



Division of Surface Water
NPDES Small MS4 General Permit
(OHQ000003) Annual Reporting Form

Instructions for completing this form

- OHQ000003 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1st.
- Complete the form and sign and date the certification statement below
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Do not include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:
 Ohio Environmental Protection Agency
 Division of Surface Water
 Storm Water Program-Small MS4
 P.O. Box 1049
 Columbus, Ohio 43216-1049

General Information

Small MS4 Annual Report for Year: 2023		Ohio EPA Facility Permit Number: 3GQ00052*CG	
Name of MS4: Jackson Township			
Mailing Address: 5735 WALES AVE NW			
City: MASSILLON		State: OH	Zip Code: 44646
Country: USA		County: STARK	
Primary Contact: Michael Vaccaro		Title: Township Administrator/Law Director	
Email Address: mvaccaro@jacksontwp.com		Phone: (330) 832-7416	Fax:

Include or attach a Table of Organization. Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

Upload File Name for Table of Organization: TABLE OF ORGAN - MAIN.doc

Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Applicant Name: Mary Reno	Title: Administrative Assistant
Signature: Electronically submitted by jacksontwpstark	Date: Electronically submitted on 03/25/2024

PUBLIC EDUCATION AND OUTREACH

Estimate Your Permit Area of Total Population: 43067

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Effective
SWCD Workshops	Stark SWCD	Public event: Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Presented workshops on green cleaning, streamside maintenance, native plants, drainage, severe weather, rain gardens, wetlands, ponds, home winterization, vernal pools, water stewardship and its connection with storm water.	Stark County residents, including Jackson	100	Yes

Summary of Results: Presented to 288 participants.

Comments: N/A

SWCD Tabling	Stark SWCD, Stark Parks, Stark PIPE	Public event: Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Storm Water Education: Displays related to project SWPPP, BMPs, rain gardens, and watersheds.	Stark County residents, including Jackson	100	Yes
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Summary of Results: Tabled at Breakfast at the Farm, County Fair, Stark County Home & Garden Show, Stark Library Eco-Fair, and OSU Healthy Soils Conference.

Comments: N/A

P.I.P.E. Committee / Stark County Regional Planning	Jackson Township/P.I.P.E. Committee	To involve the public in learning about Storm Water Quality Pollution	Theme of P.I.P.E. Committee for 2023 "A Wish for a Fish is Not to Swim with Rubbish" - No one practice can solve all issues related to stormwater runoff. Promote the "join the teams we're all downstream" through radio commercials, billboards, water quality articles in the newsletter, annual brochure, Facebook, and on website www.jacksontwp.com .	Residents of Jackson Township and surrounding communities.	80	Yes
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Summary of Results: Jackson Township employees attended one committee meeting in 2023. Developed a theme and shared methods of communicating storm water education to the general public. P.I.P.E Committee in conjunction with Stark County Regional Planning ran a radio awareness campaign of 132 (60 second) commercials during June/July covering various water quality subjects using "Clawd the Crayfish" the Storm Water Mascot. Used eight billboards throughout Stark County that were created by local school students to promote Stark Water Pollution.

Comments: Target Audience Reached is difficult to access.

Intergovernmental Coordination	Zoning Department	To work with other agencies on educational programs to educate the residents and builders in Jackson Township.	Continue to work with SWCD in referring complaints in sediment control and water quality issues. Continue to work with Stark County Regional Planning in reviewing preliminary plans and commenting to make sure they are following the township zoning and comprehensive plan.	Jackson Township residents and builders.	60	Yes
Summary of Results: The activities undertaken in conjunction with SWCD are determined to be effective in providing information and outreach to individual property owners regarding storm water and erosion issues. Feedback from owners and SWCD personnel also validate the effectiveness of this activity.						
Comments: Target Audience Reached difficult to access.						
Storm Water Quality Management	Zoning Department	To reach the residents and builders of Jackson Township and educate them about storm water quality management.	Obtained through miscellaneous brochures regarding storm water management.	Jackson Township residents and builders.	60	Yes
Summary of Results: This activity has been effective in providing information and outreach to individual property owners regarding storm water and erosion issues.						
Comments: Target audience is difficult to access.						
SWCD Publications	Stark SWCD	Public event: Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Storm Water Education: Public education with article in Farm and Dairy on bioswales.	Stark County residents, including Jackson	100	Yes
Summary of Results: Provided article in Farm and Dairy on bioswales.						
Comments: N/A						
SWCD Social Media	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Storm Water Education: Public education by posts that encourage discussion of common storm water topics and issues.	Stark County residents, including Jackson	100	Yes
Summary of Results: Provided weekly social media outreach posts (Facebook & Instagram) to Stark County residents to promote residential water conservation and storm water BMPs; participated in storm water awareness week.						
Comments: Weekly posting included storm water topics such as pollution prevention, water conservation practices, and other related topics for homeowners.						
Construction Site	Zoning Department	To educate homeowners and builders on construction site runoff control.	To continue to educate homeowners and builders on best management practice selection. Brochures are also available on SWCD website at www.starkswcd.org .	Jackson Township residents and builders	60	Yes
Summary of Results: Items adopted into the zoning resolution include encouraging landscaping to be sloped and depressed to allow water flow into the landscaped area.						
Comments: Target Audience Reached difficult to access.						

Jackson Township Newsletter	Administration Department	To educate and inform the Jackson Township community on storm water topics.	Water Conservation - What you can do to protect our local water.	Jackson Township residents, businesses, and other recipients.	90	Yes
Summary of Results: Newsletters were mailed to an estimated 23,753 households & businesses within the township and additional copies are available at the township hall, and safety center. Approximately 71,258 newsletters containing pertinent education/awareness articles were distributed during the reporting period. Eight articles in three issues promoted PIPE Committee 2023 Theme; "A Wish for a Fish is Not to Swim with Rubbish", PIPE activities, Stark Soil & Water District Workshops, storm water/drainage, and yard debris.						
Comments: Target Audience Reached difficult to access.						
SWCD Newsletter	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Water Quality and Soil Health: How to use BMPs to prevent pollutants from entering storm water systems and local waterways.	Stark County residents, including Jackson	100	Yes
Summary of Results: Distributed Stark Soil & Water newsletters that include articles on storm water conservation practices, residential storm water BMPs, and schedules for trainings and workshops.						
Comments: Newsletters with storm water topics including pollution prevention and water conservation practices for homeowners; 2,500 households reached with each issue.						
Comprehensive Plan	Zoning Department	To plan for future growth.	Continue to keep plan on the website for review by residents and builders. Web site address - www.jacksonwp.com.	Jackson Township residents and builders.	60	Yes
Summary of Results: This activity has proven very effective in exploring issues involving storm water and erosion particularly related to implementation issues and needed organizational structures to implement Phase II related goals.						
Comments: Target Audience Reached difficult to assess.						
Community Hotline	Highway Division	Allows the public to report a spill.	For many types of concerns, including drainage, residents can call township offices and speak to staff. The staff member in turn fills out a service request or directs residents to the proper authority/entity, depending on the nature of the concern and the appropriate legal authority to resolve the concern.	Township residents and businesses.	60	Yes
Summary of Results: Reports are received by Fire, Police, Highway, and Park as applicable. Ongoing - works well.						
Comments: Target Audience Reached is difficult to access.						
Jackson Township Website - www.jacksonwp.com. Jackson Township Facebook Page - Jackson Township Board of Trustees, Stark County, Ohio	Administration Department	Educate community on water quality issues. To inform the public of SWCD Homeowner's Series educational classes.	Water Conservation - What you can do to protect our local water.	Jackson Township residents and general population.	90	Yes
Summary of Results: The website can be viewed by residents and others to link to the Stark Soil & Water Conservation District, Stark County Health Department, and the Stark-Tuscarawas-Wayne Joint Solid Waste Management District, and Stark County Regional Planning Commission (Storm Water). Articles can be viewed on storm water. Township Newsletter can be viewed on the website. Post various educational flyers and information on the Township's Facebook page. Stark SWCD Facebook posts are shared to the townships Facebook page.						
Comments: Target Audience Reached difficult to access.						

Radio Announcements	Stark SWCD, Stark PIPE members	Public event: Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Storm Water Education: Importance of keeping storm water clean.	Stark County residents, including Jackson	100	Yes
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Summary of Results: Reached approximately 10,500 listeners with 132 radio spots (60 second) pubic service announcements on WHOF (oldies), WHOF (country) and WRQK (rock).

Comments: N/A

PUBLIC EDUCATION & OUTREACH

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	% Target Audience	Proposed Schedule
Rain Barrel	Administration Department	Education on the use of rain barrels.	Display a working rain barrel at the Jackson Township Administration Building.	Visitors to Township Hall.	65	Through out 2024.

Summary of Planned Activities: Rain barrel will be on display and flyers on purchasing rain barrels will be available for the public.

Comments: Rain barrel are available for purchase at local home centers.

SWCD Newsletter	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Water Quality and Soil Health: How to use BMPs to prevent pollutants from entering storm water systems and local waterways.	Stark County residents, including Jackson	100	Multiple times throughout the year.
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Summary of Planned Activities: Publish newsletter (paper & online) that promotes residential water conservation and storm water BMPs.

Comments: N/A

SWCD Tabling	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Water Quality and Soil Health: How to use BMPs to prevent pollutants from entering storm water systems and local waterways.	Stark County residents, including Jackson	100	Multiple times throughout the year.
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Summary of Planned Activities: Table at community events and public programs to provide information that promotes residential water conservation and storm water BMPs.

Comments: N/A

P.I.P.E. Committee/Stark County Regional Planning Committee	Jackson Township	To involve the public in learning about Storm Water Quality and Pollution.	Promote the "Join the team we're all downstream" through radio commercials, billboards, water quality articles in the newsletter, annual brochure, Facebook, and on website www.jacksonstwp.com .	Residents of Jackson Township and surrounding communities.	85	Through out 2024.
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Summary of Planned Activities: P.I.P.E. Committee will use informational radio commercials and install billboard's throughout Stark County that will be created by local school students to promote Storm Water Pollution.

Comments: Target Audience to be reached difficult to access.

P.I.P.E. Committee	Jackson Township	Participate in P.I.P.E. Committee activities. (Public Involvement and Public Education)	Participate in public involvement and public educational programs with the committee. Committee's theme for 2024 "It's Not Too Hard to Clean Up Your Yard". Promote the theme through flyers and brochures, Facebook, and website.	Residents of Jackson Township and surrounding communities	85	Throughout 2024.
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Summary of Planned Activities: Committee will create a brochure for public education for "It's Not Too Hard to Clean Up Your Yard". Provide educational handouts at Jackson Community Celebration, and other community events.

Comments: Target Audience to be reached difficult to access.

SWCD Workshops	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Water Quality and Soil Health: How to use BMPs to prevent pollutants from entering storm water systems and local waterways.	Stark County residents, including Jackson	100	Multiple times throughout the year.
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Summary of Planned Activities: Provide workshops (in-person and virtually) at District office and in the community to provide information that clean water and storm water BMPs.

Comments: N/A

Jackson Township Newsletter, Website - www.jacksonwp.com, Facebook - Jackson Township Board of Trustees, Stark County, Ohio Government Organization	Administration Department	To educate and inform the Jackson Township community on storm water topics.	Water Conservation - What you can do to protect our local water.	Jackson Township residents, businesses, and other recipients.	90	Throughout 2024.
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Summary of Planned Activities: Newsletters will be mailed to households and businesses within the township containing education & awareness information. The Township's website and Facebook page will be updated with educational information.

Comments: Facebook and website are ongoing.

SWCD Social Media	Stark SWCD	Public educational outreach and assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Storm Water Education: Public education by posts that encourage discussion of common storm water topics and issues.	Stark County residents, including Jackson	100	Weekly
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Summary of Planned Activities: Provide weekly social media outreach posts (Facebook & Twitter) to promote residential water conservation and storm water BMPs.

Comments: N/A

PUBLIC INVOLVEMENT AND PARTICIPATION

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate Of People Participated	Effective
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Nimishillen Creek Cleanup	Stark SWCD, Nimishillen LEAP	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Remove trash from waterway.	Stark County residents, including Jackson	65	Yes
Summary of Results: Volunteers removed garage and other debris from Nimishillen Creek.						
Comments: N/A						
Native Plant, Tree, Shrub Sale	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	How to be water responsible by selling plants, shrubs, and trees to residents and educating residents on their benefits; plants promote healthy soils, which aid in water infiltration.	Stark County residents, including Jackson	78	Yes
Summary of Results: Sold native plants, trees, and shrubs through three separate sales; provided information on website that described benefits of plants for the environment, including how it positively impacts waterways.						
Comments: N/A						
Compost & Rain Barrels: Workshops & Sale	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	How to be water responsible by selling rain barrels to residents and educating residents on their benefits; also promoted compost bins to promote healthy soils, which aid in water infiltration.	Stark County residents, including Jackson	32	Yes
Summary of Results: Facilitated composting and rain barrels workshop available to Stark County residents to promote sustainability practices for the backyard, promote residential water conservation and reduce runoff. Discussion topics included compost bin benefits, use maintenance and proper yard and food waste management as well as rain barrel benefits, use and maintenance.						
Comments: N/A						
Volunteer Monitoring	Park & Highway Division	To clean up areas of the Township of debris and trash.	Residents who live along streams and water bodies perform monitoring. They look out for abnormal conditions or changes in the water and habitat. During the annual spring cleanup, students are assigned to canal and stream pickup. The Highway Division properly disposes of debris at license landfills. Parks Division on-going.	Township residents and other recipients.	20	Yes
Summary of Results: Streams and water bodies were monitored and cleaned up during Annual Spring Cleanup. Highway Division properly disposed of debris at license landfills.						
Comments: Estimate of People Participated - Each year the number of volunteers varies.						
P.I.P.E. Committee	Jackson Township	Participate in P.I.P.E. Committee Activities.	Participate in public involvement with the PIPE committee. Committee's theme for 2023 "A Wish for a Fish is Not to Swim with Rubbish".	Residents of Jackson Township and surrounding communities in Stark County.	3575	Yes
Summary of Results: P.I.P.E. Committee had a educational booth at the Stark County Home & Garden Show, April 21 & 22, 2023.						
Comments: Target audience to be reached difficult to access.						

Pet Waste Disposal Bag Stations	Parks Division	To reduce pet waste from infiltrating into surface water and will help in preventing TMDL's of Bacteria pollution in the watersheds.	to use the disposal bag stations that are available at locations in the park system to help reduce pet wastes from entering the watersheds.	Residents of Jackson Township and any visitors to the park system.	175	Yes
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Summary of Results: Pet waste disposal bag stations available at four park locations. One station is located at Fisher Park, and three stations are located throughout South Park.

Comments: Target Audience Reached difficult to access.

Yard Waste Disposal Drop-Off Site	Administration Department and Highway Division	Provide a yard waste disposal drop-off site to residents of Jackson Township.	Having a yard waste disposal drop-off site available for residents of Jackson Township helps keep grass and yard waste out of watersheds and will address TMDL's of bacteria.	Residents of Jackson Township	21500	Yes
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Summary of Results: Yard waste disposal drop-off site is open seven days a week for 10 months of the year.

Comments: Residents have to sign up for yard waste entrance card each year.

Reforestation Program	Parks & Recreation Division	To have trees planted in the Jackson Township Parks and to replace trees as needed.	It is important to sustain and maintain a sufficient number of trees in order to assure the preservation of the global ecological balance.	Township residents and other recipients using the park system.	0	No
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Summary of Results: No trees were planted in 2023. There was construction in the parks and planting was not possible.

Comments: Estimate of People Participated - Each year the number of trees planted varies.

Billboard Contest	Stark SWCD, Stark PIPE members	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Keep storm water clean.	Stark County residents, including Jackson	669	Yes
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Summary of Results: 669 entries were judged, and four winners were selected. Eight billboards were erected from May 29th to June 25th in Stark County; 387,708 weekly impressions.

Comments: N/A

PUBLIC INVOLVEMENT AND PARTICIPATION

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Proposed Schedule
Yard Waste Disposal Drop-Off Site	Administration Department and Highway Division	To educate the residents of Jackson Township the benefits of having a yard waste disposal drop-off site.	Having a yard waste disposal drop-off site available for residents of Jackson Township helps keep grass and yard waste out of watersheds and will address TMDL's of Bacteria.	Residents of Jackson Township	22000	Throughout 2024

Summary of Planned Activities: Continue to provide this service to the residents of Jackson Township.

Comments: N/A						
Brochure Updates	Zoning Department	Educate and inform the general public.	Continue to update public on water quality issues per season.	Jackson Township residents and builders	100	Throughout 2024.
Summary of Planned Activities: To hand out various brochures regarding things the public can do to prevent storm water pollution.						
Comments: Target Audience Reached is difficult to access.						
Compost & Rain Barrel: Workshops and Sale	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	How to be water responsible by selling rain barrels and educating residents on their benefits; how to compost by selling compost bins and educating residents on how healthy soils help retain storm water.	Stark County residents, including Jackson	50	Multiple times throughout the year.
Summary of Planned Activities: Present rain barrel workshops and sell rain barrels to Stark County residents to promote residential water conservation and reduce storm water runoff; present compost bin workshops and sell compost bins to Stark County residents to reduce storm water runoff.						
Comments:						
Reforestation Program	Parks & Recreation Division	To have trees planted in the Jackson Township Parks and to replace trees as needed.	It is important to sustain and maintain a sufficient number of trees in order to assure the preservation of the global ecological balance.	Township residents and other recipients.	3	Throughout 2024
Summary of Planned Activities: Continue the planting of trees in the Parks.						
Comments: Estimate of people to participate - each year the number varies.						
P.I.P.E. Committee	Jackson Township	Participate in P.I.P.E Committee activities.	Promote the "Join the team we're all downstream". Committee's theme for 2024 "It's Not Too Hard to Clean Up Your Yard".	Residents of Jackson Township and surrounding communities in Stark County.	3500	April 2024
Summary of Planned Activities: Committee will have a educational booth at the Stark County Home & Garden Show - April 19 & April 20, 2024.						
Comments: Target Audience Reached is difficult to access.						
Native Plant, Tree, Shrub Sale	Stark SWCD	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	How to be water responsible by selling plants, shrubs, and trees to residents and educating residents on their benefits; plants promote healthy soils, which aid in water infiltration.	Stark County residents, including Jackson	100	Multiple times throughout the year.
Summary of Planned Activities: Sell native plants, trees, and shrubs through three separate sales; provide information on website that described benefits of plants for the environment, including how it positively impacts waterways.						
Comments: N/A						
Pet Waste Disposal Bag Stations	Parks Divison	To reduce pet waste from infiltrating into surface water and will help in preventing TMDL's of Bacteria pollution in our watersheds.	To use the disposal bag stations that are available in locations in the park system to help reduce pet waste from entering watersheds.	Residents of Jackson Township and any visitors to the park system.	180	Throughout 2024
Summary of Planned Activities: Continue to have pet waste disposal bag stations located throughout the park system.						

Comments: N/A						
Volunteer - Senior Service Clean-up Day	Park/Highway Divisions	Clean up trash and debris	Water Quality	Senior High School Class	30	May 2024
Summary of Planned Activities: Jackson High School Senior Students participate in a Senior Service Clean-up Day.						
Comments: N/A						
Nimishillen Creek Cleanup	Stark SWCD, Nimishillen LEAP	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Remove trash from waterway.	Stark County residents, including	75	September 2023
Summary of Planned Activities: Removed trash from creek.						
Comments: N/A						
Billboard Contest	Stark SWCD, Stark PIPE members	Assisting our contracted communities to reach the goal of 50% of population by the end of the five-year permit cycle.	Keep storm water clean.	Stark County residents, including Jackson students	20	School Year
Summary of Planned Activities: Promote contest among students; select four winners; secure free billboard space.						
Comments: N/A						
ILLCIT DISCHARGE DETECTION AND ELIMINATION (IDDE)						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective	
Ordinance or Other Regulatory Mechanism	Jackson Township Zoning	Applications for zoning permits for new construction must have a copy of the sanitary sewer connection permit (guarantee) or on-site septic approval issued by the Stark County Health Department prior to issuing the zoning permit to ensure illicit discharge is not being conducted.	Yes	Jackson Township Zoning Resolution Book www.jacksontpw.com . Stark County Health Department www.starkhealth.org .	Yes	
Summary of Results or Activities: This activity has been effective to ensure that all new construction will be served by approved sanitary sewer or household septic systems. During 2023, 57 single-family new residential permits, 2 multi-single family attached dwelling permits for a total of 6 unit and 11 new commercial permits were issued in compliance with this requirement.						
Comments: N/A						
BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective	

Storm Sewer System Map	Jackson Township/Stark County Regional Planning Commission	Received a completed map from the Stark County RPC on 12/31/13.	Yes	Jackson Township entered into a consortium agreement with Stark County RPC for their inventory of the Jackson Township conveyance system of catch basins, pipes, ditches, and flood water facilities (retention/detention ponds) concluding with GIS data and mapping. As new systems are installed and existing systems improved the Township will update their records. Entered into an agreement on 10-28-14 with Stark County RPC for a storm water conveyance system inventory to be conducted outside the urbanized area of the township. Completed. Mapping system will be shared between the Stark County GIS Department and the Jackson Township Public Works Department to ensure all updates are completed as changes occur during corrections or new projects such as adding storm in areas that lack, addressing new piping	Yes
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Comments: <https://starkcountyohio.maps.arcgis.com/apps/webappviewer/index.html?id=1fe7e7baa3ff429587d1f1425e865e2f>

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
HSTS Mapping and List	Stark County Health Department	Complete the HSTS map and list.	Yes	In 2011 a new list and map was printed based on new data collected since 2008.	Yes

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Activities or Updates	Effective
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IDDE Plan	Jackson Township Highway Division	Assign and conduct visual inspection of Township area residential housing and associated buildings for illicit discharge. Record and report findings to the Stark County Board of Health. Assist as necessary in the correction.	Yes	<p>OUTFALLS - Jackson Township's outfalls have been 100% mapped. The current number of outfalls continues to be counted and omissions discovered. These are reported to the mapping system to reach 100% of the outfalls.</p> <p>PLAN - The IDDE plan has been modified to reflect the cancellation of the Memorandum of Understanding between the Stark County Combined General Health District and Jackson Township. This was originally to go to April 19, 2013, but was cancelled December 31,2011. Jackson Township assumed the investigation and reporting illicit discharges. The Stark County Health District will continue to assume their original responsibilities.</p> <p>INSPECTIONS/ILICIT DISCHARGES - Inspections were performed in 2018 as outlined in the IDDE Plan. Of the inspections, any discharges were investigated and all discharges were corrected (or were justified).</p> <p>EDUCATION - Jackson Township sends out a newsletter to residents and businesses that contains articles and information on IDDE. Stark SWCD received no illicit discharge complaints.</p>	Yes
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Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Total # of Outfalls	# of Outfalls Screened	# of Dry-Weather Flows Identified	# of Identified Illicit Discharges	# of Eliminated Illicit Discharges	Effective
Dry-Weather Screening of Outfalls	Jackson Township Highway Division	Inspect a minimum 20% of outfalls.	Yes	653	237	0	1	1	Yes

Comments: There were no illicit connections identified.

Upload File Name for the Illicit Discharges: JT - Dry Weather Outfall Screening Form.pdf

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Summary of Planned Activities	Comments	Effective
No records found						

ILLCIT DISCHARGE DETECTION & ELIMINATION (IDDE)

Summarize activities you plan to undertake for the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Storm Water Easement Mapping Project	Jackson Township/Stark County Regional Planning Commission	Complete a storm water easement mapping project.	Jackson Township entered into an agreement with the Stark County RPC on 11-13-18 to complete a storm water easement mapping project within the area as designated by the Township. RPC shall prepare an inventory of storm water easements. An RPC Storm Water Easement Mapping Project - Addendum dated August 27, 2019 for an extension of time and additional funds (resolution no. 19-222).	This project is still on-going.

Comments: N/A

Ordinance or Other Regulatory Mechanism	Jackson Township	Maintain and enforce illicit discharge resolution.	The Illicit Discharge Resolution was modified to reflect the fact that the contract between Jackson Township and the Stark County Health Department has been eliminated as of December 31, 2011.	The resolution as proposed in 2012, was modified in 2013. Daily observation will continue in the Township.
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Comments: N/A

Dry-Weather Screening of Outfalls	Jackson Township Highway Division	Inspect a minimum of 20% of outfalls.	20% of outfalls will be inspected.	Inspect a minimum of 20% of outfalls in 2024.
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Comments: N/A

IDDE Plan	Jackson Township	Maintain IDDE Plan.	The IDDE Plan has been modified to reflect the cancellation of the April 19, 2010 agreement as of December 31, 2011. The Jackson Township Highway Division has assumed the investigation and reporting of the illicit discharges.	The IDDE Plan as proposed in 2012 was modified in 2013. Jackson Township will continue daily observation and reporting.
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Comments: N/A

CONSTRUCTION SITE RUNOFF CONTROL

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
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Ordinance or Other Regulatory Mechanism	Jackson Township Board of Trustees	Adopted new Regulations (Stark County Storm Water Quality Regulations). Will continue to monitor to ensure they meet or exceed technical requirements given in the Ohio EPA NPDES GCP (OHC000005).	Yes	Stark County Storm Water Quality Regulations - https://docs.wixstatic.com/ugd/98ba89_8f94e11e74544297ab8d4eee22759ddc.pdf	Yes
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Summary of Results or Activities: Stark County Storm Water Quality Regulations were adopted by the Stark County Board of Commissioners on June 27, 2018. They were then approved by the Jackson Township Trustees on September 11, 2018 (Resolution #18-176). These regulations were created per the new GCP that was released in April of 2018 and will be reviewed annually to ensure they remain in accordance with the current Ohio EPA NPDES Permit.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Standards Being Used	Effective
Sediment and Erosion Control Requirements	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Continue to monitor regulations and local practices to ensure they meet the requirement of both the GCP and Small MS4 Permit with the OEPA.	Yes	Ohio Rainwater and Land Development Manual, Ohio Standards for Storm Water Management, & Ohio EPA CGP OHC000005 guidance documents.	Yes

Summary of Results or Activities: Continue to use the adopted regulations and investigate any new, innovative BMPs.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Number of Complaints Received	Number of Complaints Followed Up On	Effective
Complaint Process	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Continue procedures for complaints pertaining to erosion and sediment control from construction sites. Once complaints are received, Stark SWCD will make contact with responsible parties and conduct additional site visit if required.	Yes	1	1	Yes

Summary of Results or Activities: Complaint from Lori: Large stockpiles with weeds is nuisance. Mud flowing from the site. Undersized basin and water ponding on her property from the basin. Complaint from Bret: During large rain events, water flowing from basin outlet into permanent swale into ditch backs up onto the road and his property. JSW made site visit 8/14/2023 and saw no signs of mud from site. SEM worked with JSW and MAF to come up with a plan for the contractor to remove some silt fencing and re-establish other. Encouraged Lauri and Bret to reach out to Subdivision Engineer for basin quantity

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Stark SWCD (per MOU Agreement)	Continue to follow guidelines that have been created within both the Stark County Storm Water Quality Regulations and within the Stark SWCD Checklist for Storm Water Pollution Prevention Plan that meet or exceed the Ohio EPA NPDES Construction General Permit requirements for review procedures.	Yes	18	58	Yes

Summary of Results or Activities: All sites, which disturb 1 acre of soil (or less if part of a larger common plan of development or sale), must submit SWP3 plans for review and approval prior to starting work. A Pre-construction meeting is also required before any earth disturbing activities are started.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Sites Inspected	Average Frequency	Effective
Site Inspection Procedures	Stark SWCD (per MOU Agreement)	Continue to follow inspection guidelines that have been created within both the Stark County Storm Water Quality Regulations that meet or exceed the Ohio EPA NPDES Construction General Permit.	Yes	33	285	1	Yes

Summary of Results or Activities: Active construction sites are inspected monthly. Non-compliant sites are inspected more frequently until placed back into compliance.

Comments: N/A

Upload File Name(s) for Applicable Sites: 2023_Jackson Township_Applicable Sites (Reviews and Inspections).pdf

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Follow the enforcement procedures in the Stark County Storm Water Quality Regulations. First violation (letter and possible fine), second violation (Letter, Fine & On-site Meeting), & third violation (Letter, Fine, On-site Meeting, & Stop Work Order).	Yes	1	1	Yes

Summary of Results or Activities: Contractor started earth disturbance without holding SWPPP Pre-Construction meeting. Fine paid and meeting held.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurements	Effective
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No records found

CONSTRUCTION SITE RUNOFF CONTROL

Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
SWMP Update	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Review / Update SWMP	Review and update SWMP if needed and monitor to ensure all required items are being addressed as described.	The current reporting period

Comments: N/A

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Cite Local Code(s) Being Used (If available, web link for code(s))	Effective
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Ordinance or Other Regulatory Mechanism	Jackson Township Board of Trustees	Adopted regulations within the Stark County Storm Water Quality Regulations that meet and exceed the requirements provided within the most recent version of the OEPAs GCP (OHC000005).	Yes	Stark Soil & Water website - https://docs.wixstatic.com/ugd/98ba89_8f94e11e74544297ab8d4eee22759ddc.pdf	Yes
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Summary of Results or Activities: Stark County Storm Water Quality Regulations were adopted by the Stark County Board of Commissioners on June 27, 2018. They were then approved by the Jackson Township Trustees on September 11, 2018 (Resolution #18-176). These regulations were created per the new GCP that was released in April of 2018 and will be reviewed annually to ensure they remain in accordance with the current Ohio EPA NPDES Permit.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Structural and/or Non-Structural Standards Being Used	Effective
Post-Construction Requirements	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Ensure that the existing regulations continue to meet or exceed requirements given in the Ohio EPA NPDES GCP (OHC000005).	Yes	Minimum standards given in the Ohio EPA Construction General Permit. Ohio Rainwater and Land Development Manual.	Yes

Summary of Results or Activities: Continue to use the adopted regulations and investigate any new, innovative BMPs per the approval of OEPA.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Effective
Site Plan Review Procedures	Stark SWCD (per MOU Agreement)	Follow the review procedures outlined in the Stark County Storm Water Quality Regulations.	Yes	11	26	Yes

Summary of Results or Activities: Review site plans as received and require Long Term Maintenance Plans for applicable sites. Send review letter detailing any deficiencies.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Applicable Sites	# of Inspections Performed	Average Frequency	Effective
Site Inspection Procedures	Stark SWCD (per MOU Agreement)	Follow the inspection procedures given in The Stark County Storm Water Quality Regulations.	Yes	22	201	1	Yes

Summary of Results or Activities: During all monthly inspections, PC BMPs are reviewed to ensure they are in place and functioning. At conclusion of project, final inspection will not take place until conversion from construction phase to post construction phase has taken place. Stark SWCD will inspect once during permit term.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Violation Letters	# of Enforcement Actions	Effective
Enforcement Procedures	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Follow the enforcement procedures found within the Stark County Storm Water Quality Regulations.	Yes	1	1	Yes

Summary of Results or Activities: Contractor started earth disturbance without holding SWPPP Pre-Construction meeting. Fine paid and meeting held.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Effective
Long-Term O&M Plans/Agreements	Stark SWCD (per MOU Agreement)	Require and review individual site's long-term maintenance plan in accordance with the Stark County Storm Water Quality Regulations. Once accepted by Stark SWCD, approval letter will be provided.	Yes	115	115	Yes

Summary of Results or Activities: Of the 115 sites requiring Long Term Maintenance Plans, there are 46 MS4 discharges, 9 ODOT discharges, 15 private system discharges, 26 surface flows, and 24 Waters of the State discharges.

Comments: N/A

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Measurement 1	Measurement 2	Effective
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No records found

POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT

Summarize activities you plan to undertake for the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
SWMP Update	Jackson Township Board of Trustees & Stark SWCD (per MOU Agreement)	Review / Update SWMP	Review and update SWMP if needed and monitor to ensure all required items are being addressed as described.	The current reporting period.

Comments: N/A

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

BMP (mechanism)	Responsible Party	Measurable Goal	Completed	Topic(s)	Targeted Audience	# of Employees Attended	Effective
Employee Training Program 1	Stark SWCD	Provide yearly training for employees related to storm water and MS4 responsibilities.	Yes	Storm Water Team; Illicit Discharge Protocols; Green Infrastructure; MS4 Permit -- Where to be in 2023; TMDL Communities -- Where to be in 2026!	Township employees	21	Yes

Summary of Activity: Virtual workshop for employees on December 5, 2023; presentation loaded it onto District's YouTube Channel for future viewing.

Comments: N/A

BMP (mechanism)	List of Municipal Facilities Subject to Program	O&M Procedures Developed?	# of Inspections Performed	Frequency of Inspections
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Municipal Facilities	Highway / Maintenance Facility	Yes	5	Quarterly / Yearly
BMP (mechanism)	Summarize Maintenance Activities and Schedules	Summarize Activities Performed		
MS4 Maintenance	<p>Catch basins cleaned, repaired, and installed as needed.</p> <p>Storm sewer and ditch cleaned as needed.</p> <p>Community yard waste loaded and hauled by private contractor.</p> <p>Assist with Jackson Senior Community Day.</p> <p>Tracked asphalt patch material applied to roads.</p> <p>Oil Water Separators/checked monthly and emptied as needed.</p> <p>Monitor septic system and pump when requires. Monitor oil water separator, test and pump as required. Monitor retention pond to ensure no debris gets into the water.</p>	<p>53 catch basins repaired, 45 catch basins installed.</p> <p>659 ft. pipes flushed, 3326 ft. ditch cleaned.</p> <p>200 loads hauled out by Earth N' Wood.</p> <p>447.91 tons of asphalt used on roads.</p> <p>Oil water separators Inspected, and no problems found. Vehicle Maintenance oil water separator replaced.</p> <p>Monitor septic systems and pump when requires. Monitor oil water separator, test and pump as required. Monitor retention pond to ensure no debris gets into the water.</p>		
BMP (mechanism)	Procedures Developed?	Document Amounts of Wastes Properly Disposed		
Disposal of Wastes	Yes	<p>216.03 tons of sweepings and catch basin residue hauled to landfill including road kill.</p> <p>Highway - Continuous during Highway Division operations. Central Maintenance - Waste oil and used filters - as needed (approx. 1,500 gallon of waste oil), as needed for disposal of used filters, as needed for disposal of used antifreeze. Park-Daily.</p> <p>8 cu yd dumpster in Jackson parks. Picked up 3 times per week, April - October, and 1 time per week, November through March.</p>		
BMP (mechanism)	Covered?	Tons Used	Summarize Measures Taken to Minimize Usage	
Road Salt	Yes	2718 Tons	<p>Daily driver discussion when in use as to amount and location of the distribution. Trucks updated with the latest computerized salt & material distribution equipment.</p> <p>Parks & Recreation Division snow and ice policy states, 100 - 300 lbs. of salt to be used per lane mile. Calibration of equipment to be completed at the beginning of season and monitored throughout the season.</p>	
BMP (mechanism)	Procedures Developed?	Gallons Used	Summarize Measures Taken to Minimize Usage	
Pesticide & Herbicide Usage	Yes	72 Gallons	Best Management Practices is being used in conjunction with the proper mowing height, airify fields, and use organic compounds.	
BMP (mechanism)	Procedures Developed?	Pounds Used	Summarize Measures Taken to Minimize Usage	
Fertilizer Usage	Yes	13458 Pounds	Organic fertilizer and tested leaf compost used on turf within the township owned properties. Soil tests are completed each year and only the proper amounts of amendments are applied to create a healthy turf.	
BMP (mechanism)	Procedures Developed?	Document Amount of Material Collected and Properly Disposed		
Street Sweeping	Yes	216.03 ton of sweepings and catch basin debris hauled to landfill.		
BMP (mechanism)	Summarize Any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality			
Flood Management Projects	No new flood control projects were designed or reviewed during this permit term. No existing practices were retrofitted during this permit term.			
BMP (mechanism)	Summary			
2022 Ohio Stormwater Conference	Attended classes that educated staff on new and innovative ways to address stormwater issues throughout the state and country. Three (3) Highway Division employees took part in this training.			

POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Summarize activities you plan to undertake for the next reporting cycle.

BMP (mechanism)	Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
2024 Ohio Stormwater Conference	Jackson Township Public Works Department (Highway & Parks)	Attend in person further educate ourselves on stormwater practices that can be implemented within the Township both publicly and privately.	Attend conference	May 8 - 10, 2024 Location: Kalahari Resorts & Conventions, OH

Comments: N/A

MS4 Maintenance	Jackson's Highway, Central Maintenance, & Parks & Recreation Divisions	Highway - Continue to maintain facilities. To discover, recognize and maintain all assigned facilities both building and highway property to protect our waterways. Central Maintenance - Continue practices to maintain oil water separators. Park & Recreation - Continue education; maintain records and BMP's.	Highway - To accept public notice and inspect catch basins, piping, berms, and general runoff into these facilities for contamination. Central Maintenance - Perform monthly checks on the oil water separators and empty them using a disposal company as needed. Park & Recreation - Continue education; maintain record and BMP's.	Highway - Immediately upon discovery, or notice, and with each monthly road inspection and during workday experience. Central Maintenance - Monthly as needed. Park & Recreation - Daily
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Comments: N/A

List of Facilities Subject to Program	Jackson's Highway/Maintenance Facility and Parks & Recreation Division.	Continue Best Management Practices for both facilities.	Monitor the Best Management Practices for prevention and spill clean-up.	Continuous monitoring.
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Comments: N/A

Disposal of Wastes	Jackson's Highway/Central Maintenance/Parks & Recreation Divisions	Highway - To dispose of sweepings, cleanings, and any contaminated materials in an efficient and proper manner. Central Maintenance - Proper disposal of the waste oil and used filters. Parks & Recreation - Continue to keep properties operated within the park system clean and waste material placed in dumpster and removed by qualified waste hauler.	Highway - Assign proper storage and disposal methods for wastes. Monitor these methods for propriety. Shelter materials from moisture. Central Maintenance - Continue to dispose of waste oil and used filters properly with a disposal company. Park & Recreation - 8 cu. yd. dumpsters in parks. Picked up 3 times per week, April-October, and 1 time per week, November through March.	Highway - Continuous during Highway Division operations. Central Maintenance - Waste oil and used filters - as needed (approx. 1,000 gallon of waste oil), as needed for disposal fo used filters, as needed for disposal of used antifreeze. Park - Daily
Comments: N/A				
Fertilizer Usage	Jackson Parks & Recreation Divison	Continue education and the use of organic materials on Township owned properties.	Continue to monitor soil samples and correct deficiencies in the soil. Follow guidelines produced by the Department of Agriculture.	Growing Season.
Comments: N/A				
Road Salt	Jackson's Highway & Park Divisions	Highway - To use salt sensibly to achieve a safe and acceptable road condition. Salt is stored under roof. Parks & Recreation - Continue to follow recommended application rates.	Highway - Continue to equip trucks with latest salt & material distribution electronic control equipment and train drivers in this usage. Educate and monitor drivers to salt sensibly and value the potential harm to the roadside and drainage. Parks & Recreation - Walking paths and parking lots kept free of snow and ice.	Highway - Equip new trucks purchased. Parks & Recreation - Winter season.
Comments: N/A				
Employee Training Program	Jackson's Highway & Central Maintenance Divisions	Highway - To provide technical guidance and resources on all BMP's necessary for Highway Division daily work requirements. Central Maintenance - Annual training to employees on good housekeeping identification of problems and clean up of spills.	Highway - Provide and review material from EPA, Joint Solid Waste District, Stark County Soil & Water, Stark County Health Department, and other sources that appear. Attend informational classes as they are offered. Central Maintenance - Provide employee training on identification and housekeeping. Explain procedures for each facility.	Highway - Review BMP's in spring for summer and fall work for the winter such snow and ice control. Be alert for announced classes. Central Maintenance - Perform annual training.
Comments: N/A				

Flood Management Projects	Ensure storm water quality is considered for new flood management projects.	Ensure any proposed flood control structures have WQ incorporated in the design to improve water quality and consider existing structures for water quality retrofitting if feasible.	Permit term.	Ongoing.
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Comments: N/A

Pesticide & Herbicide Usage	Jackson Parks & Recreation Division	Follow guidelines from the Department of Agriculture.	Continue education; maintain records and BMP's.	Growing Season.
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Comments: N/A

Street Sweeping	Jackson Highway Division	Sweep all curbed streets and spills to dispose of sweepings, cleanings, and any contaminated materials in an efficient and proper manner.	Assign proper storage and disposal methods for wastes. Monitor these methods for propriety.	Continuous during highway division operations.
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Comments:

Employee Training I	Stark SWCD	Conduct annual training for appropriate staff.	Attend and/or view training covering aspects of MS4 permit.	Current Year
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Comments: N/A

PROPOSED CHANGES TO YOUR SWMP (IF ANY)

Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.

Updated SWMP 1-31-23

VARIANCES GRANTED (IF ANY)

Identify and summarize any variances granted under your storm water program.

None

ADDITIONAL INFORMATION

Please add any additional comments or attachments below.

Additional Information attachment(s): [MOU - Stark County Soil & Water Conservation District.pdf](#), [RPC Storm Water Easement Mapping Project - Addendum.pdf](#), [RPC Storm Water Easement Mapping Project.pdf](#), [STARK COUNTY STORM WATER QUALITY REGULATIONS 6-27-2018 Approved.pdf](#), [Jackson Township Sign-In Sheet_2023.pdf](#), [Spill Planfacility.doc](#), [Yard Waste-SWPPPfacility.doc](#), [BEST MANAGEMENT PRACTICES.doc](#), [MS4 Outfall Inspection Program.doc](#), [RPC Storm Water Conveyance System Inventory Agreement - Consortium.pdf](#), [Spill Planpark.doc](#), [Amendment of Illicit Discharge and Illegal Connection Controls Policy and the Long Term Maintenance of Water Quality Practices Policy Hearings.pdf](#), [Amendment of Illicit Discharge and Illegal Connection Controls Policy and the Long Term Maintenance of Water Quality Practices Policy.pdf](#), [Jackson Township Storm Water System.pdf](#), [JT-SWMP_3-2024.pdf](#), [RPC Storm Water Conveyance System Inventory Agreement for outside the urbanized area.pdf](#), [JT - Dry Weather Outfall Screening Form.pdf](#), [Parks-SWPPPpark-2023.doc](#), [Highway-SWPPPfacility-2023.doc](#)