

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

August 27, 2024

1. 3:00 P.M. *Executive Session:*
 - A. *Police Department (Personnel Appointment/Employment/Compensation) – Patrol Officer Candidate Interview*
 - B. *Police Department (Personnel Appointment/Employment/Compensation) – Sergeant Candidates Interviews*
 - C. *Public Works (Highway Division) - Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment*
 - D. *Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action*
 - E. *Administration Department (Personnel Appointment/Employment/Compensation) – Amendments to Benefit Package for Management Personnel*
2. 5:00 P.M. *Call General Session to order
(Turn off cell phones)*
3. *Pledge of Allegiance*
4. *Public Speaks:*
 - A. *(Restricted to topics listed on the Agenda)*
5. *Police Department*
 - A. *Appointment of Full-time Police Officers:*
 1. *Edward M. Tournoux*
 2. *Ryan M. Scott*
 - B. *Swearing in of Full-time Police Patrol Officers:*

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1. *Edward M. Tournoux*
2. *Ryan M. Scott*
- C. *Accept Oath of Full-time Police Patrol Officers:*
 1. *Edward M. Tournoux*
 2. *Ryan M. Scott*
- D. *Appropriation Transfer Requests*
- E. *Sergeants' Promotion Eligibility List*
- F. *Canine Purchase*
- G. *Command Vehicle Purchase*
- H. *Paging System Purchase*
- I. *Termination of Independent Consultant Agreement*
- J. *Independent Consultant Agreement*
6. *Administration*
 - A. *Benefit Package for Management Personnel Amendments*
7. *Public Works Department*
 - A. *Park Division*
 1. *2024 North Park Parking Lot & Tennis Court Refinishing Project – Change Order #2*
 2. *Hire Leased Worker*
 3. *Request for Field Fee Waiver*
8. *Fire Department*
 - A. *Command Vehicle Purchase*

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9. *Zoning Department*

- A. Set public hearing for Zoning Amendments 20240586 on September 10, 2024, at 5:00 p.m. - RG2, LLC property owner, 7656 Lutz Ave., NW, Massillon, OH 44646 proposes to rezone R-R Rural Residential District to R-1 Single Family Low Density Residential District, 7656 Lutz consisting of approx. 36.78 acres located at the southeast corner of Strausser and Lutz, parcel #10007977, Sect. 8NW Jackson Twp.
- B. *Noxious Weed Resolutions:*
1. 3895 Carnegie Avenue NW, Lot 141 in Oakdale Allotment, Parcel No. 16-06388
- C. *Notices to County Auditor for fees and expenses for mowing noxious weeds:*
1. 7811 Parkford St., NW, Parcel No. 1602131

10. *Fiscal Office*

- A. *Pay Bills*
- B. *Approve minutes for August 13, 2024 Board of Trustees' meeting*
- C. *Authorization for Electronic Transfer of Funds*

11. *Routine Business*

- A. *Announcements:*
- *Next Regular **Board of Trustees'** meeting, September 10, 2024, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall*
 - ***CIC Meeting** – September 19, 2024, 2:00 P.M., Jackson Township Hall*
 - ***LOGIC Meeting** – September 5, 2024, 9:00 A.M., Safety Center*
 - ***Zoning Meetings:** - Jackson Township Hall:
 - ***Zoning Commission** – None Scheduled*
 - ***Board of Zoning Appeals** – August 29, 2024, 5:00 P.M., Jackson Township Hall**

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- **Summer Concert Series:**
 - August 31 - Dark Side of the Moon – Pink Floyd Tribute Band
Gates open at 7:00 PM – Concerts begin at 8:30 PM
 - September 7 – King’s Highway – Tom Petty & the Heartbreaks Tribute Band
 - September 21 – JUMP – Van Halen Tribute Band
Gates open at 6:00 PM – Concerts begin at 7:30 PM
The Nash Family Jackson Amphitheater
Tickets at www.jacksonamphitheater.com
 - **Oktoberfest:**
Saturday, September 14
3:00 PM to 9:00 PM
The Nash Family Jackson Amphitheater
 - **Haunted Hayride**
Saturday, October 19
7:00 P.M. to 10:00 P.M.
Jackson South Park
 - **Farmers Market**
Thursdays – July 11 through September 26
3:00 PM to 6:00 PM
The Nash Family Jackson Amphitheater Parking Lot
12. Old Business
 13. New Business
 14. Public Speaks – Open Forum
 15. Adjourn

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 27, 2024

Hawke called the meeting to order at 3:06 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department (Personnel/Appointment/Employment/Compensation) – Patrol Officer Candidate Interview

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department (Personnel/Appointment/Employment/Compensation) – Sergeant Candidates Interviews

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works (Highway Division) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Administration Department (Personnel/Appointment/Employment/Compensation) – Amendments to Benefit Package for Management Personnel

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke called the General Session to order at 5:03 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Police Department

RESOLUTION 24-187

APPOINTMENT OF FULL TIME POLICE PATROL OFFICER

Hawke moved and Hardesty seconded a motion that, whereas, Resolution No. 24-145 is incorporated herein, and Edward M. Tournoux has successfully completed all required testing or other requirements.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Edward M. Tournoux to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 31, 2024 at 0600 hours, at the annual salary of \$66,104.01, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Edward M. Tournoux shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

RESOLUTION 24-188

APPOINTMENT OF FULL TIME POLICE PATROL OFFICER

Hawke moved and Hardesty seconded a motion that, whereas, Resolution No. 24-134 is incorporated herein, and Ryan M. Scott has successfully completed all required testing or other requirements.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Ryan M. Scott to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective August 31, 2024 at 0601 hours, at the annual salary of \$66,104.01, and the benefits contained in the Patrol Officer's Negotiated Agreement between the Board of Trustees of Jackson Township and the Fraternal Order of Police, Ohio Labor Council, Inc..

Be it further resolved that, Ryan M. Scott shall complete a probationary period in accordance with Article 36 of the Negotiated Agreement.

3-0 yes

Trustee Hawke administered the Oath of Office. There was a brief recess for photos.

RESOLUTION 24-189

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Edward M. Tournoux as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 24-190

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Ryan M. Scott as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

ATTACHMENT 08/27/24A

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$3,500.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
209.250.5385	Other Expense	209.250.5416	Booking Expense	\$3,500.00
			TOTAL	\$3,500.00

3-0 yes

ATTACHMENT 08/27/24B

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$2,500.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
335.250.5669	Capital Improvements	335.250.5702	Capital Vehicle Purchase	\$2,500.00
			TOTAL	\$2,500.00

3-0 yes

RESOLUTION 24-191

SERGEANT PROMOTION ELIGIBILITY LIST

Hawke moved and Hardesty seconded a motion that, pursuant to Article 34 of the Patrol Officer's Negotiated Agreement, we hereby establish the attached eligibility list for promotion to Sergeant, effective August 27, 2024.

3-0 yes

RESOLUTION 24-192

TRI-STATE CANINE SERVICES AGREEMENT

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize Police Chief Mark Brink's signature upon the attached Agreement with Tri-State Canine Services in the amount of \$25,000.00.

3-0 yes

RESOLUTION 24-193

POLICE DEPARTMENT VEHICLE PURCHASE

Hawke moved and Hardesty seconded a motion that we hereby rescind Resolution No. 23-031, effective immediately.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Montrose Ford for the purchase of one (1) 2023 Ford Expedition XL vehicle in the amount of \$52,000.00

3-0 yes

RESOLUTION 24-194

POLICE DEPARTMENT PAGING SYSTEM

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize Board Chairman's signature upon the attached Scope of Work and Quote with Medianet AV in the amount of \$21,379.57.

3-0 yes

RESOLUTION 24-195

TERMINATION OF INDEPENDENT CONSULTANT AGREEMENT

Hawke moved and Pizzino seconded a motion, whereas, on July 27, 2021, pursuant to Resolution 21-150, the Parties entered into an Independent Consultant Agreement; and,

Whereas, the Period of Service commenced on August 1, 2021 and concluded July 31, 2022, and automatically renewed thereafter yearly unless cancelled by either party; and,

Whereas, on March 14, 2023, pursuant to Resolution 23-058, the Parties entered into an Amended Independent Consultant Agreement.

Be it resolved that, we hereby adopt and authorize the placement of the Board members' signatures upon the attached Termination of Independent Consultant Agreement.

3-0 yes

RESOLUTION 24-196

INDEPENDENT CONSULTANT AGREEMENT

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board members' signatures upon the attached Independent Consultant Agreement with Attention II Detail LLC.

3-0 yes

Administration Department

ATTACHMENT 08/27/24C

Hawke moved and Pizzino seconded a motion to adopt the attached Amended Benefit Package for Management Personnel (Hired prior to July 1, 2012 and Hired after July 1, 2012), effective August 24, 2024, which shall supersede all previous Benefit Packages for Management Personnel.

3-0 yes

Public Works Department

Park Division

ATTACHMENT 08/27/24D

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman's signature upon the attached Change Order No. 2 for the 2024 North Park Parking Lot & Tennis Court Refinishing Project.

3-0 yes

ATTACHMENT 08/27/24E

Hawke moved and Hardesty seconded a motion authorize the hiring of one (1) new leased Park Maintenance Worker, as attached, through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from Michael Danner.

3-0 yes

ATTACHMENT 08/27/24F

Hawke moved and Pizzino seconded a motion to waive the Section 101.18 Exhibit B fees for the JSA Tournament August 30 through September 1, 2024. Net proceeds to be donated to the 33 JordynStrong Foundation.

3-0 no

Fire Department

RESOLUTION 24-197

FIRE DEPARTMENT VEHICLE PURCHASE

Hawke moved and Hardesty seconded a motion that we hereby rescind Resolution No. 23-038, effective immediately.

Be it resolved that, pursuant to ORC Section 505.37, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Huebner Chevrolet for the purchase of three (3) 2024 Chevrolet Tahoe LS 4x4 vehicles in the amount of \$59,184.64 per vehicle for a total purchase price of \$177,553.91.

3-0 yes

Zoning Department

Hawke moved and Hardesty seconded a motion to set public hearing for Zoning Amendments 20240586 on September 10, 2024, at 5:00 p.m. – RG2, LLC property owner, 7656 Lutz Ave. NW, Massillon, OH 44646 proposes to rezone R-R Rural Residential District to R-1 Single Family Low Density Residential District, 7656 Lutz consisting of approx. 36.78 acres located at the southeast corner of Strausser and Lutz, parcel #10007977, Sect. 8NW Jackson Twp.

3-0 yes

RESOLUTION 24-198

NOXIOUS WEEDS – 3895 CARNEGIE AVENUE NW, LOT 141 IN OAKDALE ALLOTMENT, PARCEL NO. 16-06388, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion whereas, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of Petar & Rozika Stambolziovski, in Jackson Township and described as follows: 3895 Carnegie Avenue NW, Lot 141 in Oakdale Allotment, Parcel no. 16-06388, Jackson Township, Ohio.

Be it resolved that said Petar & Rozika Stambolziovski, 8211 Kellydale NW, Massillon, OH 44646, the tax mailing address of record, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds continually from the date of this Resolution until October 31, 2024. If the owner fails to meet this obligation within the five-day period, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

ATTACHMENT 08/27/24G

Hawke moved and Pizzino seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds 7811 Parkford Street NW, Parcel No. 1602131, SW Qtr. Section 28.

3-0 yes

Fiscal Office

ATTACHMENT 08/27/24H

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,089,845.30.

3-0 yes

ATTACHMENT 08/27/24I

Hawke moved and Pizzino seconded a motion to approve the minutes of the August 13, 2024 Board of Trustees' Meeting.

3-0 yes

RESOLUTION 24-199

AUTHORIZING PAYMENT OF OBLIGATIONS BY ELECTRONIC TRANSFER OF FUNDS

Hawke moved and Hardesty seconded a motion whereas, in order for a township to pay lawful obligations of the township by direct deposit of funds by electronic fund transfer a resolution must be adopted by the governing body authorizing the same and stating the type of obligations which can be paid by electronic transfer and the types of electronic transfers that will be permitted; and

Whereas, it is the desire of the Board of Trustees of Jackson Township to pay lawful obligations of the township by electronic fund transfer; and

Whereas, the Fiscal Officer; shall ensure that the account from which the payment is to be made contains sufficient funds to cover the amount of the payment; and

Whereas, Jackson Township has an operating account with First Commonwealth Bank and an appropriately executed contract authorizing such payments;

Therefore, be it resolved by The Board of Trustees of Jackson Township, as follows:

1. The Board authorizes the Township Fiscal Office to pay obligations by ACH subject to the provisions of ORC 507.11.
2. The use of direct deposit is subject to the provisions of ORC Sec. 9.37.
3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board and that all deliberations of the Board that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, September 10, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC** - September 19, 2024, 2:00 p.m., Jackson Township Hall.
- **LOGIC** - September 5, 2024, 9:00 a.m., Safety Center.
- **Zoning Meetings:** (Jackson Township Hall)
 - **Zoning Commission – None Scheduled**
 - **Board of Zoning Appeals** –August 29, 2024, 5:00 p.m.

- **Summer Concert Series:**
 - August 31-Dark Side of the Moon-Pink Floyd Tribute Band
Gates open at 7:00 p.m. – Concert begins at 8:30 p.m.
 - September 7 – King’s Highway – Tom Petty & the Heartbreakers Tribute Band
 - September 21 – JUMP – Van Halen Tribute Band

The Nash Family Jackson Amphitheater
Gates open at 6:00 p.m. – Concerts begin at 7:30 p.m.
Tickets at www.jacksonamphitheater.com

- **Oktoberfest**
Saturday, September 14
3:00 p.m.to 9:00 p.m.
The Nash Family Jackson Amphitheater

- **Haunted Hayride**
Saturday, October 19
7:00 p.m. to 10:00 p.m.
Jackson South Park

- **Farmers Market**
Thursdays – through September 26
3:00 p.m. to 6:00 p.m.
The Nash Family Jackson Amphitheater Parking Lot

Old Business - None

New Business –

**RESOLUTION 24-200
POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL
APPOINTMENT**

Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 505.49 and 509.01, we hereby appoint Vance E. Brothers as Full-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements

3-0 yes

Public Speaks – None

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Hawke called the General Session to order again for an item under New Business.

Hawke moved and Pizzino seconded a motion to approve a purchase order for the Police Department to Montrose Ford for the purchase of one (1) 2023 Ford Expedition XL vehicle in the amount of \$52,000.00

3-0 yes

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez