

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JULY 11, 2023

Hawke called the meeting to order at 4:00 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – SRO Compensation.

Hawke – yes
Hardesty – yes
Pizzino - yes

Hawke moved and Hardesty seconded a motion to go into Executive Session for details relative to the security arrangements for a public body or a public office, if disclosure of the matters discussed could reasonably be expected the jeopardize the security of the public body or public office: Information Technology System.

Hawke – yes
Hardesty – yes
Pizzino - yes

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Administration Department

ATTACHMENT 07/11/23 A

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 101.110.5385, Other- Admin, to account code 101.110.5442, Newsletter - Admin, in the amount of \$3,500.00.

3-0 yes

RESOLUTION 23-135 ATTACHED

BPI INFORMATION SYSTEMS MASTER SERVICES AGREEMENT

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board Chairman’s signature on the attached Master Services Agreement with BPI Information Systems.

Be it further resolved that we hereby authorize the purchase of fifty (50) hours prepaid at \$150.00 per hour for a total of \$7,500.00.

3-0 yes

ATTACHMENT 07/11/23 B

Hawke moved and Pizzino seconded a motion that we do not request a hearing for the Liquor Permit for RSA Drive Thru Inc, 5081 Fulton Dr, NW Eastside Only, Jackson Township, Canton, OH 44718.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 07/11/23 C

Hawke moved and Hardesty seconded to rescind the motion approved at the June 27, 2023 meeting and adopt and authorize the Board Chairman's signature upon the attached amended Change Order No. 1 for the Resurfacing Project 2023.

3-0 yes

RESOLUTION 23-136 ATTACHED

HIGHWAY LABOR SPECIALIST, PUBLIC WORKS DEPARTMENT, HIGHWAY DIVISION

Hawke moved and Hardesty seconded a motion that we hereby authorize the employment of Jamason D. Rohaley for the full-time position of Highway Labor Specialist, Public Works Department, Highway Division, at the Step 4 starting rate of \$26.6835, effective July 10, 2023 at 0700 hours, in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that Jamason D. Rohaley will serve a seven hundred thirty (730) day probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

Park Division

Hawke moved and Hardesty seconded a motion to accept a donation of \$4,033.84 from Nations Baseball (12U).

3-0 yes

RESOLUTION 23-137 ATTACHED

AMENDED PARK RULES AND REGULATIONS

Hawke moved and Hardesty seconded a motion that whereas the Park Rules and Regulations were last amended pursuant to Resolution 23-035, on April 14, 2023; and

Whereas, pursuant to Resolution 23-051, on February 28, 2023, the Board of Trustees suspended Section II Tournaments Baseball and Softball fields, Tournaments, of the Fee Schedule (Exhibit B), and reserved the right to amended the Fee Schedule (Exhibit B) from time-to-time.

Be it resolved that pursuant to Ohio Revised Code Sections 504.04 (A)(1) and (2), 504.05, 505.261 and 511.32, we hereby amend, adopt and approve the attached Amended Park Rules and Regulations, effective 30 days from the enactment of this Resolution and request the Fiscal Officer publish the attached Notice of this Resolution.

Be it further resolved that we adopt the attached citation form required by Ohio Revised Code Sections 504.06 and 504.07, and that the within Resolution and Rules and Regulations replaces all prior adopted Rules and Regulations.

Be it further resolved that the Board of Trustees by a majority vote hereby dispense with the requirement that this resolution be read on two separate days, and authorize the adoption of a resolution upon its first reading.

3-0 yes

ATTACHMENT 07/11/23 D

Hawke moved and Hardesty seconded a motion to authorize the use of a food truck at the South Park Pavilion in conjunction with a rental on July 14, 2023 from 1:00 p.m. to 7:00 p.m., pursuant to Section 101.18 of the Park Rules and Regulations (amended February 14, 2023, Resolution 23-035).

3-0 yes

ATTACHMENT 07/11/23 E

Hawke moved and Hardesty seconded a motion to adopt and authorize the Public Works Director's signature upon the attached Change Order No. 2 for the North Park Concessions Project.

3-0 yes

Central Maintenance Division

ATTACHMENT 07/11/23 F

Hawke moved and Pizzino seconded a motion to accept the attached resignation from full-time Mechanic, Steven Svab, effective, July 28, 2023 at 14:30 hours.

3-0 yes

Amphitheater Division

**RESOLUTION 23-138 ATTACHED
AMPHITHEATER SPONSORSHIP AGREEMENT**

Hawke moved and Hardesty seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees has sold sponsorships in its effort to offset programming costs for engaged performances for the 2023 season at the Jackson Amphitheater.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Sponsorship Agreement with the following:

1. Stark Federal Credit Union

3-0 yes

ATTACHMENT 07/11/23 G

Hawke moved and Hardesty seconded a motion to authorize temporary closure of the Amphitheater Parking Lot on Tuesday, July 18, 2023 at 6:00 a.m. to Wednesday, July 19, 2023 at 11:00 p.m., pursuant to Section 101.10(H) of the Park Rules and Regulations (Resolution 23-035, and any subsequent amendments), for the Jackson Township Car Show, and (establish a rain date closure) to authorize the temporary closure of the Amphitheater Parking Lot on Tuesday, July 25, 2023 at 6:00 a.m. to Wednesday, July 26, 2023 at 11:00 p.m., pursuant to Section 101.10(H) of the Park Rules and Regulations (Resolution 23-035, and any subsequent amendments), for the Jackson Township Car Show.

3-0 yes

Fire Department

Hawke moved and Hardesty seconded a motion to accept a donation of \$1,000 from Susan A. Burdett (Robert E. Headland).

3-0 yes

**RESOLUTION 23-139 ATTACHED
SAFETY CENTER FLOORING PROJECT**

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature on the attached work proposal provided by Canton Floors for \$67,293.00 for the replacement of flooring in the Safety Center.

3-0 yes

Zoning and Planning Department

**RESOLUTION 23-140 ATTACHED
NOXIOUS WEEDS – 8757 COLTON STREET NW, LOT 94 IN AMHERST HEIGHTS 3,
32 NW, PARCEL NO. 1603006, JACKSON TOWNSHIP, OHIO**

Hawke moved and Hardesty seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Paul Wolf in Jackson Township and described as follows: 8757 Colton Street NW, Lot 94 in Amherst Heights 3, 32 NW, Parcel No. 1603006, Jackson Township, Ohio.

Be it resolved that said Paul Wolf, 8757 Colton Street NW, Massillon, Ohio 44646, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution

that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 23-141 ATTACHED

NOXIOUS WEEDS – 8149 CAROLINE STREET NW, LOTS 33-36 HIGHLAND VIEW FARM ALLOTMENT, 32NE, PARCEL NO. 10009059, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Hayley Sunquist in Jackson Township and described as follows: 8149 Caroline Street NW, Lots 33-36 Highland View Farm Allotment, 32NE, Parcel No. 10009059, Jackson Township, Ohio.

Be it resolved that said Hayley Sunquist, 8149 Caroline Street NW, Massillon, Ohio 44646, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 23-142 ATTACHED

NOXIOUS WEEDS – 8190 CAROLINE STREET NW, LOTS 4-5 HIGHLAND VIEW FARM ALLOTMENT, 32NE, PARCEL NO. 1603740, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of AJ Frazier Solutions, Inc. in Jackson Township and described as follows: 8190 Caroline Street NW, Lots 4-5 Highland View Farm Allotment, 32NE, Parcel No. 1603740, Jackson Township, Ohio.

Be it resolved that said AJ Frazier Solutions, Inc., 8190 Caroline Street NW, Massillon, Ohio 44646, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum

charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

RESOLUTION 23-143 ATTACHED

NOXIOUS WEEDS – 1341 LEECREST STREET NW, LOT 167 IN KENDALL HEIGHTS, 32SE, PARCEL NO. 1606490, JACKSON TOWNSHIP, OHIO

Hawke moved and Pizzino seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Justin Wigfield in Jackson Township and described as follows: 1341 Leecrest Street NW, Lot 167 in Kendall Heights, 32SE, Parcel No. 1606490, Jackson Township, Ohio.

Be it resolved that said Justin Wigfield, 1341 Leecrest Street NW, Massillon, Ohio 44646, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

ATTACHMENT 07/11/23 H

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 4807 Brunnerdale Ave NW, Lot 32, Lake Cable Farmlets, Parcel No. 1602622, SE Qtr. Section 22, Jackson Township.

3-0 yes

ATTACHMENT 07/11/23 I

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 7811 Parkford St. NW, Parcel No. 1602131 SW Qtr. Section 28, Jackson Township.

3-0 yes

ATTACHMENT 07/11/23 J

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 1.00 acre lot on Portage Street NW, Parcel No. 1600678 NW Qtr. Section 15, Jackson Township.

3-0 yes

Fiscal Office

ATTACHMENT 07/11/23 K

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,233,070.36.

3-0 yes

ATTACHMENT 07/11/23 L

Hawke moved and Pizzino seconded a motion to approve the monthly reports for June 2023.

3-0 yes

ATTACHMENT 07/11/23 M

Hawke moved and Hardesty seconded a motion to accept the attached resignation from Erin K. Gross effective July 13, 2023.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, July 25, 2023, 4:00 pm, Executive Session and/or Work Session; 5:00 pm, General Session, Jackson Township Hall.
- **LOGIC**, July 13, 2023, 9:00 am, Jackson Township Hall.
- **Zoning Meetings:** (Jackson Township Hall)
 - **Board of Zoning Appeals** – July 13, 2023, 5:00 pm
 - **Zoning Commission** – None scheduled
- **Farmers Market**, Thursdays – July 6 through September 28 from 3:00 pm to 7:00 pm in the Nash Family Jackson Amphitheater Parking lot.
- **Kids Stuff**, July 12 & July 19 – Creative Movement with Barb Craven 10:30 am – 11:30 am.
- **Summer Concert Series**, July 15, Kiss Tribute Band – Mr. Speed and July 21, Bon Jovi Tribute Band – Living on a Bad Name, The Nash Family Jackson Amphitheater, Gates open at 5:30 pm and show starts at 7:30 pm Tickets at www.jacksonamphitheater.com.
- **Police Department National Night Out**, Tuesday, August 1, 2023 – 5 pm to 8 pm at the Tinseltown Parking Lot.

Old Business - None

New Business - None

Public Speaks - None

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez