

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

June 25, 2024

1. 2:00 P.M. – Work Session
 - A. Zoning:
 1. Text Amendments
 2. Multi-use
2. 3:30 P.M. Executive Session:
 - A. Police Department (Personnel (Appointment/Employment/Compensation) – Discipline
 - B. Police Department (Personnel (Appointment/Employment/Compensation) – Interview Police Patrol Officers
 - C. Public Works Department (Personnel (Appointment/Employment/Compensation) – Class C Additions To Management Package
 - D. To consider the purchase of property for public purposes if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
3. 5:00 P.M. Call General Session to order
(Turn off cell phones)
4. Pledge of Allegiance
5. Public Speaks:
 - A. (Restricted to topics listed on the Agenda)
6. Police Department
 - A. Appointment of Full-time Police Officer Alexis J. Kakoules
 - B. Swearing in of Full-time Police Patrol Officer Alexis J. Kakoules
 - C. Accept Oath of Full-time Police Patrol Officer Alexis J. Kakoules

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- D. *Accept Resignation*
- E. *Accept a donation of a 2001 Yamaha Scooter valued at \$2,000.00.*
- 7. *Administration*
 - A. *Health Insurance Premium Holiday*
- 8. *Public Works Department*
 - A. *Highway Division*
 - 1. *Appoint Highway Labor Specialists*
 - 2. *Award 2024 Paint Striping of Roadways Project*
 - 3. *Huckleberry Street (TR-190) – Speed Limit Revision*
 - B. *Park Division*
 - 1. *Award 2024 North Park Parking Lot & Tennis Court Refinishing Project*
 - 2. *Accept sponsorship donations to the 2024 Community Celebration:*
 - a. *\$2,500.00 from Aqua Ohio Inc.*
- 9. *Fire Department*
 - A. *Accept a donation of \$250.00 from Cynthia Griffith*
 - B. *Appoint Captain*
 - C. *Amended Table of Organization*
 - D. *Training Battalion Chief Job Description*
- 10. *Zoning Department*
 - A. *Noxious Weed Resolutions:*
 - 1. *8190 Caroline Street NW, Lots 4-5 Highland View Farm Allotment, 32NE, Parcel No. 1603740*

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B. *Notices to County Auditor for fees and expenses for mowing noxious weeds:*

1. *6777 Burgundy Avenue., NW, Parcel No. 1609094*
2. *5615 Portage St., NW, Parcel No. 1630374*

11. *Fiscal Office*

- A. *Pay Bills*
- B. *Approve minutes for June 11, 2024 Board of Trustees' meeting*
- C. *Request for Advance of Real Estate Taxes*

12. *Routine Business*

A. *Announcements:*

- *Next Regular **Board of Trustees'** meeting, July 16, 2024, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall*
- ***CIC Meeting** – July 18, 2024, 8:00 A.M., Jackson Township Hall*
- ***LOGIC Meeting** – July 11, 2024, 9:00 A.M., Jackson Township Hall*
- ***Zoning Meetings:** - Jackson Township Hall:*
 - ***Zoning Commission** – None scheduled*
 - ***Board of Zoning Appeals** – June 27, 2024, 5:00 P.M. and July 25, 2024, 5:00 P.M.*
- ***Summer Concert Series:***
 - *July 12 – The Prince Experience – Prince Tribute*
 - *July 20 – Brass Metropolis– Chicago Tribute*

*The Nash Family Jackson Amphitheater
Gates open at 6:00 PM – Concerts begin at 7:30 PM
Tickets at www.jacksonamphitheater.com*

13. *Old Business*

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14. *New Business*
15. *Public Speaks – Open Forum*
16. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JUNE 25, 2024

Hawke called the meeting to order at 2:21 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss Text Amendments and Multi-use: Zoning.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department (Personnel) (Appointment/Employment/Compensation) – Discipline

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Police Department (Personnel) (Appointment/Employment/Compensation) – Interview Candidates for Police Patrol Officer

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Personnel) (Appointment/Employment/Compensation) – Class C Additions to Management Package

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session to consider the purchase of property for public purposes if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke called the General Session to order at 5:15 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

RESOLUTION 24-136

APPOINTMENT OF FULL TIME POLICE PATROL OFFICER

Hawke moved and Hardesty seconded a motion that, whereas, Resolution No. 24-118 is incorporated herein, and Alexis J. Kakoules has successfully completed all required testing or other requirements.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Alexis J. Kakoules to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective June 29, 2024 at 0800 hours, at the annual salary of \$66,104.01, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Alexis J. Kakoules shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

RESOLUTION 24-137

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Alexis J. Kakoules as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

ATTACHMENT 06/25/24A

Hawke moved and Hardesty seconded a motion to accept the attached resignation from full-time Police Patrol Officer and Constable, Nolan R. Ritchie, effective June 17, 2024 at 0800 hours.

3-0 yes

Hawke moved and Hardesty seconded a motion to accept a donation of a 2001 Yamaha Scooter valued at \$2,000.00 from Sue Williams.

3-0 yes

Administration Department

ATTACHMENT 06/25/24B

Hawke moved and Hardesty seconded a motion to designate December of 2024 as the health insurance premium holiday as directed by the Health Benefits Program of the Stark County Schools Council of Governments for Fiscal Year 2025. During the premium holiday month, health insurance premiums will be waived for enrolled employees.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 24-138

HIGHWAY LABOR SPECIALIST, PUBLIC WORKS DEPARTMENT, HIGHWAY DIVISION

Hawke moved and Hardesty seconded a motion that we hereby authorize the employment of John P. Neff for the full-time position of Highway Labor Specialist, Public Works Department, Highway Division, at the Step 4 starting rate of \$26.6835, effective June 24, 2024, at 0600 hours, in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that John P. Neff will serve a seven hundred thirty (730) day probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

RESOLUTION 24-139

HIGHWAY LABOR SPECIALIST, PUBLIC WORKS DEPARTMENT, HIGHWAY DIVISION

Hawke moved and Hardesty seconded a motion that we hereby authorize the employment of Anthony M. Davide for the full-time position of Highway Labor Specialist, Public Works Department, Highway Division, at the Step 4 starting rate of \$26.6835, effective July 1, 2024, at 0600 hours, in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that Anthony M. Davide will serve a seven hundred thirty (730) day probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

RESOLUTION 24-140

PAINT STRIPING OF ROADWAYS PROJECT AWARD

Hawke moved and Hardesty seconded a motion that we hereby determine that J.D. Striping Services, Inc. is the lowest and best bidder for the 2024 Paint Striping of Roadways Project and hereby award a Contract to them in the base bid amount of \$41,335.35 with Alternates A and B in the amount of \$2,671.50, for a total Contract amount of \$44,006.85 in accordance with the

Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

3-0 yes

RESOLUTION 24-141

HUCKLEBERRY STREET (TR – 190) – SPEED LIMIT REVISION

Hawke moved and Hardesty seconded a motion whereas, a request was made by this Board, pursuant to Resolution 24-095, to the Director of Transportation to review the engineering and traffic investigation, and to determine and declare a reasonable and safe prima facie speed limit on Huckleberry Street (TR-190) between Wales Avenue (SR-241) and Lake O'Springs Avenue (TR-227), Jackson Township, Stark County, Ohio; and

Whereas, this Board has caused to be made an engineering and traffic investigation upon the section of road described above; and,

Whereas, the engineering and traffic investigation upon the section of road described above recommended a speed limit of 35 mph; and,

Whereas, the Director of Transportation's review of the engineering and traffic investigation recommended a speed limit revision to 40 mph.

Be it resolved by the Board of Trustees of Jackson Township, Stark County, Ohio that:

Section 1. By virtue of the provisions of Sec. 4511.21, Revised Code of Ohio the we hereby authorize the Public Works Director, Rich Rohn, of Jackson Township, Stark County, to sign the Speed Limit Revision issued by the Ohio Department of Transportation declaring a speed limit of 40 mph on Huckleberry Street (TR-190) between Wales Avenue (SR-241) and Lake O'Springs Avenue (TR-227), Jackson Township, Stark County, Ohio.

Section 2. Standard signs, properly posted and giving notice thereof will be erected.

3-0 yes

Park Division

RESOLUTION 24-142

2024 NORTH PARK PARKING LOT & TENNIS COURTS REFINISHING PROJECT AWARD

Hawke moved and Pizzino seconded a motion that we hereby determine that Vasco Asphalt Company dba Vasco Sports Contractors is the lowest and best bidder for the 2024 North Park Parking Lot & Tennis Court Refinishing Project and hereby award a Contract to them in the amount of \$560,099.45 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

3-0 yes

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donation for the 2024 Community Celebration:

1. \$2,500.00 from Aqua Ohio Inc.

3-0 yes

Fire Department

Hawke moved and Hardesty seconded a motion to accept a donation of \$250.00 from Cynthia Griffith.

3-0 yes

RESOLUTION 24-143

FIRE DEPARTMENT CAPTAIN APPOINTMENT

Hawke moved and Pizzino seconded a motion that, pursuant to Step 6 of the Notice of Examination, ORC Section 505.38, and the Township's Personnel Hiring Policy, we hereby appoint Anthony A. Hercules to the position of Full Time Fire Department Captain, effective June 29, 2024 at 0800 hours, at the annual rate of \$88,873.81.

Be it further resolved that Anthony A. Hercules shall serve a 12 month probationary period.

3-0 yes

ATTACHMENT 06/25/24C

Hawke moved and Pizzino seconded a motion to approve the attached Organizational (Command) Chart for the Fire Department, effective July 1, 2024.

3-0 yes

ATTACHMENT 06/25/24D

Hawke moved and Pizzino seconded a motion to approve the attached job description for the Training Battalion Chief.

3-0 yes

Zoning Department

RESOLUTION 24-144

NOXIOUS WEEDS – 8190 CAROLINE STREET NW, LOTS 4-5 HIGHLAND VIEW FARM ALLOTMENT, 32NE, PARCEL NO. 1603740

Hawke moved and Hardesty seconded a motion that, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of A. J. Frazier Solutions, Inc., in Jackson Township and described as follows: 8190 Caroline Street NW, Lots 4-5 Highland View Farm Allotment, 32NE, Parcel No. 1603740, Jackson Township, Ohio.

Be it resolved that said A. J. Frazier Solutions, Inc., 6877 Chillingsworth Circle NW, Canton, OH 44718, the tax mailing address of record, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing

so. The owner shall have a continuing duty to cut or destroy the noxious weeds continually from the date of this Resolution until October 31, 2024. If the owner fails to meet this obligation within the five-day period, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

ATTACHMENT 06/25/24E

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6777 Burgundy Avenue NW, Lot 78 in Brandywine Allotment #2, Parcel No. 1609094, SE Qtr. Section 11.

3-0 yes

ATTACHMENT 06/25/24F

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 5615 Portage Street NW, 5617 Portage St NW, Parcel Nos. 1630374, 1619148 and 1619145, SW Qtr. Section 11.

3-0 yes

Fiscal Office

ATTACHMENT 06/25/24G

Hawke moved and Hardesty seconded a motion to pay the bills in the amount of \$1,307,701.41.

3-0 yes

ATTACHMENT 06/25/24H

Hawke moved and Hardesty seconded a motion to approve the minutes of the June 11, 2024 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 06/11/24I

Hawke moved and Hardesty seconded a motion to request the advance of Real Estate Taxes from the County Auditor.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, July 16, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, July 18, 2024, 8:00 a.m., Jackson Township Hall.
- **LOGIC**, July 11, 2024, 9:00 a.m., Jackson Township Hall.

- **Zoning Meetings:** (Jackson Township Hall)
 - **Zoning Commission – None Scheduled**
 - **Board of Zoning Appeals** –June 27, 2024, 5:00 p.m. and July 25, 2024, 5:00 p.m.
- **Summer Concert Series:**
 - July 12 – The Prince Experience – Prince Tribute
 - July 20 – Brass Metropolis – Chicago Tribute

The Nash Family Jackson Amphitheater
 Gates open at 6:00 pm – Concerts begin at 7:30 pm
 Tickets at www.jacksonamphitheater.com

Old Business - None

New Business –

RESOLUTION 24-145

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENTS

Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 505.49 and 509.01, we hereby appoint Edward M. Tournoux as Full-Time Patrol Officers and Township Constables for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-146

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENTS

Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 505.49 and 509.01, we hereby appoint Andrew L. Mossor as Full-Time Patrol Officers and Township Constables for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-147

MECHANIC – RATE ADJUSTMENT

Hawke moved and Hardesty seconded a motion whereas, Luke A. Jones was appointed as a full time Mechanic on September 12, 2023, at the entry rate in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America (Labor Specialist), AFL-CIO, Local 568.

Now be it resolved that, we hereby establish compensation for Luke A. Jones, a full-time Mechanic in the Central Maintenance Division, at the Step 1 rate of \$25.55, effective June 29, 2024, in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568.

3-0 yes

Public Speaks – None

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez