

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

June 11, 2024

1. 3:00 P.M. – Work Session
 - A. Shared Development Agreement:
 1. Zoning
2. 3:30 P.M. Executive Session:
 - A. Public Works Department (Personnel (Appointment/Employment/Compensation) – Interview Candidates for Highway Specialist
 - B. Police Department (Personnel (Appointment/Employment/Compensation) – Interview Candidates for Police Patrol Officer
 - C. Fire Department (Personnel (Appointment/Employment/Compensation) – Interview Candidates for Captain
3. 5:00 P.M. Call General Session to order
(Turn off cell phones)
4. Pledge of Allegiance
5. Public Speaks:
 - A. (Restricted to topics listed on the Agenda)
6. Administration Department
 - A. Appropriation Transfer Request
 - B. CIC Appointment
 - C. Ohio Division of Liquor Control Notice:
 1. Food Sent Inc., 4670 Everhard Rd., NW, & Patio, Jackson Twp
7. Police Department
 - A. Metro Narcotics Memorandum of Understanding

JACKSON TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA
June 11, 2024

Page 2

8. *Public Works Department*
 - A. *Highway Division*
 1. *5:00 p.m. – Bid Opening:*
 - a. *2024 Paint Striping of Roadways Project*
 - B. *Park Division*
 1. *5:00 p.m. – Bid Opening:*
 - a. *2024 North Park Parking Lot & Tennis Court Refinishing Project*
 2. *Accept sponsorship donations to the 2024 Community Celebration:*
 - a. *\$500.00 from A. A. Hammersmith Insurance Inc.*
 3. *Appropriation Transfer Request*
 - C. *Amphitheater*
 1. *2024 Amphitheater Pricing*
 2. *Concession Agreement*
9. *Fire Department*
 - A. *Accept a donation of \$200.00 from the Fraternal Order of Eagles Auxiliary #2223*
 - B. *Requests for Out of State Travel*
 - C. *Apparatus Bay Floor Project Pricing*
10. *Zoning Department*
 - A. *Noxious Weed Resolutions:*
 1. *4611 Suzette Avenue NW, Lot 28 in Andyville #3, 30NE, Parcel No. 1607756*

JACKSON TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA
June 11, 2024

Page 3

B. *Notices to County Auditor for fees and expenses for mowing noxious weeds:*

1. *3410 Brunnerdale Ave., NW, Parcel No. 1620398*
2. *7811 Parkford St., NW, Parcel No. 1602131*
3. *4606 20th St., NW, Parcel No. 1700112*

11. *Fiscal Office*

- A. *Pay Bills*
- B. *Approve minutes for May 28, 2024 Board of Trustees' meeting*
- C. *Monthly Reports*

12. *Routine Business*

A. *Announcements:*

- *Next Regular **Board of Trustees'** meeting, June 25, 2024, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall*
- ***CIC Meeting** – June 20, 2024, 8:00 A.M., Jackson Township Hall*
- ***LOGIC Meeting** – July 11, 2024, 9:00 A.M., Jackson Township Hall*
- ***Zoning Meetings:** - Jackson Township Hall:
 - ***Zoning Commission** – None scheduled*
 - ***Board of Zoning Appeals** – June 27, 2024, 5:00 P.M.**
- ***Summer Concert Series:**
 - *June 15 – Straight On – Tribute to the Music of Heart*
 - *June 29 – Hotel California – Eagles Tribute*
 - *July 12 – The Prince Experience – Prince Tribute*
 - *July 20 – Brass Metropolis– Chicago Tribute**

*The Nash Family Jackson Amphitheater
Gates open at 6:00 PM – Concerts begin at 7:30 PM
Tickets at www.jacksonamphitheater.com*

JACKSON TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA
June 11, 2024

Page 4

13. *Old Business*
14. *New Business*
15. *Public Speaks – Open Forum*
16. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JUNE 11, 2024

Hawke called the meeting to order at 3:07 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator / Law Director Vaccaro, Fire Chief Berczik, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss Shared Development Agreement: Zoning.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Personnel) (Appointment/Employment/Compensation) – Interview Candidates for Highway Specialist

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department (Personnel) (Appointment/Employment/Compensation) – Interview Candidates for Police Patrol Officer

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Fire Department (Personnel) (Appointment/Employment/Compensation) – Interview Candidates for Captain

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke called the General Session to order at 5:30 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

ATTACHMENT 06/11/24A

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$10,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.110.5387	Discretionary	101.110.5443	Comm Celeb Security	\$10,000.00
			TOTAL	\$10,000.00

3-0 yes

RESOLUTION 24-126

APPOINTMENT TO CIC

Hawke moved and Pizzino seconded a motion that, on January 24, 2023, Randy Gonzalez was appointed to serve as a governmental member of the Community Improvement Corporation (CIC) for a two-year term from February 1, 2023 to February 1, 2025.

Whereas, Mr. Gonzalez retired effective March 31, 2024, and no longer wishes to serve the remainder of his appointment.

Be it resolved that we hereby appoint Michael B. Vaccaro to serve the remainder of Randy Gonzalez's term as a governmental member of the Community Improvement Corporation (CIC) from June 11, 2024 to February 1, 2025.

3-0 yes

ATTACHMENT 06/11/24B

Hawke moved and Pizzino seconded a motion that we do not request a hearing for the Liquor Permit for Food Sent Inc., 4670 Everhard Rd., NW, & Patio, Jackson Township, North Canton, OH, 44718.

3-0 yes

Police Department

RESOLUTION 24-127

METRO NARCOTICS AGREEMENT

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Metro Narcotics Agreement with the Stark County Sheriff's Office.

3-0 yes

Public Works Department

Highway Division

Bid Openings for the 2024 Paint Striping of Roadways Project. Three bids were received.

- 1. Oglesby Construction \$86,930.40
- 2. American Roadway Logistics \$52,404.80
- 3. JD Striping \$41,335.35

The bids will be reviewed and brought back to the next meeting for further discussion.

Park Division

Bid Openings for the 2024 North Park Parking Lot & Tennis Courts Refinishing Project. One bid was received.

- 1. Vasco Company \$560,099.45

The bid will be reviewed and brought back to the next meeting for further discussion.

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donation for the 2024 Community Celebration:

- 1. \$500.00 from A.A. Hammersmith Insurance Inc.

3-0 yes

ATTACHMENT 06/11/24C

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$5,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
214.510.5387	Discretionary – Park	214.515.5459	Special Events – Park Prog	\$ 5,000.00
			TOTAL	\$ 5,000.00

3-0 yes

Amphitheater Division

RESOLUTION 24-128

2024 AMPHITHEATER PRICING

Hawke moved and Hardesty seconded a motion that we hereby adopt, approve and establish the pricing for tickets, beverages, and merchandise effective May 1, 2024, as attached.

3-0 yes

RESOLUTION 24-129

AMPHITHEATER CONCESSION AGREEMENT

Hawke moved and Hardesty seconded a motion whereas, The Board of Trustees operates the Summer Concert Series at the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Concession Contract with the following organization:

1. Paul & Carol David YMCA

3-0 yes

Fire Department

Hawke moved and Hardesty seconded a motion to accept a donation of \$200.00 from the Fraternal Order of Eagles Auxiliary #2223.

3-0 yes

ATTACHMENT 06/11/24D

Hawke moved and Hardesty seconded a motion to authorize out-of-state travel for Captain, Shawn Parsell to attend the Jurisdictional Crisis Management Course in College Station, Texas on June 23, 2024 through June 29, 2024, the cost of which is fully covered by a grant, and said travel shall be in accordance with the Jackson Township Travel Policy.

3-0 yes

ATTACHMENT 06/11/24E

Hawke moved and Hardesty seconded a motion to authorize out-of-state travel for Deputy Chief, Michael Crable to attend the Fire Fusion Conference in Charleston, South Carolina on November 4, 2024 through November 8, 2024, at a cost of \$2,575.00. Said travel shall be in accordance with the Jackson Township Travel Policy.

3-0 yes

RESOLUTION 24-130

FIRE DEPARTMENT APPARATUS BAY FLOOR COATING PROJECT

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached pricing quote for polyaspartic coating of the apparatus bay floors with Performance Concrete Solutions at Stations 3, 4 and 5 in the total amount of \$63,400.00.

3-0 yes

Zoning Department

RESOLUTION 24-131

NOXIOUS WEEDS – 4611 SUZETTE AVENUE NW, LOT 28 IN ANDYVILLE #3, 30NE, PARCEL NO. 1607756, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion that, the Jackson Township Board of Trustees, having been informed in writing that noxious or other harmful weeds are growing on the lands in charge of John Grogan, deceased, in Jackson Township and described as follows: 4611 Suzette Avenue NW, Lot 28 in Andyville #3, 30NE, Parcel No. 1607756, Jackson Township, Ohio.

Be it resolved that said Core Logic, 3001 Hackberry Road, Irving, TX 75063-0156, the tax mailing address of record, be notified by serving on them by certified mail with return receipt requested, a written copy of this resolution that said noxious weeds are growing on such lands and that, pursuant to ORC Section 5579.05, they must be cut or destroyed within five (5) days after the service of such notice or show this Board cause why there is no need for doing so. The owner shall have a continuing duty to cut or destroy the noxious weeds continually from the date of this Resolution until October 31, 2024. If the owner fails to meet this obligation within the five-day period, the Township will mow at \$150.00 per hour with a \$400.00 minimum charge per lot or parcel. As stated in our prior courtesy letter to you, pursuant to ORC Sections 5579.06 and 5579.07, a \$150.00 administrative fee per lot or parcel will be placed on your tax duplicate.

3-0 yes

ATTACHMENT 06/11/24F

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds 3410 Brunnerdale Avenue NW, Parcel No. 1620398, NW Qtr. Section 35.

3-0 yes

ATTACHMENT 06/11/24G

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds 7811 Parkford Street NW, Parcel No. 1602131, SW Qtr. Section 28.

3-0 yes

ATTACHMENT 06/11/24H

Hawke moved and Hardesty seconded a motion to submit a notice to the County Auditor for Administrative fees for noxious weeds 4606 20th Street NW, Parcel No. 1700112, SE QTR. Section 36.

3-0 yes

Fiscal Office

ATTACHMENT 06/11/24I

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,246,434.51.

3-0 yes

ATTACHMENT 06/11/24J

Hawke moved and Pizzino seconded a motion to approve the minutes of the May 28, 2024 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 06/11/24K

Hawke moved and Pizzino seconded a motion to approve the monthly reports for May 2024.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, June 25, 2024, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC**, June 20, 2024, 8:00 a.m., Jackson Township Hall.
- **LOGIC**, July 11, 2024, 9:00 a.m., Jackson Safety Center Training Room
- **Zoning Meetings:** (Jackson Township Hall)
 - **Board of Zoning Appeals** –June 27, 2024, 5:00 p.m.
 - **Zoning Commission** – None Scheduled
- **Summer Concert Series:**
 - June 15 – Straight On – Tribute to the Music of Heart
 - June 29 – Hotel California – Eagles Tribute
 - July 12 – The Prince Experience – Prince Tribute
 - July 20 – Brass Metropolis – Chicago Tribute

The Nash Family Jackson Amphitheater
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Tickets at www.jacksonamphitheater.com

Old Business - None

New Business –

RESOLUTION 24-132

FULL TIME HIGHWAY LABOR SPECIALIST – CONDITIONAL APPOINTMENT

Hawke moved and Hardesty seconded a motion that, we hereby appoint Anthony M. Davide to the full-time position of Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-133

FULL TIME HIGHWAY LABOR SPECIALIST – CONDITIONAL APPOINTMENT

Hawke moved and Hardesty seconded a motion that, we hereby appoint John P. Neff to the full-time position of Highway Labor Specialist for the Jackson Township Public Works Department (Highway Division), Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-134

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENTS

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Section 505.49 and 509.01, we hereby appoint Ryan M. Scott as Full-Time Patrol Officers and Township Constables for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

RESOLUTION 24-135

POLICE DEPARTMENT FULL-TIME POLICE OFFICER CONDITIONAL APPOINTMENTS

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Section 505.49 and 509.01, we hereby appoint Logan M. Shows as Full-Time Patrol Officers and Township Constables for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen, and any other testing requirements.

3-0 yes

Public Speaks –

Rick Rossler, 418 Chapel Hill Dr., NE. North Canton 44720, is concerned about the alcohol sales at the amphitheater. He stated they attend the concerts and love the music and atmosphere. He has witnessed many people inebriated and is worried about drunk driving and children getting hurt. He states that they watched people carrying trays of drinks back to their chairs. He is concerned that is in bad decorum that the school is selling the alcohol and benefiting from it.

Hawke explained that they are following all the rules and regulations from the liquor board. Jackson Township has chosen to give the booster clubs the opportunity to raise money for their programs. Hawke clarified that it is not the schools district doing so. The money is then used for clothing or tournament fees for each specific booster club. The township has been doing it for 3 years now and has raised a lot of money for the kids and programs. Hawke expressed that he appreciated the concern from Rossler and they would take a look at some of the procedures and that over serving needs to be addressed.

Amanda Wise, 7428 Roman Ave NW, Massillon 44646. She stated she has been in touch with Mike Danner and Mick Ryan and Mr. Kracker from the high school. She is here to discuss the resurfacing of the tennis courts. Her daughter plays high school tennis and she is vice president of the booster club. She is concerned about when the tennis courts are going to be updated and have some maintenance performed. The girl's season starts the first of August and she is wondering if the courts will be done before then.

Rohn explained that they had multiple options to consider. They could have completely tore them up and started from scratch or they could be resurfaced. The bid today was for resurfacing. We

are hoping for the court resurfacing to begin by July. Getting quotes for fencing has been challenging and the quotes we have received so far are astronomical. At this point we are trying to get the courts up and ready for your season to start on time. Ms. Wise said that the boosters are talking about replacing the wind screens on the courts. Rohn confirmed that the existing wind screens can no longer be repaired. Vaccaro provided information to her regarding donations for the tennis courts.

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez