

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JUNE 13, 2023

Hawke called the meeting to order at 4:03 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Highway Division) Personnel (Appointment / Employment / Compensation) – Interview Highway Specialist Candidate.

**Hawke – yes**  
**Hardesty – yes**  
**Pizzino - yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Hiring Firefighters.

**Hawke – yes**  
**Hardesty – yes**  
**Pizzino - yes**

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

**Public Speaks - None**

#### **Administration Department**

##### **ATTACHMENT 06/13/23 A**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.110.5387, Discretionary - Admin, to account code 101.110.5385, Other - Admin, in the amount of \$10,000.00.

**3-0 yes**

##### **ATTACHMENT 06/13/23 B**

Hawke moved and Hardesty seconded a motion to approve the appropriation transfer request from account code 319.110.5387, Discretionary – GF Capital, to account code 319.110.5765, Amphitheater – GF Capital, in the amount of \$33,102.50.

**3-0 yes**

**Public Works Department**

**Highway Division**

**RESOLUTION 23-113 ATTACHED  
2023 CURBING REPLACEMENT PROJECT AWARD**

Hawke moved and Hardesty seconded a motion that we hereby determine that T. R. Snyder Construction, Inc. is the lowest and best bidder for the 2023 Curbing Replacement Project and hereby award a Contract to them in the base bid amount of \$215,200.80 with Alternates A, B and H in the amount of \$9,200.40 for a total Contract amount of \$224,401.20 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

**3-0 yes**

**RESOLUTION 23-114 ATTACHED  
MALABU STOP SIGN**

Hawke moved and Hardesty seconded a motion that whereas, stop signs already exist at the intersection of Malabu Avenue N.W., and Daytona Street N.W., for traffic east and westbound on Daytona Street N.W. and,

Whereas, the Jackson Township Public Works Director is recommending converting the two-way stop intersection of Malabu Avenue N.W., and Daytona Street N.W. to a three-way stop intersection.

Be it resolved that pursuant to Ohio Revised Code 4511.65, we hereby adopt and authorize the placement of a stop sign, creating a three-way stop intersection at:

1. Malabu Avenue N.W. to stop southbound at Daytona Street N.W. (sign to be placed on the northwest corner of Malabu Avenue N.W., and Daytona Street N.W.).

**3-0 yes**

**RESOLUTION 23-115 ATTACHED  
ROSE MARIE AVENUE N.W., YIELD SIGN**

Hawke moved and Pizzino seconded a motion that whereas, Pawnee Street N.W., connects to Lake O' Springs Avenue N.W., and traveling from Lake O' Springs Avenue N.W. on Pawnee Street N.W., eastbound there is no signage at the intersection of Rose Marie Avenue N.W., and Pawnee Street N.W., which continues on southeasterly, and;

Whereas, the Jackson Township Public Works Director is recommending erecting a yield sign at the northwest corner of Pawnee Street N.W., and Rose Marie Avenue N.W., resulting in yielding traffic traveling southbound on Rose Marie Avenue N.W.

Be it resolved that pursuant to Ohio Revised Code 4511.65, we hereby adopt and authorize the placement of a yield sign, creating a yield intersection at:

1. Rose Marie Avenue N.W., to yield southbound traffic at Pawnee Street N.W., (sign to be placed on the northwest corner of Pawnee Street N.W., and Rose Marie Avenue N.W.).

**3-0 yes**

**RESOLUTION 23-116 ATTACHED  
FENCE PURCHASE – TUNNEL PROJECT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Southway Fence Company for the purchase of 217 feet of four foot fence in the amount of \$16,045.00, to include an additional option of 42 feet in the amount of \$2,555.00, for a total cost of \$18,600.00.

**3-0 yes**

**Park Division**

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donations to the 2023 Community Celebration:

1. \$5,000.00 in-kind from Olinger Landscapes
2. \$5,000.00 from Meijer
3. \$1,086.00 in-kind from Trace’s Lawn Care, Inc.
4. \$1,000.00 in-kind from Leppo Rents
5. \$1,000.00 from MS Consultants, Inc.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a sponsorship donation to the 2023 Car Show:

1. \$500.00 from Ohio Head & Neck Surgeons, Inc.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to accept a donation of \$400.00 from the Canton Community Tennis Association, Inc.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to accept a donation of \$166.00 from the Teeg Family – Kona Ice.

**3-0 yes**

**ATTACHMENT 06/13/23 C**

Hawke moved and Hardesty seconded a motion to authorize the use of a food truck at the South Park Pavilion in conjunction with a rental on June 27, 2023 from 1:00 p.m. to 7:00 p.m., pursuant to Section 101.18 of the Park Rules and Regulations (amended February 14, 2023, Resolution 23-035).

**3-0 yes**

**ATTACHMENT 06/13/23 D**

Hawke moved and Pizzino seconded a motion to authorize the hiring of one (1) new leased Park Maintenance Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from Michael Danner.

**3-0 yes**

**Central Maintenance Division**

**RESOLUTION 23-117 ATTACHED  
SALT BUILDING REPAIR – SUPPORT COLUMNS**

Hawke moved and Hardesty seconded a motion that whereas, the Board of Trustees of Jackson Township, Stark County Ohio approved Resolution 22-269, on November 2, 2022, authorizing repair to two (2) support beams to the salt storage building, and the vendor has been unresponsive.

Be it resolved that we hereby rescind Resolution 22-269.

Be it further resolved that we hereby adopt and authorize the placement of the Board Chairman’s Signature on the attached work proposal provided by Kocher’s Concrete & Construction for \$21,000.00 for the repair of the columns of the salt building.

**3-0 yes**

**Amphitheater Division**

**RESOLUTION 23-118 ATTACHED  
AMPHITHEATER CONCESSION AGREEMENTS**

Hawke moved and Hardesty seconded a motion that whereas, the Board of Trustees operates the Summer Concert Series at the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Concession Contract with the following organization:

1. Jackson Girls Basketball Association
2. Jackson Swim and Dive
3. Jackson Cross Country Parents Board
4. Jackson Cheerleader Parent Association
5. Jackson Band Boosters
6. Jackson Takedown Club/Jackson Wrestling
7. Jackson Rotary
8. Jackson Girls Volleyball

- 9. Jackson Girls Soccer
- 10. Jackson Boys Soccer
- 11. Jackson Ladies Lacrosse
- 12. Jackson Softball
- 13. Jackson JAGS

**3-0 yes**

**Fire Department**

Hawke moved and Hardesty seconded a motion to accept a donation of \$250.00 from Cynthia S. Griffith.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to accept a donation of \$200.00 from the Fraternal Order of Eagles #2223.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to accept a donation of two (2) \$50.00 gift cards from Kelly Wood.

**3-0 yes**

**Zoning and Planning Department**

**RESOLUTION 23-119 ATTACHED**

**NOXIOUS WEEDS – 7811 PARKFORD ST NW, 28SW, PARCEL NO. 1602131**

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Jeffery & Geraldine Diamond in Jackson Township and described as follows: 7811 Parkford Street NW, 28SW, Parcel No. 16-02131, Jackson Township, Ohio.

Be it resolved that said Jeffery & Geraldine Diamond, 6560 Youngdale Avenue NW, Canton, OH 44718, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

**3-0 yes**

**RESOLUTION 23-120 ATTACHED**

**NOXIOUS WEEDS – 4807 BRUNNERDALE AVE NW, LOT 32 IN LAKE CABLE FARMLETS, 22SE, PARCEL NO. 1602622**

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Roger D. Meadows in Jackson Township and described as follows: 4807 Brunnerdale Avenue NW, Lot 32 in Lake Cable Farmlets, 22SE, Parcel No. 1602622, Jackson Township, Ohio.

Be it resolved that said Roger D. Meadows, 4807 Brunnerdale Avenue NW, Canton, OH 44718, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

**3-0 yes**

**RESOLUTION 23-121 ATTACHED**

**NOXIOUS WEEDS – 3763 RIVIERA AVE NW, LOT 225 IN AMHERST HEIGHTS #7, 32NW, PARCEL NO. 1606085**

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Joseph & Loree Herman in Jackson Township and described as follows: 3763 Riviera Avenue NW, Lot 225 in Amherst Heights #7, 32NW, Parcel No. 1606085, Jackson Township, Ohio.

Be it resolved that said Core Logic, 3001 Hackberry Road, Irving, TX 75063-0156, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

**3-0 yes**

**RESOLUTION 23-122 ATTACHED**

**NOXIOUS WEEDS – 0.321 AND 0.30 ACRE EMPTY LOTS ON UNIONDALE ST NW, LOTS 30 AND 31 IN OAKDALE ALLOTMENT, 28SW, PARCEL NOS. 1605349 AND 1605350**

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Massimo Bordi & Kevin Cano in Jackson Township and described as follows: .321 and .30 acre empty lots on Uniondale Street NW, Lots 30 and 31 in Oakdale Allotment, 28SW, Parcel Nos. 16-05349, and 16-05350, Jackson Township, Ohio.

Be it resolved that said Massimo Bordi & Kevin Cano, 898 N. Marguerita Avenue, Alhambra, CA 91801, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

**3-0 yes**

**RESOLUTION 23-123 ATTACHED**

**NOXIOUS WEEDS – 1.00 ACRE LOT ON PORTAGE ST NW, 15NW, PARCEL NO. 1600678**

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Akron General Medical Center in Jackson Township and described as follows: 1.00 acre lot on Portage Street NW, 15NW, Parcel No. 1600678, Jackson Township, Ohio.

Be it resolved that said Akron General Medical Center, 9500 Euclid Avenue TR-103, Cleveland, OH 44195, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

**3-0 yes**

**ATTACHMENT 06/13/23 E**

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6593 Amblewood St NW, Lot #127, Parcel No. 1613979.

**3-0 yes**

**ATTACHMENT 06/13/23 F**

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 7210 Hoverland St NW, Lot 34, Parcel No. 1603558.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendment 2023239 on June 27, 2023, at 5:00 p.m. - Domenic Ferrante, President of Sol Partners, LLC; 6677 Frank Ave. NW North Canton, Ohio 44720, agent for Always Stay unlimited LLC, property owner, 35247 Detroit Rd, Westlake, Ohio 44145 proposes to rezone R-2 Two Family Residential District to B-2 Neighborhood Business District, approx. 0.659 AC of the rear portion of a 2.15 AC tract, parcel # 1630378, located on the south side of Portage approx. 330 ft. west of the SW corner of Portage & Frank, Sect. 11SE Jackson Twp.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendment 2023273 on June 27, 2023, at 5:15 p.m. - The Jackson Township Zoning Inspector, agent for the Jackson Township Trustees, proposes misc. text amendments, including but not limited to, definitions, stationary vendor, canopies, application for general development plan and removing the PBRD district.

**3-0 yes**

**5:00 p.m. - Public Hearing (Continuation)**

Zoning Amendment 2023217 - Dwight Yoder, agent for Reserve at Jackson Meadows LLC property owner, PO Box 250, Uniontown, Ohio 44685 proposes to rezone R-R Rural Residential District to R-3 Residential Planned Unit Development District approx. 17.32 acres consisting of parcel #'s 1620887, 1623024, 1602287 & 1602286 located on the south side of Stuhldreher approx. 720 ft. east of Ocala NW, Sect. 33NE Jackson Twp.

Reed Richins, Architect for the applicant Dwight Yoder apologized for missing the previous meeting. He presented the revised plan which was reduced to 69 units as requested by the Trustees. The Trustees expressed their appreciation for the requested revisions.

**ATTACHMENT 06/13/23 G**

Hawke moved and Pizzino seconded a motion to accept the Zoning Commission recommendations as modified.

**Hawke – yes  
Hardesty – yes  
Pizzino - yes**

**Fiscal Office**

**ATTACHMENT 06/13/23 H**

Hawke moved and Hardesty seconded a motion to pay the bills in the amount of \$2,172,977.00.

**3-0 yes**



**ATTACHMENT 06/13/23 I**

Hawke moved and Hardesty seconded a motion to approve the minutes of the May 23, 2023 Board of Trustees' Meeting.

**3-0 yes**

**ATTACHMENT 06/13/23 J**

Hawke moved and Hardesty seconded a motion to approve the monthly reports for May 2023.

**3-0 yes**

**RESOLUTION 23-124 ATTACHED**

**RESCISSION OF POLICE LEVY ADDITIONAL RESERVE BALANCE ACCOUNT #434**

Hawke moved and Hardesty seconded a motion that pursuant to ORC Section 5705.132, we hereby rescind Resolution No. 19-209 and all prior resolutions related to the establishment and/or amendment of Police Levy Additional Reserve Balance Account #434 and to transfer the balance contained in Police Levy Additional Reserve Balance Account #434 of \$1,081,036.00 to Police Levy Fund #209.

**3-0 yes**

**RESOLUTION 23-125 ATTACHED**

**POLICE LEVY ADDITIONAL RESERVE BALANCE ACCOUNT #435**

Hawke moved and Hardesty seconded a motion that pursuant to attached ORC Section 5705.132, we hereby:

1. Establish a Reserve Balance Account used to accumulate currently available resources in the Police Levy Fund for the cost of future employee's salaries, benefits and other related costs.

2. Authorize the transfer of \$1,081,036.00 from Account 209.250.5968 to be deposited in a special fund for Police Department future employee's salaries, benefits and other related costs named Police Levy Additional Reserve Balance Account Fund #435 which said reserve balance account will continue for five fiscal years, commencing fiscal year 2023 and the maximum total amount of money that may be credited to the account during its existence is \$2,000,000.00 and the maximum amount of money to be credited to the account each fiscal year the account exists is \$1,081,036.00 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.

3. Authorize the establishment of the following new codes in the accounting system: Fund #435 – Police Reserve Balance Fund; receipt #435.000.4990 transfers in from Police Fund, and expense code #435.250.5951 – Police Reserve Balance Fund, Police operations cost center, transfer to #209 Police Levy object code.

**3-0 yes**

**ATTACHMENT 06/13/23 K**

Hawke moved and Hardesty seconded a motion to approve the Request for Additional Amended Certificate in the amount of \$2,162,072.00.

**3-0 yes**

**ATTACHMENT 06/13/23 L**

Hawke moved and Hardesty seconded a motion to approve Supplemental Appropriations in the amount of \$2,212,072.00.

**3-0 yes**

**Routine Business**

**Announcements**

- Next regular **Board of Trustees'** meeting, June 27, 2023, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **LOGIC**, July 13, 2023, 9:00 a.m., Jackson Township Hall.
- **Zoning Meetings:** (Jackson Township Hall)
  - **Board of Zoning Appeals** – June 22, 2023, 5:00 p.m.
  - **Zoning Commission** – None scheduled.
- **Summer Concert Series**, June 17, 2023 Michael Jackson Tribute Band WHO's BAD, The Nash Family Jackson Amphitheater, Gates open at 5:30 p.m. and show starts at 7:30 p.m. Tickets at [www.jacksonamphitheater.com](http://www.jacksonamphitheater.com).
- **Jackson Community Celebration**, June 21 – 24, 2023, The Nash Family Jackson Amphitheater. Food, Rides, Games, Free Entertainment and Fireworks on Saturday Night.

**Old Business - None**

**New Business**

**RESOLUTION 23-126 ATTACHED**

**FULL-TIME HIGHWAY LABOR SPECIALIST – CONDITIONAL APPOINTMENT**

Hawke moved and Hardesty seconded a motion that we hereby appoint Jamason D. Rohaley to the full-time position of Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

**3-0 yes**

**Public Speaks - None**

Hawke moved and Hardesty seconded a motion to adjourn.

**3-0 yes**

---

**Todd Hawke**

---

**Randy Gonzalez**