

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

April 9, 2024

1. 4:00 P.M. – *Trustee Hawke, President of the Board calls the meeting to order (Turn off cell phones) (Call attendance roll):*
 - A. *Seating of Fiscal Officer Kody Gonzalez*
 1. *Administer Oath to Fiscal Officer Elect*
 2. *Resolution for Acceptance of Fiscal Officer's Endorsement of Faithful Performance, Certificate of Election, Certificate of Oath and Oath*
2. 4:15 P.M. *Executive Session:*
 - A. *Administration Department Personnel (Appointment/Employment/Compensation) – Interview Receptionist/Secretary Candidate*
 - B. *Public Works Department (Personnel (Appointment/Employment/Compensation) – Interview Building Maintenance Worker Candidate*
 - C. *Public Works Department (Personnel (Appointment/Employment/Compensation) – General Laborer Position*
3. 5:00 P.M. *Call General Session to order (Turn off cell phones)*
4. *Pledge of Allegiance*
5. *Public Speaks:*
 - A. *Chris Thomas – MCTV General Counsel & Head of Governmental Affairs*
 - B. *(Restricted to topics listed on the Agenda)*
6. *Administration Department*
 - A. *Accept Notice of Retirement*
 - B. *Request for Unpaid Leave by Assistant Zoning Inspector*
 - C. *Request for Unpaid Leave by Zoning Investigator*

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D. *Workers Compensation Group Retrospective Rating Program*

7 *Police Department*

A. *Accept a donation of \$250.00 from The Strip Delaware LLC*

8. *Public Works Department*

A. *Highway Division*

1. *5:00 p.m. – Bid Openings:*

a. *2024 Curbing Replacement Project*

b. *2024 Resurfacing Project*

2. *Appropriation Transfer Request*

3. *Request for Unpaid Leave of Absence*

B. *Park Division*

1. *Accept sponsorship donations to the 2024 Community Celebration:*

a. *\$2,500.00 from BMW of North Canton*

b. *\$2,500.00 from Toyota of North Canton*

c. *\$1,000.00 from Cavanaugh Building Corporation*

d. *\$750.00 Young Truck Sales, Inc.*

e. *\$500.00 from Design Restoration & Reconstruction, Inc.*

f. *\$500.00 from Standard Plumbing & Heating Company, LLC*

g. *\$250.00 from Lloyd Seifer FOP Lodge #206*

h. *\$250.00 from Hardesty Partners LLC*

i. *\$250.00 from Shakertown Apartments*

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*4:00 P.M., Executive Session and/or Work Session: 5:00 P.M.,
General Session, Jackson Township Hall*

- **CIC Meeting** – April 18, 2024, 8:00 A.M., Jackson Township Hall
- **LOGIC Meeting** – May 2, 2024, 9:00 A.M., Safety Center Training Room
- **Zoning Meetings:** - Jackson Township Hall:
 - **Zoning Commission** - April 18, 2024, 5:00 P.M.
 - **Board of Zoning Appeals** – April 25, 2024, 5:00 P.M.

13. *Old Business*
14. *New Business*
15. *Public Speaks – Open Forum*
16. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

APRIL 9, 2024

Hawke called the meeting to order at 3:30 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

RESOLUTION 24-076

SEATING OF FISCAL OFFICER KODY GONZALEZ

Hawke moved and Hardesty seconded a motion that, in accordance with ORC Section 3.061, we hereby acknowledge the attached endorsement of Faithful Performance of Duty, effective April 1, 2024, has been added to the Township’s OTARMA Insurance Policy, and further accept the attached Certificate of Election, Fiscal Officer’s Notice to Give Bond and Take Oath, Oath of Office, and Certificate of Oath for Kody Gonzalez.

3-0 yes

Gonzalez and his sons held the Bible while Judge Kristen Guardado issued the Oath of Office. There was a brief recess for photos.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Interview Receptionist/Secretary Candidate

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Interview Building Maintenance Worker Candidate

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – General Laborer Position

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for ORC Section 121.22(G)(6) details relative to security arrangements and protocols for a public body or a public office. If disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public matter or the public office; cyber security.

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – Chris Thomas, General Counsel & Head of Governmental Affairs from MCTV wanted to introduce himself, hand out business cards and information sheets. The trustees thanked MCTV for everything they do for the community.

Administration Department

ATTACHMENT 04/09/24A

Hawke moved and Hardesty seconded a motion to accept the attached retirement notice from full-time Administrative Assistant, Mary M. Reno, effective, September 1, 2024, at 08:00 hours.

3-0 yes

ATTACHMENT 04/09/24B

Hawke moved and Hardesty seconded a motion to approve the attached request for unpaid leave by Assistant Zoning Inspector, Megan Stangelo.

3-0 yes

ATTACHMENT 04/09/24C

Hawke moved and Hardesty seconded a motion to approve the attached request for unpaid leave by Zoning Investigator, Edward J. Ash.

3-0 yes

ATTACHMENT 04/09/24D

Hawke moved and Hardesty seconded a motion to adopt and authorize the placement of the Board Chairman's signature upon the attached 2025 Group Retrospective Rating Program Enrollment Form and approve the payment of \$21,410.00 to Sedgwick.

3-0 yes

Police Department

Hawke moved and Hardesty seconded a motion to accept a donation of \$250.00 from The Strip Delaware LLC.

3-0 yes

Public Works Department

Highway Division

Bid Openings for the 2024 Curbing Replacement Project. Two bids were received.

- 1. Shelly Company \$287,400.65
- 2. T.R. Snyder Construction, Inc. \$257,020.60

The bids will be reviewed and brought back to the next meeting for further discussion.

Bid Openings for the 2024 Resurfacing Project. Three bids were received.

- 1. Karvo Companies \$2,138,063.55
- 2. Northstar Asphalt \$2,073,048.00
- 3. Superior Paving & Materials \$1,679,014.60

The bids will be reviewed and brought back to the next meeting for further discussion.

ATTACHMENT 04/09/24E

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$5,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
317.310.5387	Discretionary Hwy	317.310.5652	Equipment Purchase-Hwy	\$ 5,000.00
			TOTAL	\$ 5,000.00

3-0 yes

ATTACHMENT 04/09/24F

Hawke moved and Hardesty seconded a motion to approve an unpaid leave of absence for Full-time Highway Labor Specialist, Kyle Bee, commencing April 3, 2024 (1.75 hours) through April 12, 2024 for a total of 57.75 hours. Employee shall be responsible for his employee share of extended health benefits from April 3, 2024 through April 12, 2024, until he returns to active payroll status.

3-0 yes

Park Division

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donations for the 2024 Community Celebration:

- 1. \$2,500.00 from BMW of North Canton
- 2. \$2,500.00 from Toyota of North Canton
- 3. \$1,000.00 from Cavanaugh Building Corporation
- 4. \$750.00 from Young Truck Sales, Inc.

5. \$500.00 from Design Restoration & Reconstruction, Inc.
6. \$500.00 from Standard Plumbing & Heating Company, LLC
7. \$250.00 from Lloyd Seifer FOP Lodge #206
8. \$250.00 from Hardesty Partners LLC
9. \$250.00 from Shakertown Apartments
10. \$100.00 from T.R. Snyder Construction, Inc.

3-0 yes

ATTACHMENT 04/09/24G

Hawke moved and Hardesty seconded a motion to approve the attached Farmers Market Rules and Regulations effective April 10, 2024.

3-0 yes

Central Maintenance

RESOLUTION 24-077

MAINTENANCE CONSULTANT AGREEMENT

Hawke moved and Pizzino seconded a motion that, we hereby adopt and authorize the placement of the Board Members' signatures upon the attached Consultant Agreement with Joseph S. Futrell.

3-0 yes

Amphitheater Division

RESOLUTION 24-078

AMPHITHEATER SPONSORSHIP AGREEMENT

Hawke moved and Pizzino seconded a motion that, The Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees has sold sponsorships in its effort to offset programming costs for engaged performances for the 2024 season the Jackson Amphitheater.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Sponsorship Agreements with the following:

1. Akron Auto Auction
2. Community One Credit Union
3. C.R. Kurtz, Inc.
4. iHeartMedia
5. NECA/IBEW Local 540
6. Whisler Plumbing

3-0 yes

Fire Department

RESOLUTION 24-079

STATION 2 EXTERIOR STUCCO REPAIR

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Rorick’s for exterior stucco repair at Station 2 not to exceed \$12,460.00.

3-0 yes

RESOLUTION 24-080

STATION 5 DRIVEWAY & SIDEWALK REPLACEMENT

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with B & K Concrete Construction & Contracting Inc., for the installation of replacement sidewalk and driveway at Station 5 in the amount of \$60,250.00.

3-0 yes

Zoning Department

ATTACHMENT 04/09/24H

Hawke moved and Hardesty seconded a motion to approve an unpaid leave of absence for Full-time Assistant Zoning Inspector, Megan Stangelo, for April 5, 2024 for a total of eight (8) hours. Employee shall be responsible for her employee share of extended health benefits for April 5, 2024 to the extent there is insufficient earnings in the affected pay period to cover the employee share.

3-0 yes

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendments 20240137 on April 23, 2024, at 5:00 p.m. – Partner Land Company, LLC, 5060 Navarre Rd. SW, Canton, OH 44706, David Hayes, agent, for property owner, IRAR trust FBO Steven Williamson Acct 35-37933, 1000 Broadway St., Ste. 350, Oakland CA 94607 request to rezone B-1 Suburban Office & Limited Business District to R-3 Residential Planned Development District 9.52 acres, parcel #1702617 located on the southeast corner of Dressler and Montgomery, Sect. 25SW/25SE Jackson Twp.

3-0 yes

Fiscal Office

ATTACHMENT 04/09/24I

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,772,814.91.

3-0 yes

ATTACHMENT 04/09/24J

Hawke moved and Hardesty seconded a motion to approve the minutes of the March 20, 2024 Board of Trustees’ Meeting.

3-0 yes

ATTACHMENT 04/09/24K

Hawke moved and Hardesty seconded a motion to approve the monthly reports for March 2024.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, April 23, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC Meeting** – April 18, 2024, 8:00 a.m., Jackson Township Hall
- **LOGIC**, May 2, 2024, 9:00 a.m., Jackson Safety Center – Training Room
- **Zoning Meetings:** (Jackson Township Hall)
 - **Zoning Commission** – April 18, 2024, 5:00 pm

Old Business - None

New Business

RESOLUTION 24-081

FULL TIME RECEPTIONIST/SECRETARY (SECRETARY 2) CONDITIONAL APPOINTMENT

Hawke moved and Hardesty seconded a motion that we hereby appoint Tyler M. Kerchner to the full-time position of Receptionist/Secretary for the Jackson Township Administration Department conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-082

FULL TIME BUILDING MAINTENANCE WORKER CONDITIONAL APPOINTMENT

Hawke moved and Hardesty seconded a motion that we hereby appoint Justin Lipscomb to the full-time position of Building Maintenance Worker for the Central Maintenance Division of the Jackson Township Public Works Department conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-083

CYBER DATA ANALYSIS – ANKURA

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Letter of Engagement and Statement of Work

for Phase III data mining with Ankura. The cost associated with the analysis shall not exceed \$149,000.00, without written approval, and shall be borne by the Township's insurance carrier.

3-0 yes

Public Speaks –None

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez