

# **JACKSON TOWNSHIP BOARD OF TRUSTEES**

## **MEETING AGENDA**

**November 25, 2025**

1. 3:00 P.M. - Departmental Budgets:
  - A. Administration Department
  - B. Highway Division
  - C. Parks Division
  - D. Fiscal Department
2. 4:00 P.M. Executive Session:
  - A. Fire Department (Personnel Appointment/Employment/Compensation)  
– Interview Candidate for Deputy Chief
3. 5:00 P.M. Call General Session to order  
(Turn off cell phones)
4. Pledge of Allegiance
5. Public Speaks:
  - A. (Restricted to topics listed on the Agenda)
6. Police Department
  - A. Swearing in of Full-time Police Sergeant Lucas S. Shanklin
  - B. Accept Oath of Full-time Police Sergeant Lucas S. Shanklin
  - C. Accept Oath of Part-time School Resources Officer Alexis J. Kakoules
  - D. Dispatch Services Agreement
7. Administration Department
  - A. 5:00 P.M. – Sealed Bid Opening – Sale of Township Real Estate at 7811 Parkford Street NW, Jackson Township
  - B. Professional Design Services

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- C. *Performance Evaluation Policy*
- 8. *Public Works Department:*
  - A. *Organizational Chart*
  - B. *Highway Division:*
    - 1. *Accept Resignation*
    - 2. *PID No. 117553 STA SR 0241 14.58 (SRTS)*
    - 3. *Vacation of Pittsburg Ave., N.W.*
  - C. *Park Division:*
    - 1. *Accept sponsorship donations to the 2026 Community Celebration:*
      - a) *\$1,250.00 from Community One Credit Union*
      - b) *\$250.00 from Hardesty Partners*
    - 2. *Schuring Park – Fence and Gate Purchase*
  - D. *Central Maintenance Division:*
    - 1. *Safety Center Door Security Update*
  - E. *Amphitheater Division:*
    - 1. *Appropriation Transfer Request*
    - 2. *Community Celebration Band Agreement*
    - 3. *Summer Series Band Agreements*
- 9. *Fire Department:*
  - A. *Station 4 – 2<sup>nd</sup> Floor Restroom Renovations - Award*
  - B. *Volunteer Firefighters Dependents Fund Board*
  - C. *Dispatch Services Agreement*

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10. Zoning Department:

- A. Set public hearing for Zoning Amendments 20250898 on December 16, 2025, at 5:00 p.m. - Leecrest Holdings LLC, PO Box 604 Massillon, OH 44648, property owner, proposes to rezone R-R Rural Residential District to R-1 Single Family Low Density Residential District, Parcel 10019129 located on the south side of Portage approx. 420 ft. east of Blendon Ave., and Parcels 10019167, 10019168, 10019169, 10019170, 10019171, 10019172, 10019173, 10019174, 10019175 located on the north side of Walbridge, total acreage consisting of approx. 25.54 AC, Sect, 14NE Jackson Twp.

11. Fiscal Office:

- A. Pay Bills
- B. Approve minutes for the November 13, 2025 Board of Trustees' meeting.
- C. Appropriation Transfer Request
- D. Request for Amended Certificate
- E. Supplemental Appropriations
- F. Rescission Park Department Capital Projects Fund #316
- G. Establish Park Department Capital Projects Fund #336

12. Routine Business:

- A. Announcements:
- Next Regular **Board of Trustees'** meeting, December 8, 2025, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall
  - **CIC Meeting** – December 18, 2025, 2:00 P.M., Jackson Township Hall
  - **LOGIC Meeting** –December 4, 2025, 9:00 A.M., Safety Center
  - **Zoning Meetings:** - Jackson Township Hall:
    - **Zoning Commission** – None

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- **Board of Zoning Appeals** – December 4, 2025, 5:00 P.M.

- **Santa's Mailbox** – December 1 through December 15, 2024,  
Located at the front entrance of Jackson Township Administration  
Building
- **Holiday in the Park**, Saturday, December 13, 2024, 5 pm to 7 pm, David  
Ruwadi Pavilion, Jackson North Park

13. *Old Business:*

14. *New Business:*

15. *Public Speaks – Open Forum:*

16. *Adjourn*