

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

May 28, 2024

1. 3:00 P.M. – Work Session
 - A. Parks:
 1. Elementary Baseball/Softball Fields
 - B. Highway:
 1. University St. and Frank Ave.
2. 4:00 P.M. Executive Session:
 - A. Fire Department (Personnel (Appointment/Employment/Compensation) – Training Captain Position
 - B. Fire Department (Personnel (Appointment/Employment/Compensation) – Succession Planning
 - C. Administration Department (Personnel (Appointment/Employment/Compensation) – Class A Compensation
3. 5:00 P.M. Call General Session to order
(Turn off cell phones)
4. Pledge of Allegiance
5. Public Speaks:
 - A. (Restricted to topics listed on the Agenda)
6. Administration Department
 - A. Regular Meeting Schedule Amendment
7. Police Department
 - A. Accept a donation of \$100.00 from Marian E. Pinney
 - B. Appropriation Transfer Requests
8. Public Works Department

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- A. *Park Division*
 1. *Accept sponsorship donations to the 2024 Community Celebration:*
 - a. *\$5,000.00 from Meijer*
 - b. *\$500.00 from C. Massouh Printing*
 2. *Hire Leased Workers*
 - B. *Amphitheater*
 1. *Sponsorship Agreements*
9. *Fire Department*
- A. *Notice of Retirement*
 - B. *Personal Protective Equipment Replacement Purchase*
 - C. *Out of State Travel Request*
10. *Zoning Department*
- A. *Noxious Weed Resolutions:*
 1. *6777 Burgundy Avenue NW, Lot 78, Parcel No. 1609094*
11. *Fiscal Office*
- A. *Pay Bills*
 - B. *Approve minutes for May 14, 2024 Board of Trustees' meeting*
12. *Routine Business*
- A. *Announcements:*
 - *Next Regular **Board of Trustees'** meeting, June 11, 2024, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall*
 - ***CIC Meeting** – June 20, 2024, 8:00 A.M., Jackson Township Hall*

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- **LOGIC Meeting** – June 6, 2024, 9:00 A.M., Safety Center Training Room
- **Celebration Meeting** – June 11, 2:00 P.M., Jackson Township Hall
- **Zoning Meetings:** - Jackson Township Hall:
 - **Zoning Commission** – None scheduled
 - **Board of Zoning Appeals** – None scheduled
- **Summer Concert Series:**
 - May 31 – Forever Seger – Bob Seger Tribute Band
 - June 7 – E5C4P3 – Journey Tribute
 - June 15 – Straight On – Tribute to the Music of Heart
 - June 29 – Hotel California – Eagles Tribute

The Nash Family Jackson Amphitheater
Gates open at 6:00 PM – Concerts begin at 7:30 PM
Tickets at www.jacksonamphitheater.com

13. *Old Business*
14. *New Business*
15. *Public Speaks – Open Forum*
16. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

MAY 28, 2024

Hawke called the meeting to order at 3:00 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss Elementary Baseball/Softball Fields and University St. and Frank Ave property maintenance.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Fire Department (Personnel) (Appointment/Employment/Compensation) – Training Captain Position

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Fire Department (Personnel) (Appointment/Employment/Compensation) – Succession Planning

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Administration Department (Personnel) (Appointment/Employment/Compensation) – Class A Compensation

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke called the General Session to order at 5:08 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 05/28/24A

Hawke moved and Hardesty seconded a motion to amend the Board of Trustees' regular meeting schedule as follows:

The July 9, 2024 meeting shall be canceled and rescheduled to July 16, 2024 at 3:00 p.m. (Work Session), 4:00 p.m. (Executive Session) and 5:00 p.m. (General Session).

3-0 yes

Police Department

Hawke moved and Hardesty seconded a motion to accept a donation of \$100.00 from Marian E. Pinney.

3-0 yes

ATTACHMENT 05/28/24B

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$80,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
335.250.5669	Capital Improvements	335.250.5702	Capital Vehicle Purchase	\$80,000.00
			TOTAL	<u>\$80,000.00</u>

3-0 yes

ATTACHMENT 05/28/24C

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$5,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
209.250.5312	Education Expenses	209.250.5310	Education Training Reg.	\$5,000.00
			TOTAL	<u>\$5,000.00</u>

3-0 yes

Public Works Department

Park Division

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donation for the 2024 Community Celebration:

1. \$5,000.00 from Meijer
2. \$500.00 from C. Massouh Printing

3-0 yes

ATTACHMENT 05/28/24D

Hawke moved and Hardesty seconded a motion to authorize the hiring of two (2) new leased Park Maintenance Workers, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from Michael Danner.

3-0 yes

Amphitheater Division

RESOLUTION 24-122

AMPHITHEATER SPONSORSHIP AGREEMENT

Hawke moved and Pizzino seconded a motion whereas, The Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees has sold sponsorships in its effort to offset programming costs for engaged performances for the 2024 season the Jackson Amphitheater.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Sponsorship Agreements with the following:

1. Bair's Powersports
2. Freshmark/Sugardale
3. Southway Fence Company

3-0 yes

Fire Department

ATTACHMENT 05/28/24E

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from full-time Fire Captain, Joseph P. Hafer, effective, June 14, 2024, at 08:00 hours.

3-0 yes

RESOLUTION 24-123

FIRE DEPARTMENT PERSONAL PROTECTIVE EQUIPMENT REPLACEMENT PURCHASE

Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 505.37, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached pricing quote for turn-out gear with Phoenix Safety Outfitters. for the purchase of eighteen (18) sets of Janesville V-Force HK&D Coats and Custom Janesville V-Force Pants in the amount of

\$64,440.00, as the prices are lower than the prices listed in the State Purchasing Contract for the same or equivalent equipment..

3-0 yes

ATTACHMENT 05/28/24F

Hawke moved and Pizzino seconded a motion to authorize out-of-state travel for Firefighter/Paramedic, Dawn Shaffer to attend the Crisis International Annual Conference in Indianapolis, Indiana on August 26, 2024 through August 28, 2024, at a cost of \$1,542.00, in accordance with the Jackson Township Travel Policy.

3-0 yes

Zoning Department

RESOLUTION 24-124

NOXIOUS WEEDS – 6777 BURGUNDY AVENUE NW, LOT 78 IN BRANDYWINE ALLOTMENT #2, 11SE, PARCEL NO. 1609094, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of William & Janet Barnard, Trustees, Barnard Family Rev Living Trust in Jackson Township and described as follows: 6777 Burgundy Avenue NW, Lot 78 in Brandywine Allotment #2, 11SE, Parcel No. 1609094, Jackson Township, Ohio.

Be it resolved that said The Secretary of Housing and Urban Development, 451 Seventh Street SW, Washington, DC 20410-0000, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds continually from the date of this Resolution until October 31, 2024. If the owner fails to meet this obligation within the five-day period, or the subsequent 30 day periods, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

Fiscal Office

ATTACHMENT 05/28/24G

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$958,430.69.

3-0 yes

ATTACHMENT 05/28/24H

Hawke moved and Hardesty seconded a motion to approve the minutes of the May 14, 2024 Board of Trustees' Meeting.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, June 11, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, June 20, 2024, 8:00 a.m., Jackson Township Hall.
- **LOGIC**, June 6, 2024, 9:00 a.m., Jackson Safety Center Training Room
- **Celebration Meeting** – June 11, 2:00p.m., Jackson Township Hall
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 Tickets at www.jacksonamphitheater.com

Old Business - None

New Business –

**RESOLUTION 24-125
MANAGEMENT PACKAGE RATE ADJUSTMENTS**

Hawke moved and Pizzino seconded a motion that in accordance with Article 2 of the Benefit Package for Management Personnel (hired before and after July 1, 2012), we hereby establish the rates of compensation for Class A, effective June 1, 2024, as attached.

3-0 yes

Public Speaks – None

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez