

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

January 7, 2025

1. 3:30 P.M. Trustee Hawke, Chairman of the Board in 2024 and Presiding Officer, calls the organizational meeting to order
(Turn off cell phones)
2. Trustee Hawke - turns meeting over to Fiscal Officer
3. Election of Officers
 - A. Chairman
 - B. Vice-Chairman
4. Fiscal Officer - Turn meeting over to new Chairman
5. Set time and place of 2025 Board of Trustees' meetings
6. Designate Committee Representatives
7. 3:45 P.M. Executive Session:
 - A. Administration Department (Personnel Appointment/Employment/Compensation) – Management Package – Clothing Allowance
 - B. Conference with the attorney for the public body concerning disputes involving the public body that are the subject of imminent court action
8. 4:30 P.M. Call General Session to order
(Turn off cell phones)
9. Pledge of Allegiance
10. Public Speaks:
 - A. (Restricted to topics listed on the Agenda)
11. Administration Department
 - A. Administration Building Flooring Replacement
12. Police Department

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- A. *Law Enforcement Trust Fund Report*
 - B. *Appropriation Transfer Request*
 - C. *Accept a donation of \$5,000.00 from BMW and Toyota of North Canton*
 - D. *Accept a donation of \$200.00.*
13. *Public Works Department*
- A. *Highway Division*
 - 1. *Walbridge Street NW Extension – Stop Signs*
 - B. *Park Division*
 - 1. *2025 Park Events Schedule*
14. *Fire Department*
- A. *Captain Eligibility List*
15. *Fiscal Office*
- A. *Pay Bills*
 - B. *Approve minutes for the December 17, 2024 Board of Trustees' meeting*
 - C. *Monthly Reports*
 - D. *Year End Appropriation Transfer Request*
 - E. *2024 JEDD Tax Distribution*
 - F. *Resolutions for Advancement of Funds:*
 - 1. *Police Fund Advance*
 - 2. *Park Fund Advance*
16. *Routine Business*
- A. *Announcements:*
 - *Next Regular **Board of Trustees'** meeting, January 14, 2025,*

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*4:00 P.M., Executive Session and/or Work Session: 5:00 P.M.,
General Session, Jackson Township Hall*

- **CIC Meeting** – January 16, 2025, 2:00 P.M., Jackson Township Hall
- **LOGIC Meeting** – February 6, 2025, 9:00 A.M., Safety Center
- **Zoning Meetings:** - Jackson Township Hall:
 - **Zoning Commission** – None Scheduled
 - **Board of Zoning Appeals** – January 23, 2025, 5:00 P.M., Jackson Township Hall

17. *Old Business*
18. *New Business*
19. *Public Speaks – Open Forum*
20. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

JANUARY 7, 2025

Hawke called the meeting to order at 3:33 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Justin Hardesty present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, and Public Works Director Rohn were also in attendance.

Presiding Chairman Hawke turned the meeting over to Fiscal Officer Gonzalez.

Pizzino moved and Hardesty seconded a motion to nominate Todd Hawke as Chairman.

3-0 yes

Pizzino moved and Hawke seconded a motion to nominate Justin Hardesty as Vice-Chairman.

3-0 yes

Fiscal Officer Gonzalez turned the meeting over to Trustee Hawke.

ATTACHMENT 01/07/25A

Hawke moved and Pizzino seconded a motion to set the 2025 Board of Trustees' regular meetings on the second and fourth Tuesday of each month at the Jackson Township Administration Building, 4:00 p.m. Executive Session and/or Work Session, 5:00 p.m. General Session.

3-0 yes

ATTACHMENT 01/07/25B

Hawke moved and Pizzino seconded a motion to approve the following 2025 Committee Representative list:

CIC-Community Improvement Corporation	Todd Hawke	Alt. Justin B. Hardesty
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CLOUT-Coalition of Large Ohio Urban Twps.	Mike Vaccaro	Alt. Trustee
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Department Head Meetings	All Trustees (rotation)	
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Labor Management Meetings:

Highway/Park/Maintenance	Justin B. Hardesty
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Office & Clerical	John Pizzino
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Police (Patrol, Sgts., Lts.)	John Pizzino
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Fire (Firefighters, Fire Inspectors)	Todd Hawke
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LOGIC-Local Governments in Cooperation	John Pizzino, Trustee	Alt. Administrator
	Fire Chief, or designee	
	Police Chief, or designee	

SCOG-Stark County Council of Govts.	John E. Pizzino	Alt. Police Chief
Stark County Tax Incentive Review Council (TIRC)		
Members	Justin B. Hardesty, Trustee	
Alternates	Alt. Mike Vaccaro	
Stark County 9-1-1 Program Review Committee	Todd J. Hawke	
Jackson Local School District Liaison	John Pizzino	
Jackson Township Tax Abatement Review Committee Members	Todd Hawke, Economic Development Director Mike Vaccaro	
Haunted Hayride Committee	All Trustees	
Community Celebration Committee	All Trustees	
Amphitheater Committee	Todd Hawke, Public Works Director	
		3-0 yes

Hawke moved and Hardesty seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Management Package – Clothing Allowance.

3-0 yes

Hawke moved and Hardesty seconded a motion to go into Executive Session for conference with an attorney for the public body concerning disputes involving the public body that are the subject of imminent court action..

3-0 yes

Hawke called the General Session to order at 4:34 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

RESOLUTION 25-001

ADMINISTRATION BUILDING FLOORING REPLACEMENT

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached pricing quote for flooring replacement with Canton Floors Inc., at the Administration Building in the total amount of \$17,785.00.

3-0 yes

Police Department

RESOLUTION 25-002

RECEIPT OF LAW ENFORCEMENT TRUST FUND REPORT

Hawke moved and Hardesty seconded a motion that pursuant to Ohio Revised Code Section 2981.13(C)(3), we hereby acknowledge receipt of the attached report filed January 3, 2025, by the Jackson Police Department detailing the funds received and authorized expenditures pursuant to Ohio Revised Code Section 2981.13, for calendar year 2024

3-0 yes

ATTACHMENT 01/07/25C

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$5,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
209.250.5385	Other	209.250.5501	Donations	\$ 5,000.00
			TOTAL	<u>\$ 5,000.00</u>

3-0 yes

Hawke moved and Hardesty seconded a motion to accept a donation of \$5,000.00 from BMW and Toyota of North Canton.

3-0 yes

Hawke moved and Hardesty seconded a motion to accept a donation of \$200.00.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 25-003

WALBRIDGE STREET NW EXTENSION – TWO-WAY STOP INTERSECTIONS

Hawke moved and Hardesty seconded a motion that pursuant to ORC Section 4511.65, we hereby adopt and authorize the placement of two stop signs, creating two-way stop intersections, at the intersections of:

1. Lake Cable Avenue NW to stop northbound at Ayers Street NW (sign to be placed on the southeast corner of Lake Cable Avenue NW and Ayers Street NW).
2. Fox Hollow Drive NW to stop northbound at Walbridge Street NW (sign to be placed on the southeast corner of Fox Hollow Drive NW and Walbridge Street NW).

3-0 yes

Park Division

ATTACHMENT 01/07/25D

Hawke moved and Pizzino seconded a motion to set the 2025 Park Events schedule as follows:

Event	2025
Yard Waste Opening	3/1/2025
Easter Egg Hunt	4/12/2025
Fishing Derby	5/3/2025
Movie in the Park	5/30/2025
Celebration	6/18-21/2025
Car Show	7/18/2025
Farmers Market	7/10/2025-9/25/2025
Movie in the Park	8/9/2025
Haunted Hayride	10/18/2025
Skating Rink	11/21/2025
Santa's Mailbox	12/1-15/2025
Holiday in the Park	12/13/2025
Yard Waste Closure	1/16/2026

3-0 yes

Fire Department

RESOLUTION 25-004

FIRE DEPARTMENT CAPTAIN ELIGIBILITY LIST

Hawke moved and Hardesty seconded a motion that, pursuant to the attached Memorandum of Understanding (Paragraph C(3) entered into between the Jackson Township Board of Trustees and the Jackson Township Professional Firefighters, Local 2280, IAFF, on November 14, 2023, ORC Section 505.38, and the Township Personnel Hiring Policy, we hereby establish the attached eligibility list for appointment to the position of Fire Department Captain, effective January 9, 2025, at 0800 hours, the official posting date. The eligibility list shall be active for two years from its official posting date as issued by the Jackson Township Board of Trustees pursuant to Paragraph H, and includes an assessment center score.

3-0 yes

Fiscal Office

ATTACHMENT 01/07/25E

Hawke moved and Pizzino seconded a motion to pay the bill in the amount of \$1,448,349.90.

3-0 yes

ATTACHMENT 01/07/25F

Hawke moved and Pizzino seconded a motion to approve the minutes of the December 17, 2024 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 01/07/25G

Hawke moved and Hardesty seconded a motion to approve the monthly reports for December 2024.

3-0 yes

ATTACHMENT 01/07/25H

Hawke moved and Hardesty seconded a motion to approve the appropriation transfers for year-end balancing, for a total transfer of \$526,489.93 as follows:

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
213.160.5212	Employer Pension Zoning	213.160.5210	Pension Pickup Zoning	\$ 292.59
209.268.5240	Uniform Allowance-SSO	209.268.5212	Employer Pension-SSO	\$ 1,856.70
209.255.5112	PT Wages Patrol	209.268.5112	PT Wages SSO	\$ 5,856.80
209.258.5110	Regular Wages- Detective Bureau	209.258.5112	PT Wages Det. Bureau	\$ 108.75
		209.258.5120	OT Wages Det Bureau	\$ 2,433.14
207.530.5214	Medicare – Amp	207.530.5110	Reg Wages - Amp	\$.01
101.150.5214	Medicare – Fiscal	101.150.5110	Reg Wages – Fiscal	\$.01
101.111.5802	Health District-Admin	101.111.5804	County Auditor Fees	\$ 229.80
101.111.5957	General Capital JEDD Transfer	101.111.5958	Fire Capital JEDD Trf	\$ 122,014.15
		101.111.5965	Police Capital JEDD Trf	\$ 59,378.42
101.110.5360	R/E Taxes-Keck Park	101.111.5958	Fire Capital JEDD Trf	\$ 116,649.37
101.110.5767	Schuring Park			\$ 100,000.00
101.110.5387	Discretionary-Admin	101.111.5965	Police Capital JEDD Trf	\$ 37,303.32
101.110.5385	Other-Admin			\$ 41,981.77
101.111.5953	JEDD Distribution	101.111.5959	Hwy Capital JEDD Trf	\$ 38,144.34
101.110.5482	Cell Phones Admin	101.110.5480	Telephone-Admin	\$ 44.27
101.111.5802	Health District-Admin	101.111.5495	Street Lighting Admin	\$ 175.28
210.211.5490	Sewer-Fire	210.211.5492	Trash - Fire	\$ 21.21
			TOTAL	\$ 526,489.93

3-0 yes

RESOLUTION 25-005
2024 JEDD TAX DISTRIBUTION

Hawke moved and Pizzino seconded a motion whereas, on December 17, 2024, the Board of Trustees of Jackson Township approved 2024 JEDD Tax Distributions, pursuant to Resolution 24-282; and,

Whereas, the calculation used to arrive at the figures in Resolution 24-282 contained an error.

Be it resolved that we hereby rescind Resolution 24-282.

Be it further resolved that we hereby approve a transfer of the JEDD income taxes received totaling \$984,408.80 from General Fund codes 101.111.5957, 101.111.5958, 101.111.5959, 101.111.5965, and 101.111.5966, to General Capital Fund 319 (receipt code 319..4991) in the amount of \$61,607.43 the Fire Capital Fund 318 (receipt code 318..4991) in the amount of \$320,663.52, the Highway Capital Fund 317 (receipt code 317..4991) in the amount of \$281,474.34, and the Police Capital Fund 335 (receipt code 335..4991) in the amount of \$320,663.51.

3-0 yes

RESOLUTION 25-006
POLICE FUND ADVANCE

Hawke moved and Pizzino seconded a motion that we hereby authorize and approve the advance of \$119,130 from Fund #430-Police Levy Balancing Fund, and \$1,081,036 from Fund #435-Police Additional Reserve Balancing Fund for a total advance of \$1,200,166 to Fund #209-Policy Levy Fund. The intent is to repay the advance when the 2024 tax year levy monies become available in 2025. The advanced funds will be used for the same purposes as required by Ohio Revised Code Section 5705.19(J).

3-0 yes

RESOLUTION 25-007
PARK FUND ADVANCE

Hawke moved and Pizzino seconded a motion that we hereby authorize and approve the advance of \$215,000 from Fund #440- Park Levy Balancing Fund to Fund #214-Park Levy Fund. The total amount will be repaid when grant funds are received from ODNR in 2025. The advanced funds will be used for the same purposes as required by Ohio Revised Code Section 5705.19(H).

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, January 14, 2025, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC Meeting** – January 16, 2025, 2:00 p.m., Jackson Township Hall

- **LOGIC**, February 6, 2025, 9:00 a.m., Jackson Township Hall
- **Zoning Meetings: - Jackson Township Hall**

Board of Zoning Appeals

- **January 23, 2025 at 5:00 p.m.**
 - **Zoning Commission – None scheduled**

Old Business – None

New Business - None

Public Speaks – None

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez