JACKSON TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

September 22, 2026

1. *4:00 P.M. Executive Session:*

   A. *Public Works Department (Park Division) (Personnel Appointment/Employment/Compensation) – Interview Candidate for Park Foreman Position*

   B. *Conference with the attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action*

   C. *To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance for economic development assistance*

2. *5:00 P.M. Call General Session to order*
   (Turn off cell phones)

3. *Pledge of Allegiance*

4. *Public Speaks:*

   A. *(Restricted to topics listed on the Agenda)*

5. *Administration Department:*

   A. *Personnel File and Records Policy Amendment*

6. *Police Department:*

   A. *School Resource Officer Employment Agreement: Eric D. Sawyer*

   B. *Cryptocurrency Investigation Agreement*

   C. *Out-of-State Travel*

7. *Public Works Department:*

   A. *Highway Division:*

      1. *Vehicle Purchase*

B. Central Maintenance Division:

1. Appropriation Transfer Request

2. Maintenance Worker Rate Adjustment

8. Fire Department:

A. Notice of Retirement

9. Zoning and Planning Department:

A. Set public hearing for Zoning Amendment 20260818 on October 14, 2026, at 5:00 P.M.: – Wayne Boyer, 4775 Munson Street NW, Canton, Ohio 44718 agent for Always Stay Unlimited LLC, 3673 Massillon Rd, Uniontown, Ohio 44685 proposes to rezone R-2 Two Family Residential District to B-2 Neighborhood Business District parcel # 10017148 consisting of approx. 1.21 acres located on the south side of Portage approx. 310 ft. west of Frank, Sect. 11SE Jackson Twp.

B. Set public hearing for Zoning Amendment 20260806 on October 14, 2026, at 5:15 P.M.: - Jackson Township Zoning Inspector, Joni Poindexter, agent for the Jackson Township Trustees, 5735 Wales Ave. NW, Massillon, Ohio 44646 proposes misc. text amendments to the zoning resolution including but not limited to definitions. accessory buildings and structures, schedule of permitted uses in commercial/Industrial districts, Parks and Recreation Districts, and signs for R-4 & R-5 developments.

10. Fiscal Office:

A. Pay Bills

B. Approve minutes for September 8, 2026, Board of Trustees' meeting

C. Appropriation Transfer Request

11. Routine Business:

- *Announcements:*
- *Next Regular **Board of Trustees'** meeting, October 14, 2026, 4:00 P.M., Executive Session and/or Work Session: 5:00 P.M., General Session, Jackson Township Hall*

- ***CIC Meeting*** *– October 15, 2026, 2:00 P.M., Jackson Township Hall*
- ***LOGIC Meeting*** *– October 7, 2026, 9:00 A.M., Safety Center*
- ***Zoning Meetings:*** *- Jackson Township Hall:*
    a. ***Zoning Commission*** *– none*
    b. ***Board of Zoning Appeals*** *– October 8, 2026, at 5:00 P.M.*
- ***Jackson Safety Center Open House*** *– October 4, 2026, from 2:00 p.m., to 4:00 p.m.*

12. Old Business:

13. New Business:

14. Public Speaks – Open Forum:

15. Adjourn

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

SEPTEMBER 22, 2026

Hawke called the meeting to order at 4:05 p.m. at the Jackson Township Hall, with Trustees Todd Hawke, John Pizzino, and Justin Hardesty present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Berczik, Police Chief Brink, Zoning Inspector Poindexter, and Public Works Director Rohn were also in attendance.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Parks Division) (Personnel Appointment/Employment Compensation) – Interview Candidate for Park Foreman Position

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke moved and Hardesty seconded a motion to go into Executive Session for conference with the attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke moved and Hardesty seconded a motion to go into Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance for economic development assistance.

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke called the General Session to order at 5:15 p.m. He requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks – None

Administration Department

RESOLUTION 26-190
PERSONNEL FILE AND RECORDS POLICY AMENDMENT
Hawke moved and Pizzino seconded a motion that effective immediately, we hereby adopt and approve the attached amendment to the Personnel File and Records Policy.

3-0 yes

Police Department

RESOLUTION 26-191
SCHOOL RESOURCE OFFICER EMPLOYMENT AGREEMENT
Hawke moved and Hardesty seconded a motion whereas Chief Mark Brink has assigned Officer Eric D. Sawyer to the School Safety Division.

Be it resolved that, pursuant to ORC Sections 505.49 and 509.01, we hereby appoint and affirm Officer Eric D. Sawyer's assignment to the School Safety Division effective September 28, 2026, at the rate of $32.78 per hour and the benefits of a Class D employee as described in the Benefit Package for Management Personnel.

Be it further resolved that we hereby adopt and authorize the placement of the Boards' signatures upon the attached Employment Agreement.

3-0 yes

RESOLUTION 26-192
CRYPTOCURRENCY INVESTIGATION AGREEMENT
Hawke moved and Hardesty seconded a motion that we hereby adopt and authorize the placement of Police Chief Mark Brink's signature on the attached Cryptocurrency Investigation Agreement with the City of Akron Police Department, effective September 10, 2026.

3-0 yes

ATTACHMENT 09/22/26A
Hawke moved and Pizzino seconded a motion to authorize out-of-state travel for Police Patrol Officer Kyle Myers and K9 Officer Maverick, to attend the American Tactical K9 Association Conference in Butlerville, Indiana on October 5, 2026, through October 9, 2026, to include fuel for Township vehicle and pay for the time of actual training. Tuition, lodging, and meals are at no cost to the Township. Said travel shall be in accordance with the Jackson Township Travel Policy.

3-0 yes

Public Works Department

Highway Division

RESOLUTION 26-193
PUBLIC WORKS VEHICLE PURCHASE
Hawke moved and Pizzino seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract

with Montrose Ford for the purchase of a 2027 F550 RC 4WD Chassis-DRW Truck in the amount of $59,830.00 as the price is through the State Purchasing Contract for the vehicle.

Be it further resolved that we hereby approve Purchase Order Number RG26452 for said purchase.

3-0 yes

Central Maintenance Division

ATTACHMENT 09/22/26B
Hawke moved and Hardesty seconded a motion to approve the following appropriation transfer request for a total transfer of $500.00.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.115.5299	Discretionary P/S-CM	101.115.5240	Uniform Allowance/Cleaning-CM	$500.00
			TOTAL	$500.00

3-0 yes

RESOLUTION 26-194
PUBLIC WORKS – MAINTENANCE WORKER – RATE ADJUSTMENT
Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 511.10 we hereby adopt and approve a rate adjustment for Justin Lipscomb at the position of full-time Public Works Maintenance Worker for the Jackson Township Public Works Department (Central Maintenance Division) which he is assigned, with an annual salary of $62,400.00 ($30.00 per hour) effective September 21, 2026, and the benefits of a Class C employee as described in the Benefit Package for Management Personnel.

3-0 yes

Fire Department

ATTACHMENT 09/22/26C
Hawke moved and Hardesty seconded a motion to accept the attached notice of retirement from full-time Fire Captain, Daniel R. Block, effective November 14, 2026, at 08:00 hours.

3-0 yes

Zoning Department

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendment 20260818 on October 14, 2026, at 5:00 p.m.: - Wayne Boyer, 4775 Munson Street NW, Canton, Ohio 44718 agent for Always Stay Unlimited LLC, 3673 Massillon Rd, Uniontown, Ohio 44685 proposes to rezone R-2 Two Family Residential District to B-2 Neighborhood Business District parcel #10017148 consisting of approx. 1.21 acres located on the south side of Portage approx. 310 ft. west of Frank, Sect. 11SE Jackson Twp.

3-0 yes

Hawke moved and Hardesty seconded a motion to set a public hearing for Zoning Amendment 20260806 on October 14, 2026, at 5:15 p.m.: -Jackson Township Zoning Inspector, Joni Poindexter, agent for the Jackson Township Trustees, 5735 Wales Ave. NW, Massillon, Ohio 44646 proposes misc. text amendments to the zoning resolution including but not limited to definitions. accessory buildings and structures, schedule of permitted uses in commercial/industrial districts, Parks and Recreation Districts, and signs for R-4 & R-5 developments.

3-0 yes

Fiscal Office

ATTACHMENT 09/22/26D
Hawke moved and Pizzino seconded a motion to pay the bills in the amount of $1,330,809.05.

3-0 yes

ATTACHMENT 09/22/26E
Hawke moved and Pizzino seconded a motion to approve minutes for September 8, 2026, Board of Trustees' Meeting.

3-0 yes

ATTACHMENT 09/22/26F
Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total transfer of $5,112.55.

FROM CODE	DESCRIPTION	TO CODE	DESCRIPTION	AMOUNT
101.110.5669	Park Improvements-Admin	101.111.5953	JEDD Distribution-TOC	$5,112.55
			TOTAL	$5,112.55

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, October 14, 2026, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Jackson Township Hall.

- **CIC Meeting –** October 15, 2026, 2:00 p.m., Jackson Township Hall

- **LOGIC Meeting -** October 7, 2026, 9:00 a.m., Safety Center

- **Zoning Meetings:** (Jackson Township Hall)
    - **Board of Zoning Appeals**:
        - October 8, 2026, at 5:00 p.m.

    - **Zoning Commission:**
        - None

- **Jackson Safety Center Open House –** October 4, 2026, from 2:00 p.m. to 4:00 p.m.

Old Business – None

New Business –

RESOLUTION 26-195
PARKS & RECREATION FOREMAN
Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 511.10, we hereby appoint Nicholas J. May to the position of Park Foreman in the Jackson Township Parks & Recreation Division, at the compensation rate of $37.00 per hour, effective September 26, 2026, with the benefits of a Class B employee as described in the Benefit Package for Management Personnel and will serve a two-year probationary period.

3-0 yes

Public Speaks – Jennifer Dave introduced herself as the Republican candidate for the Stark County Court of Common Pleas. Judge Heath is retiring and she is running for her position effective February 2027. Ms. Dave said that she is married with five adult children and nine grandchildren. She has been serving for more than three decades, serving as an assistant prosecutor with the Stark County Prosecutor's office prosecuting violent criminal offenders, specifically in the area of family violence.

Jane Timken, State Senator and a resident of Jackson Township, stated she wanted to attend the meeting to thank the trustees for everything they do for the community. She told the Board that her door is always open for issues or concerns they may have.

Hawke moved and Hardesty seconded a motion to go into Executive Session for Public Works Department (Highway Division) (Personnel Appointment/Employment Compensation) - Highway Foreman Position.

Hawke – yes
Hardesty - yes
Pizzino – yes

Hawke called the General Session to order at 5:03 p.m.

RESOLUTION 26-196
HIGHWAY FOREMAN – RATE ADJUSTMENT
Hawke moved and Hardesty seconded a motion that, pursuant to ORC Section 511.10 we hereby adopt and approve a rate adjustment for Nicholas O. Lare and the position of full-time Highway Foreman for the Jackson Township Public Works Department (Highway Division) which he is assigned with an annual salary of $81, 660.80 ($39.26 per hour) effective September 26, 2026, and the benefits of a Class B employee as described in the Benefit Package for Management Personnel.

3-0 yes

Hawke moved and Pizzino seconded a motion to adjourn. **3-0 yes**

_____ _____

Todd Hawke **Kody Gonzalez**