**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Construction Materials Testing and Inspection Services Proposal with Intertek PSI for the Schuring Park Project.

**3-0 yes**

**RESOLUTION 23-095 ATTACHED**

**2023 COMMUNITY CELEBRATION FIREWORKS AGREEMENT**

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached contract with American Fireworks in the amount of \$24,000.00.

**3-0 yes**

**Fire Department**

Hawke moved and Hardesty seconded a motion to accept a donation in the amount of \$20.00 from Therese M. Costin.

**3-0 yes**

**Zoning and Planning Department**

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendment 2023099 on May 9, 2023, at 5:00 p.m. - MB3 Enterprises LLC, property owner, 7266 Portage NW, Suite A, Massillon, OH 44646 requests to rezone R-R Rural Residential District to B-3 Commercial Business District approx. .44 acres, more or less, along the western portion of a 3.27 acre tract located at 7251 Wales NW, Sect. 9SE Jackson Twp.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to set a public hearing for Zoning Amendment 2023217 on May 9, 2023, at 5:15 p.m. - Dwight Yoder, agent for Reserve at Jackson Meadows LLC property owner, PO Box 250, Uniontown, Ohio 44685 proposes to rezone R-R Rural Residential District to R-3 Residential Planned Unit Development District approx. 17.32 acres consisting of parcel #'s 1620887, 1623024, 1602287 & 1602286 located on the south side of Stuhldreher approx. 720 ft. east of Ocala NW, Sect. 33NE Jackson Twp.

**3-0 yes**

**Fiscal Office**

**ATTACHMENT 04/25/23 C**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,239,269.30.

**3-0 yes**

**ATTACHMENT 04/25/23 D**

Hawke moved and Pizzino seconded a motion to approve the minutes of the April 11, 2023 Board of Trustees' Meeting.

**3-0 yes**

## **Routine Business**

### **Announcements**

- Next regular **Board of Trustees'** meeting, May 9, 2023, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **Jackson Township Records Commission Meeting**, May 23, 2023, 5:00 p.m., Jackson Township Hall.
- **CIC**, May 18, 2023, 9:00 a.m., Jackson Township Hall.
- **LOGIC**, May 4, 2023, 9:00 a.m., Jackson Safety Center – Chief's Conference Room.
- **Zoning Meetings:** (Jackson Township Hall)
  - **Board of Zoning Appeals** – May 11, 2023, 5:00 p.m.
  - **Zoning Commission** – May 18, 2023, 5:00 p.m.
- **Fishing Derby**, Saturday, May 6, 2023, 8:00 a.m. to 10:00 a.m., Jackson North Park Pond. Free event but must register with the Park & Recreation Division by Friday, May 5<sup>th</sup>.
- **Movie in the Park – Minions: The Rise of Gru**, Friday, May 26, 2023, The Nash Family Jackson Amphitheater, Gates open at 5:30 p.m. and movie starts at 6:30 p.m.
- **Safety Village**, June 12 through June 15, 2023, Sauder Elementary School, 8:45 a.m. – 12:00 p.m., Forms may be picked up at Jackson Township Safety Center. Deadline to return forms is Friday, May 26, 2023.

**Old Business** - None

### **New Business**

#### **RESOLUTION 23-096 ATTACHED**

#### **FULL-TIME PARK CREW LEADER – CONDITIONAL APPOINTMENT**

Hawke moved and Pizzino seconded a motion that we hereby appoint David W. Burt to the full-time position of Park Crew Leader for the Jackson Township Public Works Department (Park Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

**3-0 yes**

### **Public Speaks** - None

Hawke moved and Hardesty seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**