

# JACKSON TOWNSHIP BOARD OF TRUSTEES

## MEETING AGENDA

July 23, 2024

1. 4:00 P.M. Executive Session:
  - A. Public Works Department (Personnel (Appointment/Employment/Compensation) – Discipline
  - B. To consider confidential information related to the marketing plans, of an applicant for economic development assistance which information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project
2. 5:00 P.M. Call General Session to order (Turn off cell phones)
3. Pledge of Allegiance
4. Public Speaks:
  - A. (Restricted to topics listed on the Agenda)
5. Police Department
  - A. Appoint of Full-time Police Officer Andrew L. Mossor
  - B. Swearing in of Full-time Police Officer Andrew L. Mossor
  - C. Accept Oath of Full-time Police Officer Andrew L. Mossor
  - D. School Resource Officer Employment Agreements:
    1. William L. Adams
    2. Gregory S. Beiter
    3. Gary J. Cochran
    4. Jason C. Greenfield

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5. *Melissa A. Kosco*
6. *Chad R. Lebold*
- E. *Memorandum of Understanding*
6. *Administration*
  - A. *Management Package Amendments*
  - B. *Regular Meeting Schedule Amendment*
  - C. *Office 365 Renewal*
  - D. *SCOG Natural Gas Program*
  - E. *Tentative Agreement with the Fraternal Order of Police, Ohio Labor Council, Inc. FOP/OLCI, (Sergeants)*
7. *Public Works Department*
  - A. *Park Division*
    1. *Park Foreman Job Description*
    2. *Request for Field Fee Waiver*
    3. *Wage Adjustment – Park Crew Leaders*
  - B. *Central Maintenance*
    1. *Wage Adjustment - Mechanics*
8. *Fire Department*
  - A. *Multi-Gas Monitor Lease*
9. *Zoning Department*
  - A. *Notices to County Auditor for fees and expenses for mowing noxious weeds:*
    1. *7811 Parkford St., NW, Parcel No. 1602131*

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2. 6777 Burgundy Ave., NW, Parcel No. 1609094
  - B. Junk Motor Vehicle
  - C. Set public hearing for Zoning Amendments 20240693 on August 13, 2024, at 5:00 p.m. - Partner Land Company, LLC/David Hayes, 5060 Navarre Rd. SW, Canton, Ohio 44706 agent for IRAR Trust FBO Steven Williamson Acct 35-37933, property owner, 1000 Broadway St. Suite 350, Oakland, CA 94607 proposes revisions to previously approved amendment 20240137, R-3 PUD general development plan to reduce the total number of dwelling units from 9-4 unit buildings and 1-2 unit building for a total of 38 units to 4-4 unit buildings and 6-3 unit buildings for a total of 34 units. Property located at parcel # 1702617 Dressler, consisting of 9.52 acres, located on the southeast corner of Dressler and Montgomery, Sect. 25SW/25SE Jackson
  
10. Fiscal Office
  - A. Pay Bills
  - B. Approve minutes for July 16, 2024 Board of Trustees' meeting
  
11. Routine Business
  - A. Announcements:
    - Next Regular **Board of Trustees'** meeting, August 13, 2024, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall
    - **CIC Meeting** – August 15, 2024, 2:00 P.M., Jackson Township Hall
    - **LOGIC Meeting** – August 1, 2024, 9:00 A.M., Safety Center
    - **Zoning Meetings:** - Jackson Township Hall:
      - **Zoning Commission** – None scheduled
      - **Board of Zoning Appeals** – July 25, 2024, 5:00 P.M.
    - **Summer Concert Series:**
      - August 9 – JUMP– A Tribute to the Music of Van Halen
      - August 16 – Hotel California – The Original Eagles Tribute
      - August 17 – Dirty Deeds – The Ultimate AC/DC Tribute
      - August 24 – Queen Flash – A Tribute to QueenThe Nash Family Jackson Amphitheater

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*Gates open at 6:00 PM – Concerts begin at 7:30 PM*  
*Tickets at [www.jacksonamphitheater.com](http://www.jacksonamphitheater.com)*

12. *Old Business*
13. *New Business*
14. *Public Speaks – Open Forum*
15. *Adjourn*

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**JULY 23, 2024**

Hawke called the meeting to order at 4:07 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Police Chief Brink, Deputy Fire Chief Crable, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Personnel) (Appointment/Employment/Compensation) – Discipline

**Hawke – yes  
Hardesty - yes  
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session to consider confidential information related to the marketing plans, of an applicant for economic development assistance which information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715., 725., 1724., or 1728. Or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

**Hawke – yes  
Hardesty - yes  
Pizzino – yes**

Hawke called the General Session to order at 5:09 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

**Public Speaks – None**

**Police Department**

**RESOLUTION 24-162**

**APPOINTMENT OF FULL TIME POLICE PATROL OFFICER**

Hawke moved and Hardesty seconded a motion that, whereas, Resolution No. 24-146 is incorporated herein, and Andrew L. Mossor has successfully completed all required testing or other requirements.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Andrew L. Mossor to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 3, 2024 at 0600 hours, at the annual salary of \$66,104.01, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Andrew L. Mossor shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

**RESOLUTION 24-163**

**ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Pizzino seconded a motion that we hereby accept the attached oath of office for Andrew L. Mossor as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

**RESOLUTION 24-164**

**SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion, whereas, Chief Mark Brink has assigned Officer William L. Adams to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer William L. Adams' assignment to the School Safety Division effective August 1, 2024 at the rate of \$30.90 per hour and the benefits of a class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 24-165**

**SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion, whereas, Chief Mark Brink has assigned Officer Gregory S. Beiter to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Gregory S. Beiter's assignment to the School Safety Division effective August 1, 2024 at the rate of \$30.90 per hour and the benefits of a class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

**RESOLUTION 24-166**

**SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion, whereas, Chief Mark Brink has assigned Officer Gary J. Cochran to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Gary J. Cochran's assignment to the School Safety Division effective August 1, 2024 at the rate of \$30.90 per hour and the benefits of a class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

**3-0 yes**

**RESOLUTION 24-167**

**SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion, whereas, Chief Mark Brink has assigned Officer Jason C. Greenfield to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Jason C. Greenfield's assignment to the School Safety Division effective August 1, 2024 at the rate of \$30.90 per hour and the benefits of a class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

**3-0 yes**

**RESOLUTION 24-168**

**SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion, whereas, Chief Mark Brink has assigned Officer Melissa A. Kosco to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Melissa A. Kosco's assignment to the School Safety Division effective August 1, 2024 at the rate of \$30.90 per hour and the benefits of a class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

**3-0 yes**

**RESOLUTION 24-169**

**SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT**

Hawke moved and Pizzino seconded a motion, whereas, Chief Mark Brink has assigned Officer Chad R. LeBold to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby affirm Officer Chad R. LeBold's assignment to the School Safety Division effective August 1, 2024 at the rate of \$30.90 per hour and the benefits of a class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

**3-0 yes**

**ATTACHMENT 07/23/24A**

Hawke moved and Hardesty seconded a motion to adopt and authorize the placement of the Police Chief and Administrator/Law Director's signatures on the attached Memorandum of Understanding with the Fraternal Order of Police, Ohio Labor Council, Inc. (Patrol Officers), effective immediately.

**3-0 yes**

**Administration Department**

**ATTACHMENT 07/23/24B**

Hawke moved and Hardesty seconded a motion to adopt the attached Amended Benefit Package for Management Personnel (Hired prior to July 1, 2012 and Hired after July 1, 2012), effective upon SERB's date of decision in favor of decertification in case numbers 2024-REP-03-0031 and 2024-REP-03-0032, which shall supersede all previous Benefits Packages for Management Personnel. Amendments regarding the Fire Battalion Chief of Training shall be effective July 24, 2024.

**3-0 yes**

**ATTACHMENT 07/23/24C**

Hawke moved and Pizzino seconded a motion to amend the Board of Trustees' regular meeting schedule as follows:

1. The November 12, 2024 meeting shall be canceled and rescheduled to November 7, 2024 at 3:00 p.m. (Work Session), 4:00 p.m. (Executive Session) and 5:00 p.m. (General Session)
2. The December 24, 2024 meeting shall be canceled and rescheduled to December 17, 2024 at 3:00 p.m. (Work Session), 4:00 p.m. (Executive Session) and 5:00 p.m. (General Session)

**3-0 yes**

**RESOLUTION 24-170**

**BPI INFORMATION SYSTEMS – OFFICE 365 RENEWAL**

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's Signature on the attached Management Services Standalone Options Schedule with BPI Information Systems for one (1) year renewal of Office 365 Licensing at \$1,268.00, per month.

**3-0 yes**



**ATTACHMENT 07/23/24D**

Hawke moved and Hardesty seconded a motion to approve and authorize the Board Chairman's signature on the attached SCOG Natural Gas Program Consent Form.

**3-0 yes**

**ATTACHMENT 07/23/24E**

Hawke moved and Pizzino seconded a motion to approve the Tentative Agreement between the Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc. FOP/OLCI, (Sergeants).

**3-0 yes**

**Public Works Department**

**Park Division**

**ATTACHMENT 07/23/24F**

Hawke moved and Hardesty seconded a motion to approve the attached job description for the Park Foremen and post the position (internal only) in accordance with the Personnel Hiring Policy.

**3-0 yes**

**ATTACHMENT 07/23/24G**

Hawke moved and Pizzino seconded a motion to waive the Section 101.18 Exhibit B fees for the 2024 JSA Fall Ball League for non-resident/non-recognized organizations.

**3-0 no**

**RESOLUTION 24-171**

**PARK CREW LEADER RATE ADJUSTMENTS**

Hawke moved and Hardesty seconded a motion that in accordance with Article 2 of the Benefit Package for Management Personnel (hired before and after July 1, 2012), we hereby establish the rates of compensation for employees assigned to the position of park crew leader, effective upon SERB's date of decision in favor of decertification in case numbers 2024-REP-03-0032, as attached.

**3-0 yes**

**Central Maintenance**

**RESOLUTION 24-172**

**MECHANIC RATE ADJUSTMENTS**

Hawke moved and Hardesty seconded a motion that in accordance with Article 2 of the Benefit Package for Management Personnel (hired before and after July 1, 2012), we hereby establish the rates of compensation for employees assigned to the position of mechanic, effective upon SERB's date of decision in favor of decertification in case numbers 2024-REP-03-0031, as attached.

**3-0 yes**

**Fire Department**

**RESOLUTION 24-173**

**FIRE DEPARTMENT MULTI-GAS MONITOR EQUIPMENT**

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Section 505.37, we hereby adopt an authorize the placement of the Board Chairman's signature upon the attached iNet Exchange Quotation and Order Form with Industrial Scientific in the amount of \$43,745.28.

**3-0 yes**

**Zoning Department**

**ATTACHMENT 07/23/24H**

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 7811 Parkford Street NW, Parcel No. 1602131, SW Qtr. Section 28.

**3-0 yes**

**ATTACHMENT 07/23/24I**

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6777 Burgundy Avenue NW, Lot 78 in Brandywine Allotment #2, Parcel No. 1609094, SE Qtr. Section 11.

**3-0 yes**

**RESOLUTION 24-174**

**JUNK MOTOR VEHICLE**

Hawke moved and Pizzino seconded a motion that pursuant to Section 505.871 of the Ohio Revised Code, the Board is authorized to determine that a motor vehicle located on private property is a junk motor vehicle within the meaning of Section 505.173 of the Ohio Revised Code and order the property owner to remove any such junk motor vehicle from the property within fourteen (14) days of service of written notice; and if the property owner fails to remove or to cause the removal of the junk motor vehicle from the property within said fourteen days, the Board may proceed to remove the junk motor vehicle from the property and enter the cost of such removal upon the tax duplicate for the property; and,

Whereas, the Zoning Inspector issued a notice to the property owner of record that one (1) junk motor vehicle which may be generally described as a 2004-2010 Pontiac G6 2-door sedan (plate number HON 1896 VIN 1GZZM361664274452) that appears to be inoperable by the condition of the vehicle ("Junk Motor Vehicle") is three model years or older, apparently inoperable and extensively damaged, thus constituting "junk motor vehicle" as defined in Section 505.173 of the Ohio Revised Code; and,

Whereas, the Zoning Inspector gave the property owner of record until June 5, 2024 the ability to take corrective action. The property owner of record has failed to take corrective action.

Be it resolved that the Board hereby determines that the motor vehicle located at 4611 Suzette AVE., NW, Parcel No. 1607756, which may be generally described as a 2004-2010 Pontiac G6 2-door sedan (plate number HON1896 VIN1GZZM361664274452) that appears to be inoperable by the condition of the vehicle (“Junk Motor Vehicle”) is three model years or older, apparently inoperable and extensively damaged, thus constituting “junk motor vehicle” as defined in Section 505.173 of the Ohio Revised Code.

Be it further resolved that the Board hereby determines that it is in the best interest of the Township and its residents that the Board proceed under Section 505.871 of the Ohio Revised Code to order and the Board hereby orders that the record owner of the Property (“Record Owner”), or the Executor for the estate of the Record Owner or other lawful representative for the Record Owner remove or provide for the removal of the Junk Motor Vehicle from the Property within fourteen (14) days of the date of receipt of written notice of passage of this Resolution.

Be it further resolved that the Board authorizes the Township Zoning Inspector to provide written notice to the Record Owner, his representative(s) or the Executor of the estate of the Record Owner, and to the holders of liens of record on the Property, of the Board’s intention to remove or cause the removal of the Junk Motor Vehicle from the Property as provided in Section 505.871(C) of the Ohio Revised Code.

Be it further resolved that if the Record Owner, his representative(s) or the Executor of the estate of the Record Owner does not remove or cause the removal of the Junk Motor Vehicle from the Property within fourteen (14) days of receipt of written notice of the passage of this Resolution evidencing the Board’s intention to remove or cause the removal of the Junk Motor Vehicle from the Property, then the Township Administrator is authorized to order Township employees, materials and equipment to be used to remove the Junk Motor Vehicle from the Property or to enter into a contract with a motor vehicle salvage dealer or scrap metal processing facility, as defined in Sections 4738.01 and 4737.05 of the Ohio Revised Code, for removal of the Junk Motor Vehicle, and all costs and expenses incurred in connection therewith, in an amount not to exceed \$500.00, shall be paid from the Township’s general fund, which funds are hereby appropriated for the purpose.

Be it further resolved that the Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

Be it further resolved that this Resolution shall take effect immediately upon its passage.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendments 20240693 on August 13, 2024, at 5:00 p.m. – Partner Land Company, LLC/David Hayes, 5060 Navarre Rd. SW, Canton, OH 44706, agent, for IRAR Trust FBO Steven Williamson Acct 35-37933, property owner, 1000 Broadway St., Ste. 350, Oakland CA 94607 proposes revisions to previously approved amendment 20240137, R-3 PUD general development plan to reduce the total number of dwelling units from 9-4 unit buildings and 1-2 unit building for a total of 38 units to 4-

4 unit buildings and 6-2 unit buildings for a total of 34 units. Property located parcel # 1702617 Dressler, consisting of 9.52 acres, located on the southeast corner of Dressler and Montgomery, Sect. 25SW/25SE Jackson.

3-0 yes

### **Fiscal Office**

#### **ATTACHMENT 07/23/24J**

Hawke moved and Hardesty seconded a motion to pay the bills in the amount of \$898,938.64.

3-0 yes

#### **ATTACHMENT 07/23/24K**

Hawke moved and Hardesty seconded a motion to approve the minutes of the July 16, 2024 Board of Trustees' Meeting.

3-0 yes

### **Routine Business**

#### **Announcements**

- Next regular **Board of Trustees'** meeting, August 13, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, August 15, 2024, 2:00 p.m., Jackson Township Hall.
- **LOGIC**, August 1, 2024, 9:00 a.m., Safety Center.
- **Zoning Meetings:** (Jackson Township Hall)
  - **Zoning Commission – None Scheduled**
  - **Board of Zoning Appeals – July 25, 2024, 5:00 p.m.**
- **Summer Concert Series:**
  - August 9-JUMP-A Tribute to the Music of Van Halen
  - August 16-Hotel California – The Original Eagles Tribute
  - August 17-Dirty Deeds – The Ultimate AC/DC Tribute
  - August 24-Queen Flash – A Tribute to Queen

The Nash Family Jackson Amphitheater  
Gates open at 6:00 pm – Concerts begin at 7:30 pm  
Tickets at [www.jacksonamphitheater.com](http://www.jacksonamphitheater.com)

**Old Business - None**

**New Business –**

**RESOLUTION 24-175  
MANAGEMENT PACKAGE RATE ADJUSTMENTS**

Hawke moved and Hardesty seconded a motion that in accordance with Article 2 of the Benefit Package for Management Personnel (hired before and after July 1, 2012), we hereby establish the rates of compensation for Class B, effective July 1, 2024, as attached.

**3-0 yes**

**Public Speaks – None**

Hawke moved and Hardesty seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Kody Gonzalez**