

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

NOVEMBER 14, 2023

Hawke called the meeting to order at 3:34 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Justin Hardesty present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Assistant Law Director FitzSimmons, Police Chief Brink, Fire Chief Berczik, and Public Works Director Rohn were also in attendance.

Departmental Budgets

Fiscal Department

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-01 for Current Level of Operations in the amount of \$639,035.00.

3-0 yes

Administration Department

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-01 for Current Level Administration Department Operations in the amount of \$3,992,946.00

3-0 yes

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-02 for Emergency Management Funding in the amount of \$50,000.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-03 for CIC Operations in the amount of \$40,000.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-04 for Township Hall Renovations in the amount of \$120,000.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-05 for Township Hall Office Renovations in the amount of \$16,000.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to approve Budget Module 24-06 for Administration Dedicated Funds in the amount of \$1,949,004.00.

3-0 yes

Legal Department

Hawke moved and Hardesty seconded a motion to approve Budget Module 1 for Current Services in the amount of \$342,035.00.

3-0 yes

Zoning & Planning Department

Hawke moved and Hardesty seconded a motion to approve Budget Module 2024-1 for Zoning Operations in the amount of \$462,444.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to approve Budget Module 2024-2 for Printer, Scanner, and Copier in the amount of \$10,985.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview Secretary 2 Candidate.

**Hawke – yes
Pizzino – yes
Hardesty - yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Disbursement of Ohio Ambulance Transportation Program.

**Hawke – yes
Pizzino – yes
Hardesty- yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Economic Development Director – Job Description.

**Hawke – yes
Pizzino – yes
Hardesty – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for conference with the attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

**Hawke – yes
Pizzino – yes
Hardesty - yes**

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Administration Department

ATTACHMENT 11/14/23A

Hawke moved and Hardesty seconded a motion to approve the Negotiated Agreement between the Jackson Township Board of Trustees and the Jackson Professional Firefighters, IAFF Local 2280 (Captains and Firefighters), effective January 1, 2024 to December 31, 2026, and to authorize the Board of Trustees to sign said negotiated agreement.

3-0 yes

RESOLUTION 23-213

LEASED WORKER LABOR RATE

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the labor rate for temporary, seasonal and leased workers contracted through Seifert Associates, Inc., in the amount of \$1.53 effective January 1, 2024 through December 31, 2024.

3-0 yes

Legal Department

RESOLUTION 23-214

SHARED DEVELOPMENT AGREEMENT

Hawke moved and Pizzino seconded a motion whereas, the Township has negotiated the terms of a Shared Development Agreement (the “SDA”) with the City of North Canton (the “City”), the execution draft of which is attached hereto;

Whereas, the SDA addresses the future development of certain property in the Township, as identified therein, the revenue generated from such development, the provision of services to and procedures for annexation of such property, and the provision of water service to the Township;

Whereas, pursuant to the requirements of Revised Code Section 701.07(A), a joint public hearing was held by the Township and the City at 5:00 P.M., October 17, 2023, at Township Hall, notice of which was provided as required by law;

Whereas, the Trustees have determined that entering into the JDA is in the best interest of the Township and the health, safety, and welfare of its residents.

Be it resolved that: pursuant to Ohio Revised Code Sections 701.07 and 709.192, we hereby adopt and authorize the placement of our signatures on the Shared Development Agreement in the form

attached hereto or a version thereof that, in the opinion of Michael B. Vaccaro, Law Director, or Thomas A. FitzSimmons, Assistant Law Director, is substantially similar thereto.

3-0 yes

RESOLUTION 23-215

PROFESSIONAL DESIGN SERVICES

Hawke moved and Hardesty seconded a motion on April 26, 2016, pursuant to ORC Sections 9.33, 9.332, 9.333, 9.334, and 153.65 through 153.73 we hereby adopted the attached amended Selection Policy for Professional Consulting and Engineering Services and Construction Management Firms and Public Announcement Form.

Be it further resolved that, in accordance with the attached selection policy, we hereby authorize the advertisement of the attached public announcement for professional consulting and engineering services requesting statements of qualifications until December 19, 2023 upon the attached preliminary scope of services for professional consulting and engineering services.

Be it further resolved that the Township Fiscal Officer is requested to publish the attached public announcement.

3-0 yes

RESOLUTION 23-216

OTARMA CLAIM

Hawke moved and Hardesty seconded a motion that we hereby authorize the Township Administrator/Law Director, as the Board of Trustees' representative, to negotiate and execute any and all agreements recommended by OTARMA, its agents and representatives with respect to claim number C366560490-0001-01.

3-0 yes

Police Department

RESOLUTION 23-217

FLOCK GROUP, INC. MASTER SERVICES AGREEMENT

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Order Form and Master Services Agreement with Flock Group, Inc., for a term of five (5) years in the amount \$62,500.00, per year.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 23-218

COMMUNITY PARKWAY STREET LIGHTING UPGRADE PROJECT

Hawke moved and Hardesty seconded a motion that we hereby authorize the attached Advertisement for Bids for the Community Parkway Street Lighting Upgrade Project in accordance with the Specifications on file.

3-0 yes

Park Division

ATTACHMENT 11/14/23B

Hawke moved and Hardesty seconded a motion to approve an unpaid leave of absence for Full-time Park Crew leader, Matthew V. Valli, commencing November 28, 2023 through November 29, 2023 for sixteen (16) hours. Employee shall be responsible for his employee share of extended health benefits from November 28, 2023 through November 29, 2023, until he returns to active payroll status.

3-0 yes

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donations for the 2024 Community Celebration:

1. \$1,000.00 from Sol Harris/Day Architects Inc.
2. \$1,000.00 from American Sand & Gravel Division
3. \$750.00 from Community One Credit Union of Ohio, Inc.
4. \$250.00 from Pfund Superior Sales Co., Inc.

3-0 yes

Amphitheater Division

RESOLUTION 23-219

AMPHITHEATER BAND BOOKING AGREEMENTS – 2024 COMMUNITY CELEBRATION

Hawke moved and Hardesty seconded a motion whereas, The 2024 Community Celebration is scheduled for June 19, 2024 through June 22, 2024; and,

Whereas, the Board of Trustees has determined that, as part of its programming for the 2024 Community Celebration, the act identified in the attached contract are to be engaged for performance for the 2024 season.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Booking Agreement for the following band:

1. That 80s Band (William Fiorirtto)
2. Dirty Deeds Xtreme AC/DC Tribute Band (Freddy DeMarco, DeMarco School of Music)
3. In the Heartland – The Music of MSB (Eric Brooke)
4. Trailer Park Ninjas (Adam Orin)

3-0 yes

**RESOLUTION 23-220
AMPHITHEATER BAND BOOKING AGREEMENTS**

Hawke moved and Hardesty seconded a motion whereas, The Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Whereas, the Board of Trustees has determined that, as part of its programming for the Jackson Amphitheater, the acts identified in the attached contracts are to be engaged for performances for the 2024 season.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Booking Agreement for the following band:

1. Hotel California (Andre LaPointe)

3-0 yes

Fire Department

**RESOLUTION 23-221
2024 VOLUNTEER FIRE FIGHTERS DEPENDENTS FUND BOARD**

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Section 146.03(A)(1), we hereby elect Ted R. Heck and Tim Coppock to be members of the 2024 Volunteer Fire Fighters Dependents Fund Board.

3-0 yes

ATTACHMENT 11/14/23C

Hawke moved and Hardesty seconded a motion to authorize out of state travel for Captain Ryan Sullivan to attend the ESO Software Conference in Austin, Texas on April 1, 2024 through April 5, 2024, at the cost of \$1,898.17, in accordance with the Jackson Township Travel Policy.

3-0 yes

Zoning and Planning Department

ATTACHMENT 11/14/23D

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees and expenses for noxious weeds at 4606 20th St. NW, Parcel No. 1700112, S. E. Qtr. Section 36.

3-0 yes

ATTACHMENT 11/14/23E

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 5615 and 5617 Portage St NW, Parcel Nos. 1630374, 1619148, and 1619145, S.W. Qtr. Section 11.

ATTACHMENT 11/14/23F

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at .321 and .30 acre empty lots on Uniondale St. NW, Lots 30 and 31, Oakdale Allotment, Parcel Nos. 16305349 and 1605350, S.W. Qtr. Section 28.

ATTACHMENT 11/14/23G

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at .6816 Corrine Drive NW, Lot 80, Greenbriar Hills #1, Parcel No. 1611968, S.W. Qtr. Section 15.

ATTACHMENT 11/14/23H

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 1280 Leecrest St. NW, Lot 128, Kendall Heights, Parcel No. 1605637, S.E. Qtr. Section 32.

ATTACHMENT 11/14/23I

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 8149 Caroline St. NW, Lots 33-36, Highland View Farm Allotment, Parcel No. 10009059, N.E. Qtr. Section 32.

ATTACHMENT 11/14/23J

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 8757 Colton St. NW, Lot 94, Amherst Heights 3, Parcel No. 1603006, N.W. Qtr. Section 32.

ATTACHMENT 11/14/23K

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 1341 Leecrest St. NW, Lot 167, Kendall Heights, Parcel No. 1606490, S.E. Qtr. Section 32.

ATTACHMENT 11/14/23L

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 7935 Bentwood Circle NW, Lot 45, Arlington Meadows #1, Parcel No. 1607964, S.W. Qtr. Section 4.

ATTACHMENT 11/14/23M

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds at 3763 Riviera Ave. NW, Lot 225, Amherst Heights #7, Parcel No. 1606085, N. W. Qtr. Section 32.

3-0 yes

Fiscal Office

ATTACHMENT 11/14/23 N

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$2,925,166.16.

3-0 yes

ATTACHMENT 11/14/23 O

Hawke moved and Pizzino seconded a motion to approve the minutes of the October 17, 2023 Canton Joint Public Meeting.

3-0 yes

ATTACHMENT 11/14/23 P

Hawke moved and Pizzino seconded a motion to approve the minutes of the October 24, 2023 Board of Trustees Meeting.

3-0 yes

ATTACHMENT 11/14/23 Q

Hawke moved and Pizzino seconded a motion to approve the monthly reports for October 2023.

3-0 yes

ATTACHMENT 11/14/23 R

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$27,395.72.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.111.5959	JEDD Hwy Transfer	101.111.5953	JEDD Dist. to Dev.	\$22,383.50
101.150.5220	Hospitalization	101.150.5224	Life Insurance	\$ 12.22
101.150.5220	Hospitalization	101.150.5212	Employer Pension	\$ 800.00
101.150.5230	Workers Comp	101.150.5110	Fiscal-Reg. Salaries	\$ 4,200.00
			TOTAL	<u>\$27,395.72</u>

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, November 28, 2023, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall
- **CIC Meeting** – November 16, 2023, 9:00 am, Jackson Township Hall
- **LOGIC Meeting** – December 7, 2023, 9:00 a.m., Safety Center Training Room
- **Zoning Meetings:** - Jackson Township Hall

- Board of Zoning Appeals – None scheduled
- Zoning Commission – None scheduled
- **Santa’s Mailbox**, December 1 – 15, 2023, located at front entrance of Township Administrative Building
- **Holiday in the Park**, Saturday, December 9, 2023, 5:00 p.m. to 7:00 p.m., David Ruwadi Pavilion, Jackson North Park

Old Business – Gonzalez congratulated Hardesty on his election to the Board of Trustees. Gonzalez commended Pizzino & Hawke for making the initial choice when Hardesty was appointed earlier in 2023 and now the public has reinforced their decision. Gonzalez said he supported Hardesty because he never saw anything skip a beat with the three Trustees working together. He added that we are lucky to have the elected Board we have in Jackson Township.

New Business

RESOLUTION 23-222

FULL TIME POLICE DEPARTMENT SECRETARY 2 CONDITIONAL APPOINTMENT

Hawke moved and Hardesty seconded a motion to hereby appoint Sandra S. Reo to the full-time position of Secretary 2 for the Jackson Township Police Department conditioned upon successful completion of background check, negative drug screen, and any other testing requirements.

3-0 yes

Public Speaks - None

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez