

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

SEPTEMBER 12, 2023

Hawke called the meeting to order at 3:46 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Inspector Poindexter and Public Works Director Rohn were also in attendance.

There was a work session to discuss 2023/2024 dates and hours of operations for the skating rink and the Jackson Amphitheater LED screen.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Personnel Appointment/Employment (Compensation) – Interview Mechanic Candidate.

**Hawke – yes
Hardesty – yes
Pizzino - yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel Appointment/Employment/Compensation-Fitness for-Duty.

**Hawke – yes
Hardesty – yes
Pizzino - yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for preparing for, and conducting negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment – Captains & Firefighters.

**Hawke – yes
Hardesty – yes
Pizzino – yes**

Hawke called the General Session to order at 5:02 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

RESOLUTION 23-174

APPOINTMENT OF FULL TIME POLICE LIEUTENANT

Hawke moved and Pizzino seconded a motion that pursuant to the Article 34 of the Sergeants Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc. we hereby appoint Jason N. Coppock to the position of Full Time Lieutenant in the Jackson Township Police District Department, Stark County, Ohio, effective at 0800 on September 16, 2023, who will be compensated at the rate and benefits established in the Lieutenants Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc. with a probationary period of 365 days at the Full Time Lieutenant rate of \$46.8058 per hour.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

RESOLUTION 23-175

ACCEPTANCE OF FULL TIME POLICE LIEUTENANT OATH OF OFFICE

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Jason N. Coppock as Full-time Lieutenant for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 23-176

APPOINTMENT OF FULL TIME POLICE SERGEANT

Hawke moved and Hardesty seconded a motion that pursuant to Article 34 of the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc., we hereby appoint Dustin J. McDannold to the position of Full Time Sergeant in the Jackson Township Police District Department, Stark County, Ohio, effective September 16, 2023, at 0001 hours, at the annual base salary of \$87,196.72 (\$41.9215 per hour), and the benefits established in the Sergeant's Negotiated Agreement.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

RESOLUTION 23-177

ACCEPTANCE OF FULL TIME POLICE SERGEANT OATH OF OFFICE

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Dustin J. McDannold as Full-time Sergeant for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 23-178

APPOINTMENT OF FULL TIME POLICE PATROL OFFICER

Hawke moved and Hardesty seconded a motion that pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Haley M. Hiller to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective September 16, 2023 at 0600 hours, at the annual salary of \$63,478.65, and the benefits contained in the Patrol

Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Haley M. Hiller shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

RESOLUTION 23-179

APPOINTMENT OF FULL TIME POLICE PATROL OFFICER

Hawke moved and Hardesty seconded a motion that pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Nolan R. Ritchie to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective September 16, 2023 at 0601 hours, at the annual salary of \$63,478.65, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Nolan R. Ritchie shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

Chief Brink thanked everyone for coming out and supporting the officers receiving promotions and the new officer's joining the job.

RESOLUTION 23-180

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Haley M. Hiller as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 23-181

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Nolan R. Ritchie as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

Administration Department

RESOLUTION 23-182

HALLOWEEN

Hawke moved and Hardesty seconded a motion that the Stark County Commissions recommended that all political subdivisions within Stark County uniformly observe Halloween (door-to-door trick or treat activities) each year between 3:00 p.m. and 5:00 p.m. on the afternoon of October 31

if it falls on Saturday or Sunday or on the afternoon of the preceding Sunday if October 31 falls on weekday (Monday through Friday).

Be it resolved that in accordance with the recommendation of the Stark County Commissioners, the Jackson Township Board of Trustees hereby designate Halloween (Trick or Treat) on Sunday, October 29, 2023, from 3:00 p.m. to 5:00 p.m., in Jackson Township.

3-0 yes

ATTACHMENT 09/12/23 A

Hawke moved and Hardesty seconded a motion to set a Board of Trustees' Special Meeting for October 17, 2023 at 5:00 p.m., to be held at Township Administrative Building.

3-0 yes

RESOLUTION 23-183

THE GREENS AT BELDEN AMENDED DEVELOPMENT AGREEMENT

Hawke moved and Hardesty seconded a motion in connection with the development of the land formerly operated as Tam O'Shanter Golf Course, the Board of Trustees of Jackson Township, Stark County, Ohio adopted and approved a Development Agreement between itself, the Developer, ABC TGAB LLC, and Stark Parks, on August 15, 2019, pursuant to Resolution 19-212, and;

Whereas, certain obligations of the Developer will be undertaken by the Ohio Department of Transportation necessitating an amendment to the original Development Agreement.

Be it resolved by the Jackson Township Board of Trustees we hereby adopt, and authorize the placement of our signatures upon, the attached Amendment to the Development Agreement.

3-0 yes

ATTACHMENT 09/12/23 B

Hawke moved and Pizzino seconded a motion to authorize the early closure of the Jackson Township Yard Debris-Waste Site on Saturday, October 21, 2023 at 6:00 p.m., for the Haunted Hayride.

3-0 yes

RESOLUTION 23-184

WRP IT CONSULTING AGREEMENT

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached agreement and statement of work with WRP IT Consulting, LLC.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 09/12/23 C

Hawke moved and Hardesty seconded a motion to approve the appropriation transfer request from 204.310.5387 Discretionary-Hwy to 204.310.5492 Trash Removal-Hwy in the amount of \$6,000.00.

3-0 yes

Park Division

Hawke moved and Hardesty seconded a motion to accept a donation of a \$25.00 gift card from Sparky's Welding & Fabrication.

3-0 yes

ATTACHMENT 09/12/23 D

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer for a total transfer of \$7,000.00.

| FROM CODE | DESCRIPTION | TO CODE | DESCRIPTION | AMOUNT |
|--------------|------------------------|--------------|--------------------|-------------|
| 214.510.5387 | Discretionary-Park | 214.510.5432 | Computer Svcs-Park | \$ 5,000.00 |
| 214.510.5299 | Discretionary P/S-Park | 214.510.5240 | Uniforms-Park | \$ 2,000.00 |
| | | | TOTAL | \$ 7,000.00 |

3-0 yes

RESOLUTION 23-185

NORTH PARK FIELD 13 RENOVATION

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Lewis Landscaping & Nursery, Inc., for the installation of an infield laser grading and renovation at North Park Field 13 in the amount of \$25,873.00.

3-0 yes

ATTACHMENT 09/12/23 E

Hawke moved and Pizzino seconded a motion to authorize the hiring of one (1) new leased Park Maintenance Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from Michael Danner.

3-0 yes

Amphitheater Division

ATTACHMENT 09/12/23 F

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer for a total transfer of \$3,960.00.

| FROM CODE | DESCRIPTION | TO CODE | DESCRIPTION | AMOUNT |
|--------------|-------------------|--------------|-----------------------|--------------------|
| 207.530.5450 | Free Events-AMP | 207.530.5459 | Food/Ice/Bev-AMP | \$ 2,700.02 |
| 207.530.5387 | Discretionary-AMP | 207.530.5340 | Advertising-AMP | \$ 49.00 |
| 507.530.5387 | Discretionary-AMP | 207.530.5452 | CC Processing Fee-AMP | \$ 410.98 |
| 207.530.5387 | Discretionary-AMP | 207.530.5860 | Nonprft Payout-AMP | \$ 800.00 |
| | | | TOTAL | \$ 3,960.00 |

3-0 yes

**RESOLUTION 23-186
AMPHITHEATER CONCESSION AGREEMENT**

Hawke moved and Pizzino seconded a motion that whereas, the Board of Trustees operates the Summer Concert Series at the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Concession Contract with the following organization:

1. Jackson Ladies Lacrosse Booster Club and Jackson Girls Basketball Association (jointly)

3-0 yes

Fire Department

**RESOLUTION 23-187
FIRE DEPARTMENT EQUIPMENT PURCHASE**

Hawke moved and Pizzino seconded a motion that we hereby approve and authorize Chief Tim Berczik to purchase the equipment listed in the attached Sales Estimate from Hall Public Safety Upfitters in the amount of \$39,993.02.

3-0 yes

**RESOLUTION 23-188
STATION 3 TRENCH DRAIN PROJECT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with B & K Concrete Construction & Contracting Inc., for the installation of a trench drain in the apparatus bay at Fire Station 3 in the amount of \$12,000.00.

3-0 yes

Zoning and Planning Department

ATTACHMENT 09/12/23 G

Hawk moved and Hardesty seconded a motion to approve the following appropriation transfer for a total transfer of \$23,260.00.

| FROM CODE | DESCRIPTION | TO CODE | DESCRIPTION | AMOUNT |
|--------------|---------------|--------------|---------------------|-------------|
| 213.160.5387 | Discretionary | 213.160.5432 | Computer Consulting | \$ 8,000.00 |
| 213.160.5387 | Discretionary | 213.160.5220 | Hospitalization | \$ 1,500.00 |

| | | | | |
|--------------|--------------------------|--------------|-----------------|---------------------|
| 213.160.5116 | Boards &Commissions | 213.160.5220 | Hospitalization | \$ 3,560.00 |
| 213.160.5310 | Educ/Training Reg. | 213.160.5220 | Hospitalization | \$ 1,700.00 |
| 213.160.5340 | Advertising | 213.160.5220 | Hospitalization | \$ 1,800.00 |
| 213.160.5344 | Printing | 213.160.5220 | Hospitalization | \$ 1,000.00 |
| 213.160.5458 | Other Professional Serv. | 213.160.5220 | Hospitalization | \$ 1,000.00 |
| 213.160.5230 | Workers Comp | 213.160.5220 | Hospitalization | \$ 3,200.00 |
| 213.160.5652 | Inventoried Equipment | 213.160.5220 | Hospitalization | \$ 1,500.00 |
| | | | TOTAL | \$ 23,260.00 |
| | | | | 3-0 yes |

RESOLUTION 23-189

NOXIOUS WEEDS – 7858 STUHLDTREHER STREET NW, LOT 14 IN MAPLEWOOD PARK, 33NE, PARCEL NO. 1606587, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion that whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Donna M. Wheeler in Jackson Township and described as follows: 7858 Stuhldreher Street NW, Lot 14 in Maplewood Park, 33NE, Parcel No. 1606587, Jackson Township, Ohio.

Be it resolved that said Donna M. Wheeler, 7858 Stuhldreher Street NW, Massillon, OH 44646, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds every 30 days from the date of this Resolution until October 31, 2023. If the owner fails to meet this obligation within the five-day period, or the subsequent 30-day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

Fiscal Office

ATTACHMENT 09/12/23 H

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,771,375.29.

3-0 yes

ATTACHMENT 09/12/23 I

Hawke moved and Pizzino seconded a motion to approve the minutes of the August 22, 2023 Board of Trustees’ meeting.

3-0 yes

ATTACHMENT 09/12/23 J

Hawke moved and Pizzino seconded a motion to approve the monthly reports for August 2023.

3-0 yes

**RESOLUTION 23-190
STREET LIGHT ASSESSMENT LIST**

Hawke moved and Hardesty seconded a motion that pursuant to ORC Sections 515.11 and 515.12, we hereby authorize the Fiscal Officer to certify the street light assessments as per the attached listing for 2024 collections.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, September 26, 2023, 4:00 pm, Executive Session and/or Work Session; 5:00 pm, General Session, Jackson Township Hall.
- **LOGIC**, October 5, 2023, 9:00 am, Jackson Safety Center- Chief's Conference Room.
- **Zoning Meetings:** (Jackson Township Hall)
 - **Board of Zoning Appeals** – September 14, 2023, 5:00 pm
 - **Zoning Commission** – None scheduled
- **CIC Meeting:** September 21, 2023, 9.00 am, Jackson Township Hall
- **Farmers Market**, Thursdays –through September 28 from 3:00 pm to 7:00 pm in the Nash Family Jackson Amphitheater Parking lot.
- **Haunted Hayride-** October 21, 2023, 7:00 pm to 10:00 pm, Jackson South Park

Old Business – None

New Business

**RESOLUTION 23-191
MECHANIC, PUBLIC WORKS DEPARTMENT, CENTRAL MAINTENANCE
DIVISION**

Hawke moved and Pizzino seconded a motion to appoint and authorize the employment of Luke A. Jones for the full-time position of Mechanic, Public Works Department, Central Maintenance Division, effective at 0600 hours on September 16, 2023, at the entry rate (\$22.7729 per hour) as set forth in the negotiated agreement between the Board of Trustees of Jackson Township and the Utility Workers Union of America, AFL-CIO, Local 568.

Be it further resolved that Luke A. Jones shall serve a seven hundred thirty day probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 09/12/23 K

Hawke moved and Hardesty seconded a motion to approve the Tentative Agreement between the Board of Trustees and the Jackson Professional Firefighters, IAFF Local 2280 (Captains & Firefighters).

3-0 yes

RESOLUTION 23-192

JACKSON TOWNSHIP AMPHITHEATER LED VIDEO WALL PROJECT

Hawke moved and Hardesty seconded a motion authorize the attached Advertisement for Bids for Jackson Township Amphitheater LED Video Wall Project in accordance with the Specifications on file.

3-0 yes

ATTACHMENT 09/12/23 L

Hawke moved and Hardesty seconded a motion to set the Skating Rink dates and hours of operation as follows; Rink opens Saturday November 11, 2023. Free skate beginning sunrise to 8 pm. Skate rentals beginning November 16, 2023, Thursdays & Fridays 4 pm – 8 pm, Saturdays 12 pm – 8 pm, and Sundays 12 pm - 5 pm.

Rink closure to be decided by the Township Administrator or designee.

3-0 yes

Public Speaks – A resident asked if the township sprayed for mosquitos. Rohn explained that mosquito spraying is handled by Stark County Health Department.

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez