

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MARCH 12, 2024

Hawke called the meeting to order at 3:31 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss the 2024 movie selection for Movies-in-the Park, Stark Parks Collaboration, as well as 2024 Amphitheater Merchandise.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Life Insurance

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Management Package Amendments

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action – The Reserve at Stone Creek

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Administration Department

RESOLUTION 24-051

JOINT ECONOMIC DEVELOPMENT DISTRICT CD BOARD OF DIRECTORS

Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 715.72 and Section 9 of the Jackson/Canton Joint Economic Development District CD Contract, we hereby appoint James Cvitkovich, Director of Operations, ComDoc, A Xerox Company, as the member of the JEDD CD Board of Directors representing the owners of businesses operating within the District for a four year term from 3/12/24 to 3/12/28.

3-0 yes

RESOLUTION 24-052

JOINT ECONOMIC DEVELOPMENT DISTRICT FP BOARD OF DIRECTORS

Hawke moved and Hardesty seconded a motion that pursuant to ORC Section 715.72 and Section 9 of the Jackson/Canton Joint Economic Development District FP Contract, we hereby appoint Matt Martin, General Manager, Costco, as the member of the JEDD FP Board of Directors representing the owners of businesses operating within the District for a four year term from 3/12/24 to 3/12/28 and Tony Bost, Manager, Costco, as the member of the JEDD FP Board of Directors representing the employees of businesses operating within the District for a four year term from 3/12/24 to 3/12/28.

3-0 yes

At 5:03 p.m., the Tax Incentive Review Council meetings were held for:

- Sam’s Club
- The Greens at Belden

Following the TIRC meetings, the Jackson/Canton Joint Economic Development District meetings were held, as well as the Records Commission meetings for each of the following:

- Stark State
- Stolle Machine
- Fitzpatrick
- Com-Doc
- TSG
- TOC

ATTACHMENT 03/12/24A

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$50,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.110.5387	Discretionary – Admin	101.115.5893	Insurance Claims	\$50,000.00
			TOTAL	\$50,000.00

3-0 yes

ATTACHMENT 03/12/24B

Hawke moved and Hardesty seconded a motion to approve the amendment to the Township's Purchase Order Documentation Policy.

3-0 yes

ATTACHMENT 03/12/24C

Hawke moved and Hardesty seconded a motion to approve the amendment to the Township's Purchase of Goods or Services when Competitive Bidding or Statements of Qualifications are not required.

3-0 yes

Fire Department

RESOLUTION 24-053

APPOINT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that whereas, Resolution No. 24-034 is incorporated herein, and Joseph W. Turnbo has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Joseph W. Turnbo to the position of Full-time Firefighter/ Paramedic, effective March 11, 2024 at 0756 hours, at the FF/P2 annual rate of \$66,112.80 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Joseph W. Turnbo shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 24-054

APPOINT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that whereas, Resolution No. 24-034 is incorporated herein, and Jack W. Keim III has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Jack W. Keim III to the position of Full-time Firefighter/ Paramedic, effective March 11, 2024 at 0757 hours, at the FF/P2 annual rate of \$66,112.80 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Jack W. Keim III shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 24-055

APPOINT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that whereas, Resolution No. 24-034 is incorporated herein, and Brandon D. Lucas has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Brandon D. Lucas to the position of Full-time Firefighter/ Paramedic, effective March 11, 2024 at 0758 hours, at the FF/P2 annual rate of \$66,112.80 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Brandon D. Lucas shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 24-056

APPOINT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that whereas, Resolution No. 24-034 is incorporated herein, and Brandon C. Bryan has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Brandon C. Bryan to the position of Full-time Firefighter/ Paramedic, effective March 11, 2024 at 0759 hours, at the FF/P2 annual rate of \$66,112.80 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Brandon C. Bryan shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

RESOLUTION 24-057

APPOINT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that whereas, Resolution No. 24-034 is incorporated herein, and Jacob A. Ricketts has successfully completed a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Full-time Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

Be it resolved that, pursuant to the Full-time Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to ORC Section 505.38, we hereby appoint Jacob A. Ricketts to the position of Full-time Firefighter/ Paramedic, effective March 11, 2024 at 0800 hours, at the FF/P2 annual rate of \$66,112.80 as set forth in the Negotiated Agreement with Jackson Township and the Jackson Township Professional Firefighters Local 2280, IAFF.

Be it further resolved that Jacob A. Ricketts shall serve a one year probationary period and shall continue to maintain all required certifications.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

RESOLUTION 24-058

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Joseph W. Turnbo, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective March 11, 2024 at 0756 hours.

3-0 yes

RESOLUTION 24-059

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Jack W. Keim III, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective March 11, 2024 at 0757 hours.

3-0 yes

RESOLUTION 24-060

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Brandon D. Lucas, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective March 11, 2024 at 0758 hours.

3-0 yes

RESOLUTION 24-061

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Brandon C. Bryan, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective March 11, 2024 at 0759 hours.

3-0 yes

RESOLUTION 24-062

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME FIREFIGHTER/PARAMEDIC

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Jacob A. Ricketts, Full-time Firefighter/Paramedic for the Jackson Township Fire Department, Stark County, Ohio, effective March 11, 2024 at 0800 hours.

3-0 yes

RESOLUTION 24-063

EMERGENCY MANAGEMENT ASSISTANCE COMPACT – INTERGOVERNMENTAL AGREEMENT

Hawke moved and Hardesty seconded a motion that in accordance with Ohio Revised Code Sections 5502.22, 5502.29, 5502.291 and 5502.40 we hereby authorize the Administrator/Law Director, Michael B. Vaccaro, to sign the attached Intergovernmental Agreement between Jackson Township and the Ohio Emergency Management Agency.

3-0 yes

RESOLUTION 24-064

FIRE INSPECTORS WAGE SCALE JANUARY 2, 2024 TO JANUARY 1, 2027 (FIRE INSPECTORS)

Hawke moved and Hardesty seconded a motion whereas, on January 23, 2024, the Board of Trustees of Jackson Township approved the final collective bargaining agreement with the Jackson Professional Firefighters, IAFF Local 2280 (Fire Inspectors) as to all compensation, effective January 2, 2024 to January 1, 2027.

Be it further resolved that, we authorize and approve the attached salary scales for the employees appointed to the positions of Fire Inspector, effective January 2, 2024 to January 1, 2027, which is incorporated herein.

3-0 yes

ATTACHMENT 03/12/24D

Hawke moved and Pizzino seconded a motion to approve a Then & Now Purchase Order Certificate on Purchase Order RG24330 for Mc Neil & Co. in the amount of \$10,766.00.

3-0 yes

Legal Department

ATTACHMENT 03/12/24E

Hawke moved and Hardesty seconded a motion to approve the negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council Inc. (Clerical), effective July 1, 2024 to June 30, 2027, and to authorize the Board of Trustees to sign said negotiated agreement.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 24-065

SOUTH PARK DRIVE NW STOP SIGN

Hawke moved and Hardesty seconded a motion that pursuant to Ohio Revised Code 4511.65, we hereby adopt and authorize the placement of a stop sign at:

1. South Park Drive NW to stop westbound at South Park Drive NW (sign to be placed on the northeast corner of South Park Drive NW, and South Park Drive NW per the attached map).

3-0 yes

Park Division

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donation for the 2024 Community Celebration:

1. \$500.00 from First Commonwealth Bank

3-0 yes

RESOLUTION 24-066

COMMUNITY PARKWAY EXISTING LIGHT FIXTURE REMOVAL

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Regulated Services Contract with Ohio Edison Company in the amount of \$12,210.62.

3-0 yes

ATTACHMENT 03/12/24F

Hawke moved and Hardesty seconded a motion to approve the attached Event Space Request Application with no permit fee assessment, in accordance with section 101.18(D) of the Amended Park Rules and Regulations (amended January 23, 2024, effective February 22, 2024).

3-0 yes

RESOLUTION 24-067

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION AGREEMENTS

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Site Confirmation Agreement with attached General Terms and Conditions and Indemnification Agreement with the Ohio High School Athletic Association for the Boys Tennis Tournament

3-0 yes

Central Maintenance

RESOLUTION 24-068

SAFETY CENTER HVAC – WELL FIELD TESTING AND LOOP FLUSH

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Standard Plumbing & Heating Co., for the Safety Center HVAC well field testing and loop flushing in the amount of \$47,558.00.

3-0 yes

Zoning Department

Public Hearing

Zoning Amendment 20240106 – Dwight Yoder, agent for Reserve at Jackson Meadows LLC Property owner proposes a modification to a previously approved R-3 Development Plan. Property is approximately 17.32 acres consisting of Parcel #'s 1620887, 1623024, 1602287 & 1602286.

Poindexter explained that this is a modification to a previously approved plan for 11 triplexes and 18 duplexes. The revised plan consists of 5 triplexes and 27 duplexes. The Zoning Commission met on June 13, 2023 and unanimously voted for approval of Amendment 2023217.

Reed Richins, Architect for the applicant Dwight Yoder, communicated to the trustees that the interest in duplexes is higher in demand than triplexes and assured them that they will not be using any more area than originally approved.

No one else came forward in favor or against the amendment.

ATTACHMENT 03/12/24 G

Hawke moved and Hardesty seconded a motion to accept the recommendation of the Zoning Commission as attached.

3-0 yes

Public Hearing

Zoning Amendment 20240019 – Laura & Michael Montini, property owner, 8795 Glenarden Cir. NW, proposes to rezone B-3 Commercial Business District to R-R Rural Residential District, parcel #1601637 consisting of 20 acres.

Poindexter communicated that the Zoning Commission met on February 15, 2024 and unanimously recommended approval of Zoning Amendment 20240019.

Laura Montini is requesting the rezoning as they want to build a single family home on the land. They also own an adjoining 4 acre parcel.

No one else came forward in favor or against the amendment.

ATTACHMENT 03/12/24 H

Hawke moved and Hardesty seconded a motion to accept the recommendation of the Zoning Commission as attached.

3-0 yes

RESOLUTION 24-069

FULL-TIME ASSISTANT ZONING INSPECTOR

Hawke moved and Pizzino seconded a motion that, we hereby appoint Megan R. Stangelo to the position of full-time Assistant Zoning Inspector for the Jackson Township Zoning and Planning Department, Stark County, Ohio, effective March 18, 2024 at 0800 hours, at the annual salary of

\$48,699.46 (\$23.4132 per hour), and the benefits contained in the Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Megan R. Stangelo shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees.

3-0 yes

RESOLUTION 24-070

FULL TIME ZONING INVESTIGATOR APPOINTMENT

Hawke moved and Hardesty seconded a motion that pursuant to Ohio Revised Code Section 511.10, Edward J. Ash is hereby appointed to the full-time position of Zoning Investigator for the Jackson Township Zoning and Planning Department, Stark County, Ohio at the compensation rate of \$52,000.00 annually and at Level C of the Benefit Package for Management Personnel, effective March 25, 2024.

Be it further resolved that Edward J. Ash will serve a two year probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

Fiscal Office

ATTACHMENT 03/12/24 I

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,649,886.34.

3-0 yes

ATTACHMENT 03/28/23 J

Hawke moved and Hardesty seconded a motion to approve the minutes of the February 27, 2024 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 03/12/24K

Hawke moved and Hardesty seconded a motion to approve the monthly reports for February 2024.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, March 20, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **Celebration Committee Meeting**, March 20, 2024, 2:00 p.m., Jackson Township Hall.
- **CIC**, March 21, 2024, 8:00 a.m., Jackson Township Hall.

- **LOGIC**, April 4, 2024, 9:00 a.m., Jackson Safety Center Training Room
- **Zoning Meetings:** (Jackson Township Hall)
 - **Board of Zoning Appeals** –None
 - **Zoning Commission** – March 28, 2024, 5:00 p.m.

Old Business - None

New Business –

**RESOLUTION 24-071
CONFLICT WAIVER AGREEMENT**

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Conflict Waiver Agreement with Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A.

3-0 yes

Public Speaks – Ritchie Harper a resident of Canton Ohio, came on behalf of Congressman Emilia Sykes. Mr. Harper is the new field representative in Stark County. He explained that he is making his way to local government meetings. He left some flyers about what services they can help the community with.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez