

# **JACKSON TOWNSHIP BOARD OF TRUSTEES**

## **MEETING AGENDA**

**November 25, 2025**

1. 3:00 P.M. - Departmental Budgets:
  - A. Administration Department
  - B. Highway Division
  - C. Parks Division
  - D. Fiscal Department
2. 4:00 P.M. Executive Session:
  - A. Fire Department (Personnel Appointment/Employment/Compensation)  
– Interview Candidate for Deputy Chief
3. 5:00 P.M. Call General Session to order  
(Turn off cell phones)
4. Pledge of Allegiance
5. Public Speaks:
  - A. (Restricted to topics listed on the Agenda)
6. Police Department
  - A. Swearing in of Full-time Police Sergeant Lucas S. Shanklin
  - B. Accept Oath of Full-time Police Sergeant Lucas S. Shanklin
  - C. Accept Oath of Part-time School Resources Officer Alexis J. Kakoules
  - D. Dispatch Services Agreement
7. Administration Department
  - A. 5:00 P.M. – Sealed Bid Opening – Sale of Township Real Estate at 7811 Parkford Street NW, Jackson Township
  - B. Professional Design Services

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- C. *Performance Evaluation Policy*
- 8. *Public Works Department:*
  - A. *Organizational Chart*
  - B. *Highway Division:*
    - 1. *Accept Resignation*
    - 2. *PID No. 117553 STA SR 0241 14.58 (SRTS)*
    - 3. *Vacation of Pittsburg Ave., N.W.*
  - C. *Park Division:*
    - 1. *Accept sponsorship donations to the 2026 Community Celebration:*
      - a) *\$1,250.00 from Community One Credit Union*
      - b) *\$250.00 from Hardesty Partners*
    - 2. *Schuring Park – Fence and Gate Purchase*
  - D. *Central Maintenance Division:*
    - 1. *Safety Center Door Security Update*
  - E. *Amphitheater Division:*
    - 1. *Appropriation Transfer Request*
    - 2. *Community Celebration Band Agreement*
    - 3. *Summer Series Band Agreements*
- 9. *Fire Department:*
  - A. *Station 4 – 2<sup>nd</sup> Floor Restroom Renovations - Award*
  - B. *Volunteer Firefighters Dependents Fund Board*
  - C. *Dispatch Services Agreement*

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10. Zoning Department:

- A. Set public hearing for Zoning Amendments 20250898 on December 16, 2025, at 5:00 p.m. - Leecrest Holdings LLC, PO Box 604 Massillon, OH 44648, property owner, proposes to rezone R-R Rural Residential District to R-1 Single Family Low Density Residential District, Parcel 10019129 located on the south side of Portage approx. 420 ft. east of Blendon Ave., and Parcels 10019167, 10019168, 10019169, 10019170, 10019171, 10019172, 10019173, 10019174, 10019175 located on the north side of Walbridge, total acreage consisting of approx. 25.54 AC, Sect, 14NE Jackson Twp.

11. Fiscal Office:

- A. Pay Bills
- B. Approve minutes for the November 13, 2025 Board of Trustees' meeting.
- C. Appropriation Transfer Request
- D. Request for Amended Certificate
- E. Supplemental Appropriations
- F. Rescission Park Department Capital Projects Fund #316
- G. Establish Park Department Capital Projects Fund #336

12. Routine Business:

- A. Announcements:
- Next Regular **Board of Trustees'** meeting, December 8, 2025, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall
  - **CIC Meeting** – December 18, 2025, 2:00 P.M., Jackson Township Hall
  - **LOGIC Meeting** –December 4, 2025, 9:00 A.M., Safety Center
  - **Zoning Meetings:** - Jackson Township Hall:
    - **Zoning Commission** – None

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- **Board of Zoning Appeals** – December 4, 2025, 5:00 P.M.
  - **Santa's Mailbox** – December 1 through December 15, 2024,  
Located at the front entrance of Jackson Township Administration  
Building
  - **Holiday in the Park**, Saturday, December 13, 2024, 5 pm to 7 pm, David  
Ruwadi Pavilion, Jackson North Park
13.    *Old Business:*
14.    *New Business:*
15.    *Public Speaks – Open Forum:*
16.    *Adjourn*

## **RECORD OF PROCEEDINGS**

### **MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**NOVEMBER 25, 2025**

Hawke called the meeting to order at 3:05 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino, and Justin Hardesty present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Police Chief Brink, Fire Chief Berczik, and Public Works Director Rohn were also in attendance.

#### **Departmental Budgets**

##### **Administration Department**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-1 for Administration Department Operations in the amount of \$1,881,744.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-2 for Emergency Management Funding in the amount of \$50,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-3 for CIC Operations in the amount of \$40,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-4 for North Park Improvements in the amount of \$200,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-5 for Amphitheater in the amount of \$56,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-6 for Schuring Park in the amount of \$100,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-7 for Township Hall Renovations in the amount of \$25,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-8 for Office Furniture in the amount of \$30,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-9 for Township Entry Signage in the amount of \$100,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-10 for Administration General Fund Operations in the amount of \$553,517.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Transfer to Reserve Fund Budget Module 2026-11 for JEDD Revenue in the amount of \$477,335.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Transfer to Reserve Fund Budget Module 2026-12 for Accumulated Benefits Fund #292 in the amount of \$125,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-13 for Accumulated Benefits Fund #292 in the amount of \$35,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-14 for General Fund Capital Fund #319 in the amount of \$1,395,388.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-15 for Dedicated Funds in the amount of \$2,031,576.00.

**3-0 yes**

## **Public Works Department**

### **Highway Division**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-1 for Current Service Level Operations (202) in the amount of \$340,431.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-2 for Current Service Level Operations (203) in the amount of \$481,521.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-3 for Road Salt in the amount of \$365,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Transfer to Reserve Fund Budget Module 2026-4 for Highway Capital (203) in the amount of \$500,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-5 for Current Service Level Operations (204) in the amount of \$5,260,001.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-6 for Facility Maintenance in the amount of \$80,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Transfer to Reserve Fund Budget Module 2026-7 for Highway Capital (204) in the amount of \$275,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-8 for Current Service Level Operations (205) in the amount of \$262,317.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-9 for Current Service Level Operations (211) in the amount of \$609,723.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-10 for Re-striping in the amount of \$150,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-11 for Resurfacing in the amount of \$2,500,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-12 for Curbing Replacement in the amount of \$300,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Transfer to Reserve Fund Budget Module 2026-13 for Highway Capital (211) in the amount of \$500,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-14 for Current Service Level Operations (294) in the amount of \$125,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-15 for Current Service Level Operations (317) in the amount of \$591,880.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-16 for Capital Projects and Equipment in the amount of \$5,364,966.00.

**3-0 yes**

## **Parks Division**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-1 for Current Service Level – Operations (214) in the amount of \$2,342,923.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Current Operations Budget Module 2026-2 for Current Service Level – Programs (214) in the amount of \$79,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-3 for Park Amphitheater IT Budget in the amount of \$17,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-4 for Schuring Park in the amount of \$200,000.00.

**3-0 yes**

Hawke moved and Hardesty seconded a motion to approve Add-on Budget Module 2026-5 for Advance Repay to fund #440 in the amount of \$215,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-6 for Community Celebration in the amount of \$50,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Transfer to Reserve Fund Budget Module 2026-7 for Park Capital (214) in the amount of \$100,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-8 for Current Service Level - Operations (296) in the amount of \$47,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-9 for Current Service Level – Operations (336) in the amount of \$59,118.00.

**3-0 yes**



Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-10 for New Equipment in the amount of \$150,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-11 for Stuhldreher Parking Lot in the amount of \$80,000.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Add-on Budget Module 2026-12 for Capital Improvements in the amount of \$75,000.00.

**3-0 yes**

### **Fiscal Department**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-1 for Fiscal Office Operations in the amount of \$539,424.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to approve Current Operations Budget Module 2026-2 for Street Light Assessments in the amount of \$203,211.00.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department (Personnel Appointment / Employment / Compensation) – Interview Candidate for Deputy Chief

**Hawke – yes  
Pizzino – yes  
Hardesty – yes**

Hawke called the General Session to order at 5:09 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

### **Public Speaks – None**

### **Police Department**

Trustee Hawke administered the Oath of Office for Full-time Police Sergeant, Lucas S. Shanklin. There was a brief recess for photos.

**RESOLUTION 25-209****ACCEPTANCE OF FULL TIME POLICE SERGEANT OATH OF OFFICE**

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Lucas S. Shanklin as Full-time Sergeant for the Jackson Township Police District, Stark County, Ohio.

**3-0 yes**

**RESOLUTION 25-210****ACCEPTANCE OF PART - TIME POLICE PATROL OFFICER OATH OF OFFICE**

Hawke moved and Hardesty seconded a motion that we hereby accept the attached oath of office for Alexis J. Kakoules as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

**3-0 yes**

**RESOLUTION 25-211****POLICE DISPATCH SERVICES**

Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Agreement for Police Dispatch Services with the Local Organized Governments in Cooperation (LOGIC).

**3-0 yes**

**Administration Department****RESOLUTION 25-212****PROFESSIONAL DESIGN SERVICES**

Hawke moved and Hardesty seconded a motion whereas, on April 26, 2016, pursuant to ORC Sections 9.33, 9.332, 9.333, 9.334, and 153.65 through 153.73 we hereby adopted the attached amended Selection Policy for Professional Consulting and Engineering Services and Construction Management Firms and Public Announcement Form.

Be it further resolved that, in accordance with the attached selection policy, we hereby authorize the advertisement of the attached public announcement for professional consulting and engineering services requesting statements of qualifications until December 30, 2025 upon the attached preliminary scope of services for professional consulting and engineering services.

Be it further resolved that the Township Fiscal Officer is requested to publish the attached public announcement.

**3-0 yes**

**RESOLUTION 25-213****PERFORMANCE EVALUATION POLICY**

Hawke moved and Hardesty seconded a motion whereas, the Board of Trustees of Jackson Township, Stark County, Ohio adopted a Performance Evaluation Policy on June, 13, 1995, subsequently last amended on December 14, 2009.

Be it resolved that, effective immediately, we hereby suspend the attached Performance Evaluation Policy, pending an administrative review, except that a Department Head in consultation with the Township Administrator/Law Director may initiate a performance evaluation.

**3-0 yes**

### **Public Works Department**

#### **ATTACHMENT 11/25/25A**

Hawke moved and Pizzino seconded a motion to approve the attached Organizational (Command) Chart for the Public Works Department, effective November 26, 2025.

**3-0 yes**

### **Highway Division**

#### **ATTACHMENT 11/25/25B**

Hawke moved and Pizzino seconded a motion to accept the attached resignation from full-time Highway Maintenance Specialist, Kyle D. Bee, effective December 30, 2025 at 08:00 hours.

**3-0 yes**

#### **RESOLUTION 25-214**

##### **PID NO. 117553 STA SR 0241 14.58 (SRTS)**

Hawke moved and Hardesty seconded a motion whereas, the State of Ohio has identified the need for to construct new sidewalk along the eastern side of STA SR 241, on the north side of Mudbrook St., and on the west side of the school to Drexel Avenue, includes curb ramps and crosswalk, in Jackson Township.

Be it resolved by the Jackson Township Board of Trustees:

#### **SECTION I - Project Description:**

1. We hereby agree and accept to be the Local Public Agency (LPA) for PID No. 117553; STA SR 0241 14.58 (SRTS).

#### **SECTION II - Consent Statement**

2. Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

#### **SECTION III - Cooperation Statement**

3. The LPA shall cooperate with the Director of Transportation in the above described project as follows:
4. The LPA agrees to participate in the cost of construction at 100% total cost less any federal safe routes to school funds applied to the project.

5. The LPA further agrees to pay One Hundred Percent (100%) of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.
6. The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

#### **SECTION IV - Maintenance**

7. Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal law, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

#### **SECTION V - Authority to Sign**

8. The Public Works Director, Rich Rohn of said Jackson is hereby empowered on behalf of Jackson Township to enter into contracts with the Ohio Department of Transportation's (ODOT) pre-qualified consultants for the preliminary engineering phase of the Project and to enter into contracts with the Director of Transportation necessary to complete the project.
9. Upon the request of ODOT, the Public Works Director, Rich Rohn, is also empowered to assign all rights, and interest of Jackson Township to ODOT arising from any agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.
10. The LPA agrees that if Federal Funds are used to pay the cost of any consultant contract, the LPA shall comply with 23 CFR 172 in the selection of its consultant and the administration of the consultant contract. Further the LPA agrees to incorporate ODOT's "Specifications for Consulting Services" as a contract document in all of its consultant contracts. The LPA agrees to require, as a scope of services clause, that all plans prepared by the consultant must conform to ODOT's current design standards and that the consultant shall be responsible for ongoing consultant involvement during the construction phase of the Project. The LPA agrees to include a completion schedule acceptable to ODOT and to assist ODOT in rating the consultant's performance through ODOT's Consultant Evaluation System.

## **SECTION VI – Certification of Resolution**

The Fiscal Officer, as stated hereon, shall certify to ODOT that any copy of this resolution is a true and correct copy of the resolution of the Board of Trustees of Jackson Township, Stark County, Ohio, and was adopted pursuant Ohio law and is not subject to a referendum.

**3-0 yes**

### **RESOLUTION 25-215**

#### **PITTSBURG AVE., N.W. – ROAD VACATION**

Hawke moved and Hardesty seconded a motion that pursuant to Ohio Revised Code section 5553.04(B) we hereby recommended to the Board of Stark County Commissioners vacation of Pittsburg Ave N.W., consistent with the Public Road Petition filed with the Board of Stark County Commissioners on October 30, 2025.

**3-0 yes**

#### **Park Division**

Hawke moved and Pizzino seconded a motion to accept the following sponsorship donations for the 2026 Community Celebration:

1. \$1,250.00 from Community One Credit Union
2. \$250.00 from Hardesty Partners

**3-0 yes**

### **RESOLUTION 25-216**

#### **SCHURING PARK – FENCE AND GATE PURCHASE**

Hawke moved and Pizzino seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with Akron Canton Commercial & Residential Fencing, for the purchase of fencing and entry gates as described in the attached quote in the amount of \$10,275.00

**3-0 yes**

#### **Central Maintenance Division**

### **RESOLUTION 25-217**

#### **SAFETY CENTER DOOR SECURITY UPDATE – POLICE DEPARTMENT**

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached quote with ProTech Security, for the security upgrade to four (4) doors as described in the attached quote in the amount of \$16,065.96.

**3-0 yes**

## **Amphitheater Division**

### **ATTACHMENT 11/25/25C**

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$24,852.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
207.530.5364	Merchandise-Amp	207.530.5444	Entertainment - Amp	\$ 3,953.52
207.530.5387	Discretionary – Amp	207.530.5444	Entertainment - Amp	\$ 5,200.00
207.530.5445	Hospitality – Amp	207.530.5444	Entertainment - Amp	\$ 4,527.48
207.530.5459	Food/Ice/Bev Sales Tax-Amp	207.530.5444	Entertainment - Amp	\$ 1,016.86
207.530.5464	Liability Ins – Amp	207.530.5444	Entertainment - Amp	\$10,000.00
207.530.5902	Ticket Refunds – Amp	207.530.5444	Entertainment - Amp	\$ 154.14
			<b>TOTAL</b>	<b>\$24,852.00</b>

**3-0 yes**

### **RESOLUTION 25-218**

#### **AMPHITHEATER BAND BOOKING AGREEMENTS – 2026 COMMUNITY CELEBRATION**

Hawke moved and Hardesty seconded a motion whereas, the 2026 Community Celebration is scheduled for June 24, 2026 through June 27, 2026; and,

Whereas, the Board of Trustees has determined that, as part of its programming for the 2026 Community Celebration, the acts identified in the attached contract are to be engaged for performance for the 2026 season.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Booking Agreement for the following bands:

1. Flashback CLE – Aimee Lennox

**3-0 yes**

### **RESOLUTION 25-219**

#### **AMPHITHEATER BAND BOOKING AGREEMENT – SUMMER CONCERT SERIES**

Hawke moved and Hardesty seconded a motion whereas, the Board of Trustees owns the Jackson Amphitheater in Jackson Township, Stark County, Ohio.

Whereas, the Board of Trustees has determined that, as part of its programming for the Jackson Amphitheater, the act identified in the attached contract are to be engaged for a performance during the 2026 season.

Be it resolved that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Booking Agreements for the following band:

1. New Wave Nation – Ken Harding
2. The Four Horsemen, A Celebration of Metallica – Sean Perry
3. Animals: The Maroon 5 Tribute – Mario Medina
4. 7 Summers – Morgan Wallen Tribute – Rick Zoppi
5. Bad Juju Cleveland – The Ultimate 90s Rock Tribute – Chad Moon
6. Pandora's Box – Aerosmith Tribute

**3-0 yes**

5:00 p.m. Sealed bid opening – Sale of Township Real Estate at 7811 Parkford Street NW, Jackson Township. No bids were received.

## **Fire Department**

### **RESOLUTION 25-220**

#### **FIRE STATION 4 2<sup>ND</sup> FLOOR RESTROOM RENOVATIONS (RE-BID) AWARD**

Hawke moved and Hardesty seconded a motion that we hereby determine that HKH Construction Inc., dba Benchmark Construction is the lowest and best bidder for the Fire Station 4 2nd Floor Restroom Renovations (Re-Bid) Project and hereby award a Contract to them in the base bid amount of \$151,850.00 with Alternate 1 in the amount of \$1,265.00, for a total Contract amount of \$153,115.00, or the sum of materials or the work actually used as accepted by the Township, whichever is less, subject to additions and deductions by Change Orders properly approved and executed in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract.

**3-0 yes**

### **RESOLUTION 25-221**

#### **2026 VOLUNTEER FIRE FIGHTERS DEPENDENTS FUND BOARD**

Hawke moved and Pizzino seconded a motion that, pursuant to ORC Section 146.03(A)(1), we hereby elect Ted R. Heck and Tim Coppock to be members of the 2026 Volunteer Fire Fighters Dependents Fund Board.

**3-0 yes**

### **RESOLUTION 25-222**

#### **FIRE & EMS DISPATCH SERVICES**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached Agreement for Fire Dispatch Services with the Local Organized Governments in Cooperation (LOGIC).

**3-0 yes**

## **Zoning Department**

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendments 20250898 on December 16, 2025, at 5:00 p.m. – Leecrest Holdings LLC, PO Box 604 Massillon, OH 44648, property owner, proposes to rezone R-R Rural Residential District to R-1 Single Family Low Density Residential District, Parcel 10019129 located on the south side of Portage approx.. 420 ft. east of Blendon Ave., and Parcels 10019167, 10019168, 10019169, 10019170, 10019171, 10019172, 10019173, 10019174, 10019175 located on the north side of Walbridge, total acreage consisting of approx.. 25.54 AC, Sect, 14NE Jackson Twp.

**3-0 yes**

## **Fiscal Office**

### **ATTACHMENT 11/25/25D**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,106,995.34.

**3-0 yes**

### **ATTACHMENT 11/25/25E**

Hawke moved and Pizzino seconded a motion to approve the minutes of the November 13, 2025 Board of Trustees Meeting.

**3-0 yes**

### **ATTACHMENT 11/25/25F**

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$376,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.111.5958	Trans. to Fire Capital	101.111.5959	Trans. To Hwy Capital	\$133,000.00
101.111.5958	Trans. to Fire Capital	101.111.5955	Trans. To Zoning	\$ 55,000.00
101.111.5965	Trans. to Police Capital	101.111.5959	Trans. To Hwy Capital	\$133,000.00
101.111.5965	Trans. to Police Capital	101.111.5955	Trans. To Zoning	\$ 55,000.00
			TOTAL	<u>\$376,000.00</u>

**3-0 yes**

### **ATTACHMENT 11/25/25G**

Hawke moved and Hardesty seconded a motion to approve and authorize an additional Amended Certificate, as attached.

**3-0 yes**

### **ATTACHMENT 11/25/25H**

Hawke moved and Hardesty seconded a motion to approve and authorize Supplemental Appropriations, as attached.

**3-0 yes**



## **RESOLUTION 25-223**

### **RESCISSION PARK DEPARTMENT CAPITAL PROJECTS FUND #316**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C) we hereby rescind attached Resolution No. 24-273 and all prior resolutions related to the establishment and/or amendment of Capital Projects Fund #316 and to transfer the balance contained in Capital Projects Fund #316 of \$158,655.55 to Park Fund #214.

**3-0 yes**

## **RESOLUTION 25-224**

### **ESTABLISH PARK DEPARTMENT CAPITAL PROJECTS FUND #336**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C) we hereby:

1. Establish a Capital Projects Reserve Balance Account, Fund #336, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets for the Park Department through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$158,655.55 from Account #214.510.5966 to be deposited in a special fund named the Capital Projects Account Fund #336 bringing the total deposits to \$158,655.55, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #336 – park capital projects fund, receipt #336.000.4990 – transfer in, expense codes #336.510.5669 – capital projects fund, park cost center, capital improvements.

**3-0 yes**

## **Routine Business**

### **Announcements**

- Next regular **Board of Trustees'** meeting, December 8, 2025, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall
- **CIC Meeting** – December 18, 2025, 2:00 p.m., Jackson Township Hall
- **LOGIC Meeting** – December 4, 2025, 9:00 a.m., Safety Center
- **Zoning Meetings:** - Jackson Township Hall
  - Board of Zoning Appeals – December 4, 2025, 5:00 p.m.
  - Zoning Commission – None

- **Santa's Mailbox**, December 1 – 15, 2025, located at front entrance of Township Administrative Building
- **Holiday in the Park**, Saturday, December 13, 2025, 5:00 p.m. to 7:00 p.m., David Ruwadi Pavilion, Jackson North Park

**Old Business** – Vaccaro recommended leaving the Parkford property up for sale since no bids were received.

**New Business - None**

**Public Speaks – None**

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Kody Gonzalez**