

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

July 16, 2024

1. 3:00 P.M. – Work Session
 - A. Public Works:
 1. Arlington and Mt. Pleasant Intersection
 - B. Fire Department
 1. Levy
2. 3:30 P.M. Executive Session:
 - A. Public Works Department (Personnel (Appointment/Employment/Compensation) – Class C Additions To Management Package
 - B. Public Works Department (Personnel (Appointment/Employment/Compensation) – Park Foreman Position
 - C. Fire Department (Personnel (Appointment/Employment/Compensation) – Hiring Fire Inspector
 - D. Police Department (Personnel (Appointment/Employment/Compensation) – SRO Compensation
 - E. To consider the purchase of property for public purposes if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
3. 5:00 P.M. Call General Session to order
(Turn off cell phones)
4. Pledge of Allegiance
5. Public Speaks:
 - A. (Restricted to topics listed on the Agenda)
6. Fire Department
 - A. Appoint Training Battalion Chief Gary H. Martin

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- B. *Swearing in of Training Battalion Chief Gary H. Martin*
- C. *Swearing in of Captain Anthony A. Hercules*
- D. *Accept Oath of Training Battalion Chief Gary H. Martin*
- E. *Accept Oath of Captain Anthony A. Hercules*
- 7. *Administration*
 - A. *Appropriation Transfer Request*
 - B. *InterXeptor Managed Detection and Response - Renewal*
- 8. *Police Department*
 - A. *Accept Resignation*
- 9. *Public Works Department*
 - A. *Highway Division*
 - 1. *Wickford Ave., N.W. and Tidewater St., N.W., Stop Signs*
 - 2. *Joint Development Agreement - SRTS*
 - B. *Park Division*
 - 1. *Car Show Sponsorship Agreements*
 - 2. *Field Renovations*
 - 3. *Rate Adjustment for Leased Workers*
 - 4. *2024 North Park Parking Lot & Tennis Court Refinishing Project – Change Order # 1*
 - 5. *Roof Replacement – Building No. 2*
 - 6. *Food Truck Authorization*
 - C. *Amphitheater*
 - 1. *Sponsorship Agreements*

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- D. Central Maintenance
 - 1. Truck Lift & Well Restoration Project
- 10. Zoning Department
 - A. Junk Motor Vehicles
- 11. Fiscal Office
 - A. Pay Bills
 - B. Approve minutes for June 25, 2024 Board of Trustees' meeting
 - C. Monthly Reports
 - D. Investment Advisory Agreement
 - E. Request for Amended Certificate
 - F. Supplemental Appropriations
- 12. Routine Business
 - A. Announcements:
 - Next Regular **Board of Trustees'** meeting, July 23, 2024, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall
 - **CIC Meeting** – July 18, 2024, 2:00 P.M., Jackson Township Hall
 - **LOGIC Meeting** – August 1, 2024, 9:00 A.M., Safety Center
 - **Zoning Meetings:** - Jackson Township Hall:
 - **Zoning Commission** – None scheduled
 - **Board of Zoning Appeals** – July 25, 2024, 5:00 P.M.
 - **Summer Concert Series:**
 - July 20 – Brass Metropolis– Chicago Tribute
 - The Nash Family Jackson Amphitheater
 - Gates open at 6:00 PM – Concerts begin at 7:30 PM
 - Tickets at www.jacksonamphitheater.com

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13. *Old Business*
14. *New Business*
15. *Public Speaks – Open Forum*
16. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JULY 16, 2024

Hawke called the meeting to order at 3:00 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss the Arlington and Mt. Pleasant intersection and the Fire Department levy.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department (Personnel) (Appointment/Employment/Compensation) – Class C Additions to Management Package

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Public Works Department (Personnel) (Appointment/Employment/Compensation) – Park Foreman Position

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Fire Department (Personnel) (Appointment/Employment/Compensation) – Hiring Fire Inspector

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department (Personnel) (Appointment/Employment/Compensation) – SRO Compensation

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session to consider the purchase of property for public purposes if premature disclosure of information would give an

unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke called the General Session to order at 5:00 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Fire Department

RESOLUTION 24-148

BATTALION CHIEF APPOINTMENT

Hawke moved and Hardesty seconded a motion that pursuant to ORC Section 505.38, we hereby appoint Gary H. Martin as Full-Time Training Battalion Chief for the Jackson Township Fire Department, Stark County, Ohio, effective July 1, 2024 at 0800 hours, with compensation of \$100,479.88 per year and the benefits of a Class B employee as described in the Benefit Package for Management Personnel, except Gary H. Martin shall pay 2% of the employee's contribution to OPFPF, and will serve a one year probationary period.

3-0 yes

Trustee Hawke administered the Oath's of Office for Battalion Chief Martin and Fire Captain Hercules, who was appointed at the previous meeting. There was a brief recess for photos.

RESOLUTION 24-149

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME TRAINING BATTALION CHIEF

Hawke moved and Pizzino seconded a motion that we hereby accept the attached Oath of Office for Gary H. Martin, Full-Time Training Battalion Chief for the Jackson Township Fire Department, Stark County, Ohio, effective July 1, 2024 at 0800 hours.

3-0 yes

RESOLUTION 24-150

ACCEPTANCE OF OATH FOR FIRE DEPARTMENT FULL-TIME CAPTAIN

Hawke moved and Hardesty seconded a motion that we hereby accept the attached Oath of Office for Anthony A. Hercules, Full-Time Captain for the Jackson Township Fire Department, Stark County, Ohio, effective June 29, 2024 at 0800 hours.

3-0 yes

Administration Department

ATTACHMENT 07/16/24A

Hawke moved and Hardesty seconded a motion for an appropriation transfer request from 101.110.5387-Discretionary to 101.110.5669-Park Improvements in the amount of \$188,000.00.

3-0 yes

RESOLUTION 24-151

INTERXEPTOR MANAGED DETECTION AND RESPONSE – RENEWAL

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Ankura Consulting Group for InterXeptor Managed Detection and Response in the amount of \$38,500.00.

3-0 yes

Police Department

ATTACHMENT 07/16/24B

Hawke moved and Hardesty seconded a motion to accept the attached resignation from full-time Police Patrol Officer and Constable, Cooper M. Bagwell effective July 12, 2024 at 1800 hours.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 24-152

WICKFORD AVE NW & TIDEWATER ST. NW – FOUR-WAY STOP INTERSECTION

Hawke moved and Hardesty seconded a motion that whereas, stop signs already exist at the intersection of Wickford Avenue NW and Tidewater Street NW, for traffic north and southbound on Wickford Avenue NW.

Whereas, the Jackson Township Public Works Director is recommending converting the two-way stop intersection of Wickford Avenue NW and Tidewater Street NW to a four-way stop intersection.

Be it resolved that pursuant to ORC Section 4511.65, we hereby adopt and authorize the placement of two stop signs, creating a four-way stop intersection at:

1. Tidewater Street NW to stop eastbound at Wickford Avenue NW (sign to be placed on the southwest corner of Wickford Avenue NW and Tidewater Street NW), and
2. Tidewater Street NW to stop westbound at Wickford Avenue NW (sign to be placed on the northeast corner of Wickford Avenue NW and Tidewater Street NW).

3-0 yes

RESOLUTION 24-153

JOINT DEVELOPMENT AGREEMENT FOR CONSTRUCTION – ODOT-SRTS

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Joint Development Agreement for Construction of an Ohio Department of Transportation Safe Rotes to School Project.

3-0 yes

Park Division

RESOLUTION 24-154

CAR SHOW SPONSORSHIP AGREEMENTS

Hawke moved and Hardesty seconded a motion to adopt and authorize the placement of the Board Chairman’s signature upon the attached Sponsorship Agreements with the following:

1. Black Horse Motors
2. Loby’s Grille
3. Ohio Head & Neck Surgeons
4. Skipco Auto Auction
5. Sloan Product Autobody, Collision & Custom
6. The UPS Store of Foxboro Square

3-0 yes

RESOLUTION 24-155

NORTH PARK FIELDS 12, 14, AND 15 RENOVATIONS

Hawke moved and Pizzino seconded a motion we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Lewis Landscaping & Nursery, Inc., for the complete infield laser grading/renovation and conditioning at North Park Fields 12, 14, and 15 in the amount of \$22,891.00, \$22,282.00, and \$22,282.00, respectively, for a total amount of \$67,455.00.

3-0 yes

ATTACHMENT 07/16/24C

Hawke moved and Hardesty seconded a motion to authorize the attached compensation increase for two leased Park and Recreation Division seasonal leased workers effective as recommended in accordance with the attached memorandum from Michael Danner.

3-0 yes

ATTACHMENT 07/16/24D

Hawke moved and Pizzino seconded a motion to authorize the Board Chairman’s signature upon the attached Change Order No. 1 for the 2024 North Park Parking Lot & Tennis Court Refinishing Project.

3-0 yes

RESOLUTION 24-156

PARK MAINTENANCE BUILDING NO. 2 ROOF REPLACEMENT PROJECT

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Skyline Roofing and Exteriors, Ltd. in the amount of \$14,943.15 for the roof replacement of the Park Maintenance Building No. 2.

3-0 yes

ATTACHMENT 07/16/24E

Hawke moved and Hardesty seconded a motion to authorize the use of a food truck at the South Park Pavilion in conjunction with a rental on August 31, 2024 from 7:00 a.m. to 1:00 p.m., pursuant to Section 101.18 of the Park Rules and Regulations (as amended January 23, 2024, Resolution 24-016).

3-0 yes

Amphitheater Division

RESOLUTION 24-157

AMPHITHEATER SPONSORSHIP AGREEMENTS

Hawke moved and Hardesty seconded a motion that whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio; and,

Whereas, the Board of Trustees has sold sponsorships in its effort to offset programming costs for engaged performances for the 2024 season the Jackson Amphitheater.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached Sponsorship Agreements with the following:

1. Stark Area Regional Transit Authority (SARTA)
2. Dolphin Group and Friends of Jackson Parks

3-0 yes

Central Maintenance Division

RESOLUTION 24-158

CENTRAL MAINTENANCE BUILDING 75,000 LB. TRUCK LIFT & WELL RESTORATION PROJECT

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached quote with Blast-Tech in the amount of \$41,370.00 for the 75,000 lb. Truck Lift and Well Restoration Project at the Central Maintenance Building.

3-0 yes

Zoning Department

RESOLUTION 24-159 JUNK MOTOR VEHICLE

Hawke moved and Hardesty seconded a motion that pursuant to Section 505.871 of the Ohio Revised Code, the Board is authorized to determine that a motor vehicle located on private property is a junk motor vehicle within the meaning of Section 505.173 of the Ohio Revised Code and order the property owner to remove any such junk motor vehicle from the property within fourteen (14) days of service of written notice; and if the property owner fails to remove or to cause the removal of the junk motor vehicle from the property within said fourteen days, the Board may proceed to remove the junk motor vehicle from the property and enter the cost of such removal upon the tax duplicate for the property; and,

Whereas, the Zoning Inspector issued a notice to the property owner of record that one (1) junk motor vehicle which may be generally described as a 2006 Dodge Caravan that appears to be inoperable by the condition of the vehicle (“Junk Motor Vehicle”) is three model years or older, apparently inoperable and extensively damaged, thus constituting “junk motor vehicle” as defined in Section 505.173 of the Ohio Revised Code; and,

Whereas, the Zoning Inspector gave the property owner of record until June 18, 2024 the ability to take corrective action. The property owner of record has failed to take corrective action.

Be it resolved that the Board hereby determines that the motor vehicle located at 7336 Klingston Street NW, Parcel No. 1605618, which may be generally described as a 2006 Dodge Caravan that appears to be inoperable by the condition of the vehicle (“Junk Motor Vehicle”) is three model years or older, apparently inoperable and extensively damaged, thus constituting “junk motor vehicle” as defined in Section 505.173 of the Ohio Revised Code.

Be it further resolved that the Board hereby determines that it is in the best interest of the Township and its residents that the Board proceed under Section 505.871 of the Ohio Revised Code to order and the Board hereby orders that the record owner of the Property (“Record Owner”), or the Executor for the estate of the Record Owner or other lawful representative for the Record Owner remove or provide for the removal of the Junk Motor Vehicle from the Property within fourteen (14) days of the date of receipt of written notice of passage of this Resolution.

Be it further resolved that the Board authorizes the Township Zoning Inspector to provide written notice to the Record Owner, his representative(s) or the Executor of the estate of the Record Owner, and to the holders of liens of record on the Property, of the Board’s intention to remove or cause the removal of the Junk Motor Vehicle from the Property as provided in Section 505.871(C) of the Ohio Revised Code.

Be it further resolved that if the Record Owner, his representative(s) or the Executor of the estate of the Record Owner does not remove or cause the removal of the Junk Motor Vehicle from the Property within fourteen (14) days of receipt of written notice of the passage of this Resolution evidencing the Board’s intention to remove or cause the removal of the Junk Motor Vehicle from the Property, then the Township Administrator is authorized to order Township employees, materials and equipment to be used to remove the Junk Motor Vehicle from the Property or to

enter into a contract with a motor vehicle salvage dealer or scrap metal processing facility, as defined in Sections 4738.01 and 4737.05 of the Ohio Revised Code, for removal of the Junk Motor Vehicle, and all costs and expenses incurred in connection therewith, in an amount not to exceed \$500.00, shall be paid from the Township's general fund, which funds are hereby appropriated for the purpose.

Be it further resolved that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Be it further resolved that this Resolution shall take effect immediately upon its passage.

3-0 yes

RESOLUTION 24-160

JUNK MOTOR VEHICLE

Hawke moved and Pizzino seconded a motion that pursuant to Section 505.871 of the Ohio Revised Code, the Board is authorized to determine that a motor vehicle located on private property is a junk motor vehicle within the meaning of Section 505.173 of the Ohio Revised Code and order the property owner to remove any such junk motor vehicle from the property within fourteen (14) days of service of written notice; and if the property owner fails to remove or to cause the removal of the junk motor vehicle from the property within said fourteen days, the Board may proceed to remove the junk motor vehicle from the property and enter the cost of such removal upon the tax duplicate for the property; and,

Whereas, the Zoning Inspector issued a notice to the property owner of record that one (1) junk motor vehicle which may be generally described as a 2000 Oldsmobile Bravada that appears to be inoperable by the condition of the vehicle as well as flat tires ("Junk Motor Vehicle") is three model years or older, apparently inoperable and extensively damaged, thus constituting "junk motor vehicle" as defined in Section 505.173 of the Ohio Revised Code; and,

Whereas, the Zoning Inspector gave the property owner of record until June 18, 2024 the ability to take corrective action. The property owner of record has failed to take corrective action.

Be it resolved that the Board hereby determines that the motor vehicle located at 7336 Klingston Street NW, Parcel No. 1605618, which may be generally described as a 2000 Oldsmobile Bravada that appears to be inoperable by the condition of the vehicle as well as flat tires ("Junk Motor Vehicle") is three model years or older, apparently inoperable and extensively damaged, thus constituting "junk motor vehicle" as defined in Section 505.173 of the Ohio Revised Code.

Be it further resolved that the Board hereby determines that it is in the best interest of the Township and its residents that the Board proceed under Section 505.871 of the Ohio Revised Code to order and the Board hereby orders that the record owner of the Property ("Record Owner"), or the Executor for the estate of the Record Owner or other lawful representative for the Record Owner remove or provide for the removal of the Junk Motor Vehicle from the Property within fourteen (14) days of the date of receipt of written notice of passage of this Resolution.

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Be it further resolved that if the Record Owner, his representative(s) or the Executor of the estate of the Record Owner does not remove or cause the removal of the Junk Motor Vehicle from the Property within fourteen (14) days of receipt of written notice of the passage of this Resolution evidencing the Board's intention to remove or cause the removal of the Junk Motor Vehicle from the Property, then the Township Administrator is authorized to order Township employees, materials and equipment to be used to remove the Junk Motor Vehicle from the Property or to enter into a contract with a motor vehicle salvage dealer or scrap metal processing facility, as defined in Sections 4738.01 and 4737.05 of the Ohio Revised Code, for removal of the Junk Motor Vehicle, and all costs and expenses incurred in connection therewith, in an amount not to exceed \$500.00, shall be paid from the Township's general fund, which funds are hereby appropriated for the purpose.

Be it further resolved that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Be it further resolved that this Resolution shall take effect immediately upon its passage.

3-0 yes

Fiscal Office

ATTACHMENT 07/16/24F

Hawke moved and Hardesty seconded a motion to pay the bills in the amount of \$3,155,606.83.

3-0 yes

ATTACHMENT 07/16/24G

Hawke moved and Hardesty seconded a motion to approve the minutes of the June 25, 2024 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 07/16/24H

Hawke moved and Pizzino seconded a motion to approve the monthly financial reports for June.

3-0 yes

RESOLUTION 24-161

INVESTMENT ADVISORY AGREEMENT

Hawke moved and Hardesty seconded a motion we hereby adopt and authorize the placement of the Fiscal Officer's signature upon the attached Investment Management Agreement.

3-0 yes

ATTACHMENT 07/16/24I

Hawke moved and Hardesty seconded a motion to request an additional amended certificate from the Stark County Auditor.

3-0 yes

ATTACHMENT 07/16/24J

Hawke moved and Hardesty seconded a motion to request supplemental appropriations.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, July 23, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, July 18, 2024, 8:00 a.m., Jackson Township Hall.
- **LOGIC**, August 1, 2024, 9:00 a.m., Safety Center.
- **Zoning Meetings:** (Jackson Township Hall)
 - **Zoning Commission – None Scheduled**
 - **Board of Zoning Appeals** –July 25, 2024, 5:00 p.m.
- **Summer Concert Series:**
 - July 20 – Brass Metropolis – Chicago Tribute
The Nash Family Jackson Amphitheater
Gates open at 6:00 pm – Concerts begin at 7:30 pm
Tickets at www.jacksonamphitheater.com

Old Business - None

Todd Hawke

Kody Gonzalez