

JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

December 8, 2025

1. 3:00 P.M. Work Session:
 - A. Amphitheater:
 1. Special Event Plan
2. 3:30 P.M. - Departmental Budgets:
 - A. Amphitheater Division
3. 3:45 P.M. Executive Session:
 - A. Zoning Department (Personnel Appointment/Employment/Compensation) – Interview Candidates for Board of Zoning Appeals
 - B. Zoning Department (Personnel Appointment/Employment/Compensation) – Interview Candidates for Zoning Commission
 - C. Public Works Department (Highway Division) (Personnel Appointment/Employment/Compensation) – Posting Highway Maintenance Specialist Position
 - D. Public Works Department (Highway Division) (Personnel Appointment/Employment/Compensation) - Discipline
4. 5:00 P.M. Call General Session to order
(Turn off cell phones)
5. Pledge of Allegiance
6. Public Speaks:
 - A. Stark County Health Department
 - B. (Restricted to topics listed on the Agenda)
7. Administration Department
 - A. Appropriation Transfer Request

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- B. *Cryptocurrency Funds Transfer*
 - C. *Zoning Department Fund Transfer*
 - 8. *Legal Department*
 - A. *Appropriation Transfer Request*
 - 9. *Police Department*
 - A. *Appropriation Transfer Request*
 - B. *Cryptocurrency Investigation Agreements*
 - C. *Out-of-State Travel Request*
 - 10. *Public Works Department:*
 - A. *Park Division:*
 - 1. *Accept sponsorship donations to the 2026 Community Celebration:*
 - a) *\$500.00 Redmonds Parts and Supply Inc.*
 - b) *\$250.00 Staley Technologies*
 - 2. *Accept a donation of \$2,000.00 from NJSL*
 - B. *Central Maintenance:*
 - 1. *Appropriation Transfer Request*
 - 2. *Maintenance Consultant Agreement Termination*
 - C. *Amphitheater Division:*
 - 1. *Appropriation Transfer Request*
 - 2. *Sound and Video Engineering Services*
 - 11. *Fire Department:*
 - A. *Accept a donation of \$1,000.00 from Timothy J. Bentivegna*

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12. *Fiscal Office:*

- A. *Pay Bills*
- B. *Approve minutes for the November 25, 2025 Board of Trustees' meeting.*
- C. *Monthly Reports*
- D. *Set public hearing on December 16, 2025, at 5:00 p.m. – for the Rolling Green No: 4 Lighting Petition*
- E. *2025 JEDD Tax Resolution*
- F. *Police Fund Advance Repayment*
- G. *Resolutions for Reserve Funds from approved 2025 budgets:*
 - 1. *General Fund Accumulated Benefits #292*
 - 2. *Fire Department Accumulated Benefits #293*
 - 3. *Fire Department Capital Projects Fund #318*
 - 4. *Fire Department Capital Projects Fund #320 (EMS)*
 - 5. *Fire Levy Fund Reserve Balance Account #420*
 - 6. *Highway Division Accumulated Benefits #294*
 - 7. *Highway Division Capital Projects Fund #317*
 - 8. *Park Division Capital Projects Fund #336*
 - 9. *Police Department Capital Project Fund #335*

13. *Routine Business:*

- A. *Announcements:*
- B. *Next Regular **Board of Trustees'** meeting, December 16, 2025, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall*
- C. ***CIC Meeting** – December 18, 2025, 2:00 P.M., Jackson Township Hall*

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- D. **LOGIC Meeting** –January 8, 2025, 9:00 A.M., Safety Center
 - E. **Zoning Meetings: - Jackson Township Hall:**
 - a. **Zoning Commission** – None
 - b. **Board of Zoning Appeals** – None
 - F. **Santa's Mailbox** – December 1 through December 15, 2025,
Located at the front entrance of Jackson Township Administration
Building
 - G. **Holiday in the Park**, Saturday, December 13, 2025, 5 pm to 7 pm, David
Ruwadi Pavilion, Jackson North Park
- 14. *Old Business:*
 - 15. *New Business:*
 - 16. *Public Speaks – Open Forum:*
 - 17. *Adjourn*

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 8, 2025

Hawke called the meeting to order at 3:04 p.m. at the Jackson Township Hall with Trustees Todd Hawke, Justin Hardesty, and John Pizzino present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, and Public Works Director Rohn were also in attendance.

The first order of business was a work session to discuss a special event plan.

Departmental Budgets

Amphitheater Division

Hawke moved and Hardesty seconded a motion to approve Budget Module 2026-1 for Current Service Level - Operations in the amount of \$346,008.00.

3-0 yes

Hawke moved and Hardesty seconded a motion to go into Executive Session for Zoning Department (Personnel Appointment / Employment / Compensation) – Interview Candidate for Board of Zoning Appeals

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Zoning Department (Personnel Appointment / Employment / Compensation) – Interview Candidate for Zoning Commission

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Highway Division) (Personnel Appointment / Employment / Compensation) – Posting Highway Maintenance Specialist Position

**Hawke – yes
Hardesty - yes
Pizzino – yes**

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Highway Division) (Personnel Appointment / Employment / Compensation) – Discipline

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke called the General Session to order at 5:01 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – Kay Conley, Director of Administration and Support Services and Amanda Kelly, Health Promotion Manager from Stark County Health Department were in attendance. They are presenting the Jackson Township Fire and Police departments a plaque in appreciation of their extraordinary community support for the Stark County Health Department & HealthMobile that serves the area. Kirk Norris, Stark County Health Commissioner is unable to attend today and sends his regrets.

In 2023, the Stark County Health Department was gifted the HealthMobile through the HEALing Communities Study, which was a National Institutes of Health initiative that adopted Stark County. The group decided that we needed something to address the opioid crisis. The Stark County HealthMobile is a 30-foot medical bus – able to be taken into the community to bring overdose prevention and harm reduction services to the community. The gift came with a little bit of funding for the first year. We have then had to seek the rest of the funding because we're now responsible for maintenance, gas, insurance and also employing people to work on the HealthMobile. We're lucky enough to have two Jackson Township Fire Department employees, Denny Tan and Scott Applegate, work part time for us. We provide overdose education, naloxone distribution and linkages to opioid use disorder services by driving into communities where resources may be limited or there is an identified need.

There was a brief recess for photos.

Administration Department

ATTACHMENT 12/08/25A

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$110,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.110.5387	Discretionary	101.111.5955	Transfer to #213-Zoning	\$110,000.00
			TOTAL	<u>\$110,000.00</u>

3-0 yes

RESOLUTION 25-225**CRYPTOCURRENCY RECOVERED FUNDS TRANSFER**

Hawke moved and Hardesty seconded a motion whereas, pursuant to various court orders recovered cryptocurrency funds were recovered and order deposited in the General Fund of the Township.

Be it resolved that, pursuant to Ohio Revised Code Section 5705.14(E) we hereby authorize the transfer of \$34,421.82, from General Fund account code 101.111.5965, and transfer in the aforementioned amount to Police Capital Fund code 335.000.4991.

3-0 yes

RESOLUTION 25-226**ZONING DEPARTMENT FUND TRANSFER**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.14(E), we hereby authorize the transfer of \$110,000.00 from Account 101.111.5955 to be deposited in Account 213.000.4990 for the Zoning Department.

3-0 yes

Legal Department**ATTACHMENT 12/08/25B**

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$5,000.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.140.5387	Discretionary	101.140.5432	Computer Services	\$5,000.00
			TOTAL	<u>\$5,000.00</u>

3-0 yes

Police Department**ATTACHMENT 12/08/25C**

Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of \$1,850.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
209.250.5385	Other	209.250.5480	Telephone	\$1,850.00
			TOTAL	<u>\$1,850.00</u>

3-0 yes

RESOLUTION 25-227**CRYPTOCURRENCY INVESTIGATION AGREEMENT**

Hawke moved and Hardesty seconded a motion that, we hereby adopt and authorize the placement of Police Chief Mark Brink's signature on the attached Cryptocurrency Investigation Agreement with City of Tallmadge Police Department and the Medina County Sheriff's Office effective November 24, 2025 and December 4, 2025, respectively.

3-0 yes

ATTACHMENT 12/08/25D

Hawke moved and Hardesty seconded a motion to authorize out-of-state travel for Detective Jeffrey Aynes, to attend the Crypto Coalition Conference in St. Louis, Missouri, on January 26, 2026 through January 29, 2026, to include air travel, hotel, meals and pay for time of actual training. Tuition is free. Estimated travel cost is \$850.00. Said travel shall be in accordance with the Jackson Township Travel Policy.

3-0 yes

Public Works Department**Park Division**

Hawke moved and Hardesty seconded a motion to accept the following sponsorship donations for the 2026 Community Celebration:

1. \$500.00 from the Redmonds Parts and Supply Inc.
2. \$250.00 from Staley Technologies

3-0 yes

Hawke moved and Hardesty seconded a motion to accept a donation of \$2,000.00 from NJSL.

3-0 yes

Central Maintenance**ATTACHMENT 12/08/25E**

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$1,200.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.115.5299	Discretionary P/S-CM	101.115.5210	Pension P/U-CM	\$1,2000.00
			TOTAL	\$1,200.00

3-0 yes

RESOLUTION 25-228**MAINTENANCE CONSULTANT AGREEMENT TERMINATION**

Hawke moved and Pizzino seconded a motion whereas, on March 25, 2025, pursuant to Resolution 25-072, the Joseph S. Futrell and Board of Trustees of Jackson Township entered into an independent Maintenance Consultant Agreement; and,

Whereas, the Period of Service terminates on March 31, 2026; and,

Whereas, on December 8, 2025, notified the Township he desires to terminate the independent Maintenance Consultant Agreement.

Be it resolved that, we hereby adopt and authorize the placement of the Board members' signatures upon the attached Termination of independent Maintenance Consultant Agreement.

3-0 yes

Amphitheater Division**ATTACHMENT 10/28/25D**

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of \$8,452.96.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
207.530.5340	Advertising-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 1,486.00
207.530.5385	Other Expense-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 3.16
207.530.5443	Comm Celeb-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 1,300.00
207.530.5450	Free Events-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 77.34
207.530.5459	Food/Ice/Bev/Sales Tx	207.530.5765	Stage/Light/Sound-Amp	\$ 2,435.16
207.530.5480	Telephone-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 100.00
207.530.5491	Portajons-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 1,890.52
207.530.5492	Trash Removal-Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 100.00
207.530.5502	Supp/Print/Merch- Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 964.92
207.530.5902	Ticket Refunds - Amp	207.530.5765	Stage/Light/Sound-Amp	\$ 95.86
			TOTAL	\$ 8,452.96

3-0 yes

RESOLUTION 25-229**AMPHITHEATER SOUND AND VIDEO ENGINEERING SERVICES**

Hawke moved and Hardesty seconded a motion that, we hereby adopt and approve the attached quote with Peter DeLong for sound and video engineering services at the Nash Family Jackson Amphitheater for the 2026 season.

Be it further resolved that we hereby approve Purchase Order Numbers RG 25604 for said purchase of the quoted services.

3-0 yes

Fire Department

Hawke moved and Hardesty seconded a motion to accept a donation of \$1,000.00 from Timothy J. Bentivegna.

3-0 yes

Fiscal Office

ATTACHMENT 12/08/25G

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$2,484,081.25.

3-0 yes

ATTACHMENT 12/08/25H

Hawke moved and Pizzino seconded a motion to approve the minutes of the November 25, 2025 Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 12/08/25I

Hawke moved and Pizzino seconded a motion to approve the monthly reports for November 2025.

3-0 yes

Hawke moved and Pizzino seconded a motion to set a public hearing on December 16, 2025, at 5:00 p.m. – for Rolling Green No: 4 Lighting Petition.

3-0 yes

RESOLUTION 25-230

2025 JEDD TAX DISTRIBUTION

Hawke moved and Hardesty seconded a motion that, we hereby approve a transfer of the JEDD income taxes received totaling \$717,980.13 from General Fund codes 101.111.5957, 101.111.5958, 101.111.5959, and 101.111.5965, to General Capital Fund 319 (receipt code 319..4991) in the amount of \$56,477.99 the Fire Capital Fund 318 (receipt code 318..4991) in the amount of \$65,370.22, the Highway Capital Fund 317 (receipt code 317..4991) in the amount of \$530,761.70, and the Police Capital Fund 335 (receipt code 335..4991) in the amount of \$65,370.22.

3-0 yes

RESOLUTION 25-231**POLICE FUND ADVANCE REPAYMENT**

Hawke moved and Hardesty seconded a motion that, we hereby authorize and approve the repayment of the advance to Fund #430-Police Levy Balancing Fund in the amount of \$119,130.00 and to Fund #435 Police Additional Reserve Balancing Fund in the amount of \$1,081,036.00 from Fund #209-Police Levy Fund for a total repayment of \$1,200,166.00 in accordance with attached Resolution No. 25-006.

3-0 yes

RESOLUTION 25-232**GENERAL FUND ACCUMULATED BENEFITS #292**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution Number 24-266, effective December 8, 2025, to now read as follows:

1. Establish a General Fund Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick, personal, or vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$125,000.00 from Account #101.111.5982 to be deposited in a special sub fund named the General Fund Special Revenue Fund #292, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #292 – General Fund Special Revenue Fund #292.000.4990 Transfers in from General Fund, expense code #292.111.5140 General Fund Special Revenue Fund, administration cost center, severance pay object code.

3-0 yes

RESOLUTION 25-233**FIRE DEPARTMENT ACCUMULATED BENEFITS #293**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution Number 24-267, effective December 8, 2025, to now read as follows:

1. Establish a Fire Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick, personal, or vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$825,000.00 from Account #210.210.5962 to be deposited in a special sub fund named the Fire Department Special Revenue Fund #293, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #293 – Fire Department Special Revenue Fund #293.000.4990 Transfers in from Fire Fund, expense code #293.210.5140 Fire Department Special Revenue Fund, fire operations cost center, severance pay object code.

3-0 yes

RESOLUTION 25-234

FIRE DEPARTMENT CAPITAL PROJECTS FUND #318

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C) we hereby amend attached Resolution No. 24-268, effective December 8, 2025, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #318, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets for Fire Department services through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$600,000.00 from Account #210.210.5958 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #318 bringing the total deposits to \$6,602,248.60, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #318 – fire capital projects fund, receipt #318.000.4990 – transfer in, expense codes #318.210.5658, #318.210.5660, and #318.210.5762.

3-0 yes

RESOLUTION 25-235

FIRE DEPARTMENT CAPITAL PROJECTS FUND #320

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C) we hereby amend attached Resolution No. 24-269, effective December 8, 2025, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #320, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets, to include motor vehicles, for Emergency Medical Services through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$508,629.00 from Account #228.210.5997 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #320 bringing the total deposits to \$2,230,816.00, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #320 – EMS capital projects fund, receipt #320.000.4900 – transfer in, expense codes #320.210.5658 and #320.210.5660.

3-0 yes

RESOLUTION 25-236

FIRE LEVY FUND RESERVE BALANCE ACCOUNT #420

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution Number 24-270, effective December 8, 2025, to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Fire Levy Fund for the purpose of stabilizing the Fire Department budget against cyclical changes in revenues and expenditures.
2. Authorize the transfer of \$216,358.09, per attached Exhibit A, from Account #210.210.5967 to be deposited in a special fund for Fire Department operating purposes named Fire Levy Reserve Balance Account Fund #420, and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #420 – Fire Reserve Balance Fund, receipt #420.000.4990 transfers in from Fire Fund, and expense code #420.210.5951 Fire Revenue Balance Fund, fire operations cost center, transfer to #210 fire fund object code.

3-0 yes

RESOLUTION 25-237

HIGHWAY DIVISION ACCUMULATED BENEFITS #294

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution Number 24-271, effective December 8, 2025, to now read as follows:

1. Establish a Highway Division Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick, personal, or vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
2. Authorize the transfer of \$75,000.00 from Account #204.310.5963 to be deposited in a special sub fund named the Highway Division Special Revenue Fund #294, and can be supplemented if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #294 – Highway Division Special Revenue Fund #294.000.4990 Transfers in from Highway Fund, expense code #294.310.5140 Highway Division Special Revenue Fund, highway operations cost center, severance pay object code.

3-0 yes

RESOLUTION 25-238**HIGHWAY DIVISION CAPITAL PROJECTS FUND #317**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 24-272, effective December 8, 2025, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #317, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Highway Division services through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$1,375,000.00 from Account #203.310.5959 (\$500,000.00), Account #204.310.5959 (\$275,000.00), Account #205.310.5959 (\$100,000.00) and Account #211.310.5959 (\$500,000.00) to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #317 bringing the total deposits to \$14,117,326.08 which is the amount to be accumulated in the Capital Project Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #317 – highway capital projects fund, receipt #317.000.4990 – transfer in, expense code #317.310.5387 – capital projects fund, highway cost center, road improvements various object codes.

3-0 yes

RESOLUTION 25-239**POLICE DEPARTMENT CAPITAL PROJECTS FUND #335**

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C) we hereby amend attached Resolution No. 23-248, effective December 8, 2025, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #335, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets for Police Department services through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$347,232.00 from Account #209.250.5965 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #335 bringing the total deposits to \$3,846,507.23, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #335 – police capital projects fund, receipt #335.000.4990 – transfer in, expense codes #335.250.5652, #335.250.5669, and #335.250.5702.

3-0 yes

RESOLUTION 25-240

PARK DEPARTMENT CAPITAL PROJECTS FUND #336

Hawke moved and Hardesty seconded a motion that, pursuant to attached ORC Section 5705.13(C) we hereby:

1. Establish a Capital Projects Reserve Balance Account, Fund #336, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets for the Park Department through the performance of the projects described in attached amended Exhibit A.
2. Authorize the transfer of monies set forth in attached amended Exhibit A totaling \$100,000.00 from Account #214.510.5966 to be deposited in a special fund named the Capital Projects Account Fund #336 bringing the total deposits to \$258,655.55, which is the amount to be accumulated in the Capital Projects Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.
3. Authorize the creation of the following new codes in the accounting system: Fund #336 – park capital projects fund, receipt #336.000.4990 – transfer in, expense codes #336.510.5669 – capital projects fund, park cost center, capital improvements.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, December 16, 2025, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.
- **CIC Meeting** – December 18, 2025, 2:00 p.m., Jackson Township Hall
- **LOGIC Meeting** – January 8, 2025, 9:00 a.m., Safety Center
- **Zoning Meetings:** (Jackson Township Hall)
 - **Board of Zoning Appeals:**
 - None
 - **Zoning Commission :**
 - None
- **Santa's Mailbox**, December 1 – 15, 2025, located at front entrance of Township Administrative Building
- **Holiday in the Park**, Saturday, December 13, 2025, 5:00 p.m. to 7:00 p.m., David Ruwadi Pavilion, Jackson North Park

Old Business – None

New Business –

ATTACHMENT 12/08/25J

Hawke moved and Hardesty seconded a motion to authorize the hiring of (2) new Park Leased Workers (Skate Rink), through a temporary service, subject to a negative drug screen, effective and at the rate and start date identified in the attached memorandum from Chylece Head.

3-0 yes

RESOLUTION 25-241

SALE OF 7811 PARKFORD STREET NW, JACKSON TOWNSHIP, OHIO

Hawke moved and Hardesty seconded a motion WHEREAS, The Board owns in fee simple certain real property located at 7811 Parkford Street NW, Jackson Township, Stark County, Ohio (the “Property”);

Whereas, the Board has offered the Property for sale pursuant to Ohio Revised Code (including, but not limited to, Section 505.10(A)(6));

Whereas, the Board received a signed Purchase Agreement for the Property from Laurie A. Litten with a purchase price of \$34,500.00 (the “Purchase Agreement”), a copy of which Purchase Agreement is attached hereto;

Whereas, the Board wishes to accept the Purchase Agreement.

Be it resolved that:

1. Pursuant to Ohio Revised Code (including, but not limited to, Section 505.10(A)(6)): (a) we find that the Property is not needed for public use; and (b) hereby adopt and authorize the placement of our signatures on the attached Purchase Agreement.
2. We hereby appoint each of Michael B. Vaccaro, Law Director, and Thomas A. FitzSimmons, Assistant Law Director, as Authorized Signatory, with authority to execute any and all other documents which he reasonably deems necessary, advisable or proper, in his sole judgment, to consummate the transactions contemplated by the aforementioned Purchase Agreement (including, without limitation, closing and escrow documents) and such documents are hereby approved, ratified, and confirmed.

3-0 yes

Public Speaks – None

Hawke moved and Hardesty seconded a motion to adjourn.

3-0 yes

Todd Hawke

Kody Gonzalez